

January 23, 2015

Ref: 15023

MEMORANDUM

TO: Staff Assistant
Finance and Personnel
Office of the City Clerk

FROM: Jackie Carter, DOA-Budget & Mgmt. Division

SUBJECT: Technical Corrections to the 2015 Positions Ordinance

It has been brought to our attention that when the 2015 Positions Ordinance was created, a new position was omitted from the listing for the Assessor's Office.

In late August, the Assessor's office made a request to add another upper level management position to compensate for all the managers that have not been replaced over the last several years. This position was not included in the original budget requests, but was included in the 2015 Proposed Executive Budget and discussed at the budget hearing for the Assessor's Office on October 9, 2014 at the afternoon session. The position was also included in the 2015 Adopted Budget. However, the position was inadvertently omitted from the 2015 Positions Ordinance.

Please make the following change to the 2015 Positions Ordinance to correct this error:

<u>Caption/Position Title</u>	<u>Add</u>	<u>Delete</u>
<u>ASSESSOR'S OFFICE</u>		
<u>ASSESSMENT DIVISION</u>		
Assessment Operations Director	1	

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