

**AGENDA OF ITEMS TO BE CONSIDERED  
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: February 26, 2025

TIME: 9:00 A.M.

PLACE: Committee Room 301-B  
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service  
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: February 26, 2025  
CCFN 241646

Funding Source - 100% Operating  
Budget Unless Otherwise Indicated

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/ Ext Fill
				Auth.	Filled excl. this pos.	Recomm. Authori- zation	Vac. Prev. Appr.	Other Vac.		
11628	<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>									Int/Ext
	<u>DEPT. OF ADMINISTRATION - PURCHASING DIVISION</u>									
	Procurement Specialist	2IX	3/1/25	8	6	1	0	1		
11587	<u>CITY ATTORNEY</u> Investigator/Adjuster	2IX	4/13/25	2	1	1	0	0		Ext
11539	<u>CITY TREASURER</u>									Int Int/Ext Int Int
	Investments & Finan. Services Coord.	2JX	1/25/25	1	0	1	0	0		
	Customer Services Representative III	6KN	2/8/25	5	4	1	0	0		
11607	Investments & Finan. Services Spec.	2IX	3/1/25	1	0	1	0	0		
11608	Tax Enforcement Specialist	5JN	3/1/25	3	2	1	0	0		
11613	<u>FIRE DEPARTMENT</u>									Int Int
	Battalion Chief, Fire	4SN	1/25/25	18	17	1	0	0		
	Fire Captain	4JN	3/1/25	45	44	1	0	0		
11603	<u>LIBRARY</u>									Int/Ext  Ext
	Librarian III (2 Positions)	2IN	1/12/25 2/27/25	72	59	2	0	11		
	Custodial Worker 2	8BN	3/15/15	26	17	1	0	8		
11618	<u>DEPARTMENT OF NEIGHBORHOOD SERVICES</u>								40% Grant 60% Capital 70% Capital	Int/Ext Int/Ext Int/Ext Int/Ext Int/Ext Int/Ext Int/Ext
	Customer Service Representative II	6HN	2/1/25	3	2	1	0	0		
	Residential Code Enforcement Insp. 4	7EN	2/1/25	37	29	1	0	7		
	Residential Code Enforcement Insp. 4	8AN	6/23/23	5	0	1	0	4		
	Residential Code Enforcement Insp. 4	8AN	3/2/25	5	0	1	0	4		
	Office Assistant III	6GN	1/25/25	17	10	1	0	6		
	Office Assistant II	6DN	TBD	5	4	1	0	0		
	<u>POLICE DEPARTMENT</u>									
11591	Forensic Identification Processor	5EN	TBD	6	3	1	0	2	Int/Ext	
11606	Crime Analyst I	2HN	2/16/25	28	23	1	0	4	Ext	
11609	Detective (10 Positions)	4F-808	NA	181	142	10	0	29	Int	
11559	<u>DPW-INFRASTRUCTURE SERVICES DIVISION</u>								40% Grant 60% Capital 70% Capital	Int Ext Ext Int
	Civil Engineer V	1MX	4/26/25	1	0	1	0	0		
	Engineering Technician V	3UN	9/24/23	2	1	1	0	0		
	Building Operations Supervisor	1DX	2/15/25	1	0	1	0	0		
	Painter 4	7AN	10/29/25	9	8	1	0	0		
11615	<u>DPW-OPERATIONS DIVISION</u> Urban Forestry Crew Leader (2 Positions)	7FN	11/16/24 1/5/25	22	18	2	1	1	Int/Ext	
11589	<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>								100% CDBG/HOME 100% CDBG/HOME	Int/Ext Int
	<u>DEPT. OF ADMINISTRATION - COMMUNITY BLOCK GRANT ADMIN.</u>									
	Program Assistant I	5EN	9/25/19	1	0	1	0	0		
	Administrative Assistant I	6GN	11/21/21	1	0	1	0	0		
	<u>HEALTH DEPARTMENT</u>									
11586	Well Women Program Manager	1GX	1/19/25	1	0	1	0	0	100% Well Women Prog.	Int/Ext

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	<u>DPW-WATER WORKS</u>									
11594	Water Distribution Investigator	8GN	2/2/25	11	10	1	0	0	Water Works	Int/Ext
11595	Water Field Supervisor	1FX	2/2/25	12	11	1	0	0	Water Works	Int/Ext
11604	Water Plant Automation Control Eng.	2LN		4	3	1	0	0	Water Works	Int/Ext
11610	Communications Assistant V	6MN	2/16/25	6	3	1	2	0	Water Works	Int/Ext

## SCHEDULE B - FUND TRANSFERS

Finance and Personnel Committee Meeting: February 26, 2025  
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Department Account Name	Amount of Transfer		Reason for Transfer
	From	To	
<u>DEPT. EMPLOYES' RETIREMENT</u> 2024 Wages Supplement Fund 2024 Social Security Tax	\$958,995	\$958,995	Social Security expenditures are based on a percentage of payroll. Reclassifications increased 2024 salary costs and resulted in an increased social security tax expense. Funds are available in the wages supplement fund to offset the overrun.
<u>FIRE DEPARTMENT</u> 2024 Salaries & Wages 2024 SF R356 - BLS Subsidy Payments	\$395,406	\$395,406	Additional funds needed in BLS Budget due to higher than anticipated run volume. Funds available for coverage in the Salaries & Wages account.
<u>DPW - TRANSPORTATION</u> 2025 MacArthur Square Renovation 2025 Streetcar 5 Year Overhaul	\$1,500,000	\$1,500,000	Streetcar Infrastructure needs such as power switch replacement have been identified as critical capital needs for 2025. Renovation account repurposing due to uncertainty of MPM design and more urgent Streetcar infrastructure needs.

## SCHEDULE C - GENERAL MATTERS

1. Miscellaneous