December 18, 2003

To the Honorable The Common Council 2000 East Wells Street Milwaukee, Wisconsin 53202

RE: COMMON COUNCIL FILE REGARDING CONTINGENT FUND TRANSFER

Dear Ladies and Gentleman:

Please introduce a file at the Common Council meeting on Friday December 19, 2003 regarding a Contingent Fund Transfer to the 2003 Worker's Compensation (WC) Special Purpose Account. This file is necessary due a shortfall in the 2003 WC account. This is an emergency request as the account is out of funds and is currently in the negative by \$266,341.

Sincerely,

Edwin Reyes DER-Business Operations Manager

Cc: City Comptroller W. Martin Morics Mark Ramion, LRB Jennifer Gonda, Budget Office Florence Dukes