

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: February 26, 2025

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: February 26, 2025
CCFN 241646

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill
				Auth.	Filled excl. this pos.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.		
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>										
<u>DEPT. OF ADMINISTRATION - PURCHASING DIVISION</u>										
11628	Procurement Specialist	2IX	3/1/25	8	6	1	0	1		Int/Ext
<u>CITY ATTORNEY</u>										
11587	Investigator/Adjuster	2IX	4/13/25	2	1	1	0	0		Ext
<u>CITY TREASURER</u>										
11539	Investments & Finan. Services Coord.	2JX	1/25/25	1	0	1	0	0		Int
11540	Customer Services Representative III	6KN	2/8/25	5	4	1	0	0		Int/Ext
11607	Investments & Finan. Services Spec.	2IX	3/1/25	1	0	1	0	0		Int
11608	Tax Enforcement Specialist	5JN	3/1/25	3	2	1	0	0		Int
<u>FIRE DEPARTMENT</u>										
11613	Battalion Chief, Fire	4SN	1/25/25	18	17	1	0	0		Int
11614	Fire Captain	4JN	3/1/25	45	44	1	0	0		Int
<u>LIBRARY</u>										
11603	Librarian III (2 Positions)	2IN	1/12/25 2/27/25	72	59	2	0	11		Int/Ext
11616	Custodial Worker 2	8BN	3/15/15	26	17	1	0	8		Ext
<u>DEPARTMENT OF NEIGHBORHOOD SERVICES</u>										
11618	Customer Service Representative II	6HN	2/1/25	3	2	1	0	0		Int/Ext
11619	Residential Code Enforcement Insp. 4	7EN	2/1/25	37	29	1	0	7		Int/Ext
11622	Residential Code Enforcement Insp. 4	8AN	6/23/23	5	0	1	0	4		Int/Ext
11623	Residential Code Enforcement Insp. 4	8AN	3/2/25	5	0	1	0	4		Int/Ext
11626	Office Assistant III	6GN	1/25/25	17	10	1	0	6		Int/Ext
11625	Office Assistant II	6DN	TBD	5	4	1	0	0		Int/Ext
<u>POLICE DEPARTMENT</u>										
11591	Forensic Identification Processor	5EN	TBD	6	3	1	0	2		Int/Ext
11606	Crime Analyst I	2HN	2/16/25	28	23	1	0	4		Ext
11609	Detective (10 Positions)	4F-808	NA	181	142	10	0	29		Int
<u>DPW-INFRASTRUCTURE SERVICES DIVISION</u>										
11559	Civil Engineer V	1MX	4/26/25	1	0	1	0	0	40% Grant 60% Capital 70% Capital	Int
11585	Engineering Technician V	3UN	9/24/23	2	1	1	0	0		Ext
11600	Building Operations Supervisor	1DX	2/15/25	1	0	1	0	0		Ext
11612	Painter 4	7AN	10/29/25	9	8	1	0	0		Int
<u>DPW-OPERATIONS DIVISION</u>										
11615	Urban Forestry Crew Leader (2 Positions)	7FN	11/16/24 1/5/25	22	18	2	1	1		Int/Ext
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>										
<u>DEPT. OF ADMINISTRATION - COMMUNITY BLOCK GRANT ADMIN.</u>										
11589	Program Assistant I	5EN	9/25/19	1	0	1	0	0	100% CDBG/HOME 100% CDBG/HOME	Int/Ext
11592	Administrative Assistant I	6GN	11/21/21	1	0	1	0	0		Int
<u>HEALTH DEPARTMENT</u>										
11586	Well Women Program Manager	1GX	1/19/25	1	0	1	0	0	100% Well Women Prog.	Int/Ext

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	<u>DPW-WATER WORKS</u>									
11594	Water Distribution Investigator	8GN	2/2/25	11	10	1	0	0	Water Works	Int/Ext
11595	Water Field Supervisor	1FX	2/2/25	12	11	1	0	0	Water Works	Int/Ext
11604	Water Plant Automation Control Eng.	2LN		4	3	1	0	0	Water Works	Int/Ext
11610	Communications Assistant V	6MN	2/16/25	6	3	1	2	0	Water Works	Int/Ext

SCHEDULE B - FUND TRANSFERS

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Department Account Name	Amount of Transfer		Reason for Transfer
	From	To	
<u>DEPT. EMPLOYES' RETIREMENT</u> 2024 Wages Supplement Fund 2024 Social Security Tax	\$958,995	\$958,995	Social Security expenditures are based on a percentage of payroll. Reclassifications increased 2024 salary costs and resulted in an increased social security tax expense. Funds are available in the wages supplement fund to offset the overrun.
<u>FIRE DEPARTMENT</u> 2024 Salaries & Wages 2024 SF R356 - BLS Subsidy Payments	\$395,406	\$395,406	Additional funds needed in BLS Budget due to higher than anticipated run volume. Funds available for coverage in the Salaries & Wages account.
<u>DPW - TRANSPORTATION</u> 2025 MacArthur Square Renovation 2025 Streetcar 5 Year Overhaul	\$1,500,000	\$1,500,000	Streetcar Infrastructure needs such as power switch replacement have been identified as critical capital needs for 2025. Renovation account repurposing due to uncertainty of MPM design and more urgent Streetcar infrastructure needs.

SCHEDULE C - GENERAL MATTERS

- Miscellaneous