

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: December 10, 2025

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)Finance & Personnel Committee Meeting: December 10, 2025
CCFN 251190Funding Source - 100% Operating
Budget Unless Otherwise Indicated

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/ Ext Fill
				Auth.	Filled excl. this pos.	Recomm. Authori- zation	Vac. Prev. Appr.	Other Vac.		
	<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>									
	<u>DEPT. OF ADMINISTRATION-INFORMATION AND TECHNOLOGY MANAGEMENT DIVISION</u>									
12046	IT Support Specialist - Lead	2LN	10/9/25	4	3	1	0	0		Int/Ext
12048	IT Support Specialist - Senior	2JN	8/16/25	7	6	1	0	0		Int
12049	GIS Analyst - Senior	2JX	11/22/25	1	0	1	0	0		Int/Ext
	<u>DEPT. OF ADMINISTRATION-ENVIRONMENTAL COLLABORATION OFFICE</u>									
12058	Environ. Sustainability Prog. Coord.	2JX	11/15/25	7	6	1	0	2		Ext
	<u>ASSESSOR'S OFFICE</u>									
12050	Residential Property Appraiser 3	2HN	11/5/25	12	10	1	1	0		Int/Ext
	<u>CITY ATTORNEY</u>									
12045	Docketing Coordinator	2JN	12/1/26	1	1	1	0	0		Int/Ext
12047	Assistant City Attorney V	2TX	12/31/25	36	33	1	0	0		Ext
12081	Legal Office Assistant 2	6MN	9/14/25	4	2	1	0	1		Int/Ext
	<u>CITY CLERK</u>									
12042	Administrative Assistant II	6KN	9/26/25	1	0	1	0	0		Int
12102	License Specialist II	5IN	1/4/26	5	4	1	0	0		Int/Ext
	<u>DEPT. CITY DEVELOPMENT</u>									
12055	Program Assistant I	5GN	11/22/25	2	1	1	0	0		Int/Ext
12088	Senior Planner	2MX	12/7/25	3	2	1	0	0		Int/Ext
	<u>CITY TREASURER</u>									
12078	Customer Service Specialist	1FX	3/8/25	2	1	1	0	0		Int
12079	Customer Service Representative III	6KN	11/8/25	5	4	1	0	0		Int/Ext
	<u>COMPTROLLER</u>									
12062	Accounting Specialist	2JX	10/25/25	6	5	1	0	0		Int/Ext
12063	Senior Auditor	2KX	7/11/25	4	3	1	0	0		Int/Ext
	<u>DEPT. EMERGENCY COMMUNICATIONS</u>									
12069	Emergency Comms. Officer I (15 Pos.)	5IN	NA	175	144	15	15	1		Int/Ext
	<u>FIRE DEPARTMENT</u>									
12031	Mobile Integ. Healthcare Prog. Spvr.	4EN	10/31/35	1	0	1	0	0		Int
12083	Fire Lieutenant (23 Positions)	4EN	NA	143	120	23	0	0		Int
12084	Mob. Integ. Healthcare Prog. Op. Coord.	4EN	12/20/25	1	0	1	0	0		Int
12085	Milw. Overdose Response Practitioner	4DN	12/20/25	2	1	1	0	0		Int
12086	Facilities Manager	1KX	11/22/25	1	0	1	0	0		Int
	<u>HEALTH DEPARTMENT</u>									
12053	Medical Laboratory Technician	3MN	11/9/25	4	3	1	0	0		Int/Ext
12056	Disease Interven. Specialist Coord.	2GN	11/9/25	2	0	1	1	0		Int/Ext
12077	Public Health Nurse Supervisor	1GX	12/5/25	3	2	1	0	0		Int/Ext
12090	Nurse Practitioner	2OX	12/16/25	1	0	1	0	0		Int/Ext

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	<u>LIBRARY</u>									
12051	Program Assistant III	5JN	11/22/25	2	1	1	0	0		Int/Ext
12052	Library Security Guard	8AN	11/16/25	14	7	1	0	6		Ext
	<u>DEPT. NEIGHBORHOOD SERVICES</u>									
12093	Permit Desk Supervisor	1DX	11/5/25	1	0	1	0	0		Int/Ext
12094	Commercial Code Enf. Insp. 4 (3 Pos.)	7EN	11/9/25 11/9/25 12/20/25	14	11	3	0	0		Int/Ext
12095	Residential Code Enf. Insp. 4 (2 Pos.)	7EN	11/9/25 10/25/25	30	27	2	0	1		Int/Ext
12096	Customer Service Representative II	6HN	11/22/25	3	2	1	0	0		Int/Ext
12097	Neighborhood Imprv. Proj. Insp. 4	7KN	12/21/25	10	8	1	0	1		Int/Ext
12098	Electrical Inspector 6	7NN	11/16/25	10	8	1	0	1		Int/Ext
12099	Plumbing Inspector 6	7NN	10/12/25	23	22	1	0	0		Int/Ext
	<u>POLICE DEPARTMENT</u>									
11969	Police Sergeant (5 Positions)	4GN-831	2/2/25 2/22/25 3/16/25 6/9/25 5/21/25	217	201	5	0	11		Int
12036	Building Maintenance Supervisor	1IX	12/9/25	4	2	1	0	1		Int/Ext
12038	HVAC Maintenance Technician 1	7BN	1/6/26	10	9	1	0	0		Int/Ext
12040	Custodial Worker 1	8AN	10/22/25	39	24	1	0	14		Int/Ext
12082	Helpdesk Specialist II	3RN	11/8/25	10	8	1	0	1		Ext
	<u>DPW-ADMINISTRATION DIVISION</u>									
	<u>DPW-INFRASTRUCTURE SERVICES DIVISION</u>									
12037	Custodial Worker 3	8CN	10/4/25	4	3	1	0	0		Int
12041	Civil Engineer III	2MN	1/3/26	3	2	1	0	0		Int/Ext
12075	Street Repair Supervisor	1EX	NA	3	3	1	0	0		Int
	<u>DPW-OPERATIONS DIVISION</u>									
12044	Fleet Operations Manager	1HX	11/15/25	1	0	1	0	0		Int/Ext
12061	Fleet Operations Supervisor	1EX	11/9/25	2	0	1	1	0		Int/Ext
12065	Tire Repair Worker	7BN	9/6/25	4	3	1	0	0		Int/Ext
12066	Fleet Repair Supervisor	1GX	9/1/25	5	4	1	0	0		Int/Ext
12070	Sanitation Supervisor	1EX	11/22/25	22	19	1	2	0		Int/Ext
12071	Urban Forestry Manager	1GX	TBD	10	9	1	0	0		Int/Ext
12064	Sanitation Area Manager	1HX	NA	3	3	1	0	0		Int/Ext
	<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>									
	<u>HEALTH DEPARTMENT</u>									
12054	Home Environ. Health Inspec. 4	3QN	11/9/25	14	9	1	1	3	100% CDBG Lead Grant	Int/Ext
	<u>PORT MILWAUKEE</u>									
12091	Port Operations & Maintenance Tech. 1	7AN	3/30/25	10	6	1	0	3	Port Milwaukee	Int/Ext

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12039	NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants) - continued								Transportation Fund	Int/Ext
	<u>DPW - TRANSPORTATION</u>									
	Tow Lot Assistant Manager	1GX	10/26/25	1	0	1	0	0		
	<u>DPW-WATER WORKS</u>									
12057	Accountant III	2JX	11/23/25	3	2	1	0	0	Water Works	Int/Ext
12067	Water Field Supervisor	1FX	1/3/26	16	14	1	1	0	Water Works	Int
12072	Water Chemist	2FN	11/30/25	10	8	1	1	0	Water Works	Int/Ext
12073	Accounting Assistant III	5GN	11/29/25	6	5	1	0	0	Water Works	Int
12092	Water Distribution Investigator	8GN	12/6/25	11	9	1	1	0	Water Works	Int

SCHEDULE B - FUND TRANSFERS

Finance and Personnel Committee Meeting: December 10, 2025
CCFN 251190

Department Account Name	Amount of Transfer		Reason for Transfer
	From	To	
<u>DEPARTMENT EMPLOYEE RELATIONS</u>			
<u>Employee Benefits Division</u>			
Unemployment Compensation	\$50,000		Long-Term Disability(LTD) is driven by salary growth, as benefit levels are tied to employee earnings. LTD has been higher than anticipated, with room in the Unemployment, and the EPO funds a transfer can be used.
Health Maintenance Organization (HMO)	\$100,000		
Long Term Disability Insurance		\$150,000	
Health Maintenance Organization (HMO)(EPO)	\$800,000		The PPO is based on employee usage; the shortage exists due to an increased number of claims for employees who carry it.
Health Care Claims(PPO)		\$800,000	
<u>DEPARTMENT NEIGHBORHOOD SERVICES</u>			
2025 Salaries & Wages	\$101,174		DNS' Animal Pound Contract Special Fund will have insufficient funds due to an unexpected expense not budgeted in the 2025 budget. The shortfall occurred because the MADACC membership cost was not known at the time the proposed budget was developed. Salary Funds are available due to vacancies.
2025 Animal Pound Special Fund R384		\$101,174	
<u>PORT MILWAUKEE</u>			
2025 Salaries & Wages	\$140,000		The Port experienced higher than expected operational expenses and unanticipated costs that arose during the year. Salary funds are available due to vacancies and filling some positions at lower salary rates.
2025 Operating Expenditures		\$140,000	
<u>DPW - TRANSPORTATION</u>			
Surface and Tow Lot Repaving	\$353,170		Funds for repaving the tow lot are now being accounted for in a different account, transfer would provide funding for more urgent parking needs such as replacing fleet and providing equipment for additional Parking Enforcement Officers.
Parking EV Fleet		\$353,170	

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous