

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Single Source Contract
Contract #E0000018510**

Background:

User Department:	Fire and Police Commission
Purchasing Agent:	Diana Herrejon
Contract Description:	Vendor Service Contract for Administrative Investigation Management (AIM) Use of Force Consultant Services
Vendor Name and Location:	Steven G. Brandl (Fort Myers, FL)
Contract Term:	Three years from 01/01/2022 – 12/31/2024, with two (2) options to renew for one (1) year
Requisition # and Date Received:	Req# 0000018510 Rec'd 09/30/21
Original Contract Amount:	\$74,000.00
Expenditures to Date:	\$0.00
Current Contract Amount:	\$74,000.00

Purpose of Contract:

The purpose of the contract with Steven G. Brandl for Administrative Investigation Management (AIM) Use of Force Consultation Services is to collect, analyze and report on the Milwaukee Police Department (MPD) Use of Force (UOF) data.

Mr. Brandl will collect the data as maintained in the MPD Administrative Investigation Management (AIM) System. He will make recommendations for best practices for annual and semi-annular reporting of data, analyze UOF data, and prepare reports in conformity with the purpose, intent, and goals of the Fire and Police Commission (FPC) UOF Strategy Statement.

The term of the contract is three (3) years from January 1, 2022, through December 31, 2024, with two (2) options to renew for one (1) year upon mutual consent. The estimated contract value is \$74,000.00.

Background:

Professor Steven G. Brandl has previously worked with the MPD and studied their data. He is a recognized expert witness on police department procedures and has worked with the data of other police departments. He worked with the FPC for ten years, analyzing the UOF data and recommending best practices for reporting data. This contractor previously performed services under contracts E0000010562 (09/2010-08/2012), E0000011934 (09/2012-08/2013), E0000012714 (09/2013-08/2017), and E0000015648 (11/2017-10/2020).

City Purchasing Director

Date

F&P Approval Presentation Date: 12/08/2021

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Sole Source Contract
Contract #E0000018527**

Background:

User Department:	DPW- Water Works
Purchasing Agent:	Diana Herrejon
Contract Description:	Vendor Service Contract for PromisePay Payment Plan for Milwaukee Water Works
Vendor Name and Location:	Promise Network, Inc. (Oakland, CA)
Contract Term:	One (1) year from date of award with the option to renew for three (3) additional one (1) year terms
Requisition # and Date Received:	Req# 0000018527 Rec'd 10/04/21
Original Contract Amount:	\$55,000.00
Expenditures to Date:	\$0.00
Current Contract Amount:	\$55,000.00

Purpose of Contract:

The purpose of the contract with Promise Network, Inc. is to manage the execution of PromisePay Payment Plans for Milwaukee Water Works (MWW) customers. Services include marketing, outreach, administration, and support of the payment plans. The contract term is one (1) year from the date of award with the option to renew for three (3) additional one (1) year terms. The estimated contract total is \$55,000.00.

Background:

Promise Network, Inc. specializes in government payment solutions and offers its PromisePay application with a specific focus on payment flexibility. This vendor has worked with several utilities throughout the United States (i.e, Louisville Water Company; Cincinnati Water; City of Richmond) and is recognized as a sole source due to the vendor's particular insight into how to recommend affordable payment arrangements, perform outreach to customer groups who could most benefit from such flexibility and integrate payment arrangements with payment assistance programs, if necessary.

This knowledge and experience makes PromisePay uniquely qualified to provide these services for MWW. Charges related to this contract include an annual payment of \$45,000.00 for software and services in addition to charges related to other marketing services as requested. Promise Network, Inc. will also assess a service fee to customers (\$0.40 per ACH transaction and 1.95% for all credit/debit/Apple/Google Pay/Venmo transactions). These service fees are equal to the bid prices being charged by our online bill payment contractor, Bill2Pay.

City Purchasing Director

Date

F&P Approval Presentation Date: 12/08/2021