

# Polly Kaplan

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## Job Experience

I began my career at Beans & Barley working as a barista in 1994, I became a manager in 1998 and a co-owner in 2012

## Skills

- Project Management
- Small Business Development
- Bookkeeping
- Human Resources
- Employee relations
- Customer Service
- Retail Management

I have had a wide range of professional experiences at Beans & Barley from handling the general accounting to assisting customers with catering orders. I have implemented the use of new computer programs for cost control, payroll processing and point-of-sale software. I am involved in human resources, administering the health insurance plan, 401K, and maintaining records for the ACA. I have recently added purchasing grocery items for resale to my list of duties. We are currently opening a second location in Mequon. I am currently serving on the East Side BID and hope to continue to serve on the Board, it is a very exciting time on the East Side!

**Education**

UW-Milwaukee, Bachelor of Science, Political Science (1996)

- MATC studied accounting

My interests include, running, biking and yoga, reading and travel

**Interests**

**Community  
Involvement**

I have had the privilege of supporting some of my favorite organizations through my position at Beans & Barley. We have sponsored a Glendale Little League baseball team and the Nicolet Jr. Knights football fundraiser. I have also participated in Kid's Share for the JCC for the last three years and fundraising for the Victory Garden Initiative and Holly Jolly Follies

References are available on request.

Your Name

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