

GRANT ANALYSIS FORM

OPERATING & CAPITAL GRANT PROJECTS/PROGRAMS

Department/Division: Health Department

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Category of Request

New Grant

Grant Continuation

Change in Previously Approved Grant

Previous Council File No.

Previous Council File No.

Project/Program Title: Advancement of Equipment Compliance with Standard 8 of the FDA Program Standards

Grantor Agency: FDA in Conjunction with AFDO

Grant Application Date: August 31st

Anticipated Award Date: Mid-September

Please provide the following information:

1. Description of Grant Project/Program (Include Target Locations and Populations):

The City of Milwaukee Consumer Environmental Health Division has applied for the U.S. Food and Drug Administration (FDA) and the Association of Food and Drug Officials (AFDO) funds for use through March 31st, 2022. This specific grant is geared towards program compliance with Standard 8 (Equipment) of the FDA Program Standards. The Voluntary National Retail Food Regulatory Program Standards (Retail Program Standards) define what constitutes a highly effective and responsive program for the regulation of foodservice and retail food establishments. The Division of Consumer Environmental Health houses the city's food inspection program which is working towards meeting the FDA standards. Food inspections use many different forms of equipment from thermometers to sanitization test trips, pH meters and temperature data loggers. These items can be costly over time. Some of these items are single use and continually replenished. This grant assists with the purchase of these items, some of which we have never housed before such as the data loggers and light meters. Additionally this grant allows us to purchase clothing that will be logoed to identify our staff more easily while working, particularly in settings where concerns over safety may be present. Lastly these funds would also help the division to purchase inspection equipment for the 6 new inspectors hired in 2021 in addition to our existing staff including new computers and printers. Due to the nature of our work in the field, our computers and printers go through a lot of wear and tear. We do not have a supply readily available for replenishment. If a computer breaks down that employee could be out without a backup. We would like to ensure staff have an inventory of tablets readily available so our field work is never delayed.

2. Relationship to City-wide Strategic Goals and Departmental Objectives:

This is a basic, one time grant that assists with ongoing regular costs to the program. The grant simply provides relief to these ongoing expenses. Additionally it supports a few items our program has not purchased before such as light meters and data loggers. The data loggers are especially helpful when it comes to training and compliance issues with our operators. If we have an establishment where cooling is an issue, we can use the data logger to help demonstrate or understand a deficiency in their process. This can help reduce the incidence of foodborne illness while also offering understanding for the science behind what we do. The data logger is also an excellent training tool for our own staff. Light meters are used to test the presence of light in a room. This is important to ensure food handlers have a well lit space to do their work in as well as when cleaning to ensure they can effectively see the space they are cleaning. Items like the sanitization test trips, heat sensitive tapes for dish machines and gear such as the bags are all items we would purchase otherwise, this grant just offsets those costs. The vests and hats have been a request of staff in the past as a means to provide more identification while working out in the field. We have had several safety issues arise over the years. We feel when it is clearer they are present that this may deter some of the issues that arise. The grant funds help us to purchase MHD logoed vests and hats that staff can wear while out in the field.

3. Need for Grant Funds and Impact on Other Departmental Operations (Applies only to Programs):

Most of this is outlined above. Much of this grant simply helps replace the cost of equipment we would otherwise be purchasing ourselves. There is a portion of the grant that will assist us in the purchase of additional computers and printers so that we have a supply readily available as older units break down and for clothing that we would otherwise not be able to purchase.

4. Results Measurement/Progress Report (Applies only to Programs):

As this is an equipment grant, the progress is dependent on the availability of the items and if we can obtain them onsite before the March 31st deadline. The primary area of concern for timeliness would be the computers and printers. All other items are fairly common and readily available. We have already discussed with the grantor that if the computers and printers are not something we can get in time that we may adjust those funds to other equipment expenses.

5. Grant Period, Timetable and Program Phase-out Plan:

The period for this grant is September 1st 2021-March 31, 2022. Upon approval of the grant funds, we will make purchase of all equipment in order to immediately spend down the grant. This is a one time, nonrenewable grant.

6. Provide a List of Subgrantees:

7. If Possible, Complete Grant Budget Form and Attach to Back.