



Department of Employee Relations

MEMORANDUM

TO: Kathy Marquardt, Lead Staff Assistant  
Office of the City Clerk

FROM: Sally Mc Attee, Human Resources Manager *SM*  
Department of Employee Relations

DATE: August 29, 2002

RE: Administrative Ordinance change

John O. Norquist  
Mayor

Jeffrey Hansen  
Director

Florence Dukes  
Deputy Director

Frank Forbes  
Labor Negotiator

Michael Brady  
Employee Benefits Manager

In the Salary Ordinance, under Pay Range 804, a footnote pertaining to the title "Police Alarm Operator" reads as follows: "1/ Positions occupied by Police Alarm Operator to be reclassified to Police Dispatcher upon becoming vacant." This footnote was originally contained in a classification report dated January 21, 1999, which was approved by the Fire and Police Commission on January 21, 1999, and by the Finance Committee on February 3, 1999 (File #980553), passed by the Common Council on February 9, 1999 (File #981305), and still remains in effect in the 2002 Salary Ordinance.

The attached letter from the Fire and Police Commission requests that one position of Police Alarm Operator be reclassified to the civilian position of Police Dispatcher. Since the procedure to reclassify vacant positions to Police Dispatcher was recommended by the Department of Employee Relations, approved by the Fire and Police Commission and authorized in the Salary Ordinance by Common Council action, we are requesting that the Positions Ordinance amendment necessary to implement the requested classification change for this recent vacancy (and future vacancies) be handled administratively.

In order to implement this change, the Positions Ordinance needs to be amended as follows:

In the Police Department, Administration/Services Decision Unit, Technical Services Bureau, Communications Operations Division, delete one position of "Police Alarm Operator," and add one position of "Police Dispatcher."

SM:cak

Attachment

cc: Joseph Czarnezki  
Val Watson  
Pat Bock



CITY OF MILWAUKEE  
DEPT. OF EMP. RELATIONS  
CITY-HALL RM 706

02 AUG 21 AM 11:22

Fire and Police Commission

August 19, 2002

**Woody Welch**  
Chairman

**Carla Y. Cross**  
Vice-Chair

**Eric Mandel Johnson**  
**Leonard J. Sobczak**  
**Ernesto A. Baca**  
Commissioners

**Joseph J. Czarnecki**  
Executive Director

**David Heard**  
Public Relations Officer

**Cassandra K. Scherer**  
Examinations Supervisor

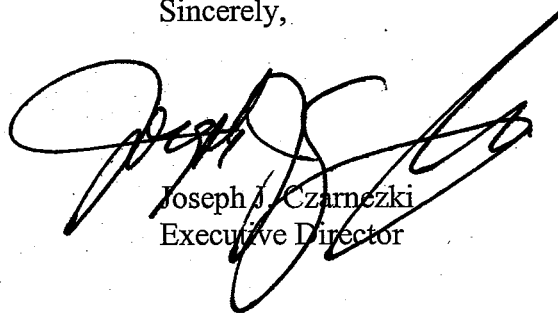
**Steven Fronk**  
Hearing Examiner

Jeffrey Hansen, Director  
Department of Employee Relations  
City Hall - Room 706  
200 E. Wells St.  
Milwaukee, WI 53202

Dear Mr. Hansen:

I am writing to advise you that one position of Police Alarm Operator has become vacant due to a retirement. I am therefore requesting that the Positions Ordinance of the City be amended to reduce the authorized strength of the Police Alarm Operator position by one and increase the authorized strength level of the position of Police Dispatcher by one.

Sincerely,



Joseph J. Czarnecki  
Executive Director

JJC:rk

Att.

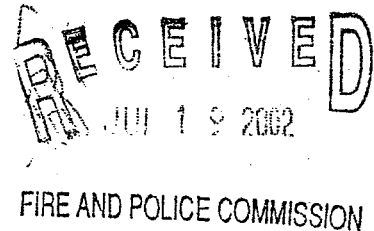


Police Department

Arthur L. Jones  
Chief of Police

July 18, 2002

The Board of the  
Fire & Police Commissioners  
809 N. Broadway, Room 104  
Milwaukee, WI 53202



Dear Commissioners:

Pursuant to the Salary Ordinance (copy attached for reference), pertaining to the eventual reclassification of all positions of Police Alarm Operator to Police Dispatcher, I wish to notify you that there is one now vacant due to the retirement of Police Alarm Operator Dennis R. Ludka, effective June 28, 2002.

I, therefore, request that one position of Police Alarm Operator be reclassified to Police Dispatcher.

Respectfully Submitted,

ARTHUR L. JONES  
CHIEF OF POLICE

EDWARD M. STENZEL  
ASSISTANT CHIEF OF POLICE

Attachment

ALJ:EMS:rn  
C. Payroll Supervisor Bielinski

*F&PC/PAO Reclass*

Sec. 18. Police Officers and Related Classes (Milwaukee Police Association).

Rates for Sec. 18 effective Pay Period 1, 2000 (December 26, 1999)

Pay Range 801

Official Rate-Biweekly

17.01	18.68	20.84	21.66	22.94
1,361.04	1,494.40	1,666.96	1,733.18	1,835.09
2,948.92	3,237.87	3,611.75	3,755.22	3,976.03
35,387.04	38,854.40	43,340.96	45,062.68	47,712.34

Assistant Custodian of Police Property and Stores	2303
Police Officer <u>1/</u> <u>2/</u>	2342

- 1/ Receives \$20.00 additional biweekly while assigned to motorcycle duty in accordance with MOTORCYCLE PAY provision of the labor contract.
- 2/ One position of Police Officer, assigned to the Open Records Section, when filled by Charles Alioto, shall be paid an additional \$57.92 biweekly. This amount shall be adjusted each year using the across-the-board multiplier contained in the applicable labor agreement. This payment shall not have any sum deducted for pension benefits, nor shall such payments be included in the determination of pension or other fringe benefits.

Pay Range 804

Official Rate-Biweekly

22.49	23.21	23.95
1,799.39	1,856.52	1,916.10
3,898.68	4,022.46	4,151.55
46,784.14	48,269.52	49,818.60

Court Liaison Officer	2395
Identification Technician	2327
Police Alarm Operator <u>1/</u>	2369

- 1/ Positions occupied by Police Alarm Operators to be reclassified to Police Dispatcher upon becoming vacant.

Pay Range 808

Official Rate-Biweekly

23.68	24.62	25.59
1,894.75	1,969.65	2,047.58
4,105.29	4,267.58	4,436.42
49,263.50	51,210.90	53,237.08