

# City of Milwaukee

Office of the City Clerk

200 E. Wells Street  
Milwaukee, Wisconsin 53202

Certified Copy of Ordinance

---

**FILE NO: 250288**

**Title:**

**A substitute ordinance relating to the creation of a city hall campus emergency preparedness committee.**

**Body:**

The Mayor and Common Council of the City of Milwaukee do ordain as follows:

Part 1. Section 320-55 of the code is created to read:

320-55. Emergency Preparedness Committee.

1. COMPOSITION. There is created an emergency preparedness committee consisting of 9 members.

- a. The fire chief, or designee.
- b. The police chief, or designee.
- c. The city clerk, or designee.
- d. The director of emergency management, or designee.
- e. The commissioner of public works, or designee.
- f. The director of employee relations, or designee.
- g. The city attorney, or designee.
- h. The mayor, or designee.
- i. The common council president, or designee.

2. PURPOSE AND INTENT.

a. The committee shall evaluate best practices and recommend protocols for:

a-1. Responses to specific types of emergencies, including plans for evacuations or sheltering.

a-2. Securing public free-standing buildings or campuses.

a-3. Internal and external emergency communication.

a-4. Training protocols.

a-5. Special accommodations that may be required for different employees.

a-6. After-action review of emergencies.

b. The committee shall focus on the following emergency preparedness-related topics, including, but not limited to:

b-1. Information technology.

b-2. City equipment.

b-3. Resources and budgeting.

b-4. Emergency response command nexus.

3. DUTIES. The committee shall meet every 2 months and shall research, develop, monitor and make recommendations relating to emergency preparedness and management protocols governing the city hall campus and staff training. The committee will also recommend designation of appropriate personnel to develop and provide emergency preparedness and management protocols and training for city staff working at locations other than the city hall campus.

4. ORGANIZATION. The fire chief and city clerk shall be the committee's co-chairs.

5. STAFFING. The city clerk's office shall provide staff assistance to the committee, with additional assistance from other departments as needed. All city departments are directed to cooperate with the committee and provide assistance whenever the committee so requests.

6. REPORTS. The committee shall submit a written report recommending emergency preparedness and management protocols for the city hall campus to the mayor and the common council no later than September 30, 2026. The committee may submit individual recommendations to the mayor and common council prior to submission of the final report if the committee deems it appropriate.



**I, James R. Owczarski, City Clerk, do hereby certify that the foregoing is a true and correct copy of a(n) Ordinance Passed by the COMMON COUNCIL of the City of Milwaukee, Wisconsin on June 24, 2025, effective July 15, 2025.**

---

**James R. Owczarski**

**July 11, 2025**

---

**Date Certified**