



# City of Milwaukee

200 E. Wells Street  
Milwaukee, Wisconsin  
53202

## Meeting Agenda

### CITY INFORMATION MANAGEMENT COMMITTEE

**ALD. SCOTT SPIKER, CHAIR**

**David Henke, Vice-Chair**

**Timothy Richter, Robert Jaeger, LaQuisha H. Schroeder, Jennifer Meyer, James Owczarski, Jeffrey Madison, James Zimmer, David Klein, Judy Siettmann, and Jeffrey Larson.**

**Staff Assistant, Chris Lee, 414-286-2232, Fax:286-3456,  
clee@milwaukee.gov**

**Legislative Liason: Gunner Raasch, 414-286-3467,  
Gunner.Raasch@milwaukee.gov**

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Thursday, March 5, 2026

10:00 AM

Room 303, City Hall

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**Amended 2/27/26 - Sub-items b. through d. added under item 5.**

1. **Call to order.**
2. **Roll call.**
3. **Review and approval of the previous meeting minutes from December 4, 2025.**
4. **Records Retention and Data Governance.**
  - a. *Proposed departmental record schedules for review and/or approval.*
  - b. *Update on State Records Board approval of previous schedules.*
  - c. *Discussion on guidelines and training for use of Workday and other systems.*
  - d. *Discussion on a citywide Electronic Records Design Study.*
5. **Information and Technology Management Division.**
  - a. *Discussion on Artificial Intelligence Product Inventory.*
  - b. *Update on AI Policy.*
  - c. *Discussion on the GovAI rollout plan.*
  - d. *Discussion on the status of Front Desk AI multi-channeled solution pilot.*
6. **Review and discussion on the duties and role of the City Information Management Committee.**
  - a. *Integrating data governance.*
  - b. *Oversight over citywide and departmental technologies.*
7. **Departmental IT updates and/or announcements.**
  - a. *Department of Administration*
  - b. *Library*
  - c. *Municipal Court*

8. **Review and approval of the 2025 City Information Management Committee Annual Report.**

9. **The following files may be placed on file as being no longer necessary:**

- a. [241728](#) Communication relating to the matters to be considered by the City Information Management Committee at its March 13, 2025 meeting.  
*Sponsors:* THE CHAIR
- b. [250238](#) Communication relating to the matters to be considered by the City Information Management Committee at its June 5, 2025 meeting.  
*Sponsors:* THE CHAIR
- c. [250690](#) Communication relating to the matters to be considered by the City Information Management Committee at its September 4, 2025 meeting.  
*Sponsors:* THE CHAIR
- d. [251285](#) Communication relating to the matters to be considered by the City Information Management Committee at its December 4, 2025 meeting.  
*Sponsors:* THE CHAIR

10. **Next steps.**

- a. *Agenda items for the next meeting.*
- b. *Next meeting date and time (Thurs., June 4, 2026 at 10 a.m.)*

11. **Adjournment.**

**Meeting materials for this meeting can be found within the following file:**

- [251802](#) Communication relating to the matters to be considered by the City Information Management Committee at its March 5, 2026 meeting.  
*Sponsors:* THE CHAIR

In the event that Common Council members who are not members of this committee attend this meeting, this meeting may also simultaneously constitute a meeting of the Common Council or any of the following committees: Community and Economic Development, Finance and Personnel, Judiciary and Legislation, Licenses, Public Safety and Health, Public Works, Zoning, Neighborhoods & Development, and/or Steering and Rules. Whether a simultaneous meeting is occurring depends on whether the presence of one or more of the Common Council member results in a quorum of the Common Council or any of the above committees, and, if there is a quorum of another committee, whether any agenda items listed above involve matters within that committee's realm of authority. In the event that a simultaneous meeting is occurring, no action other than information gathering will be taken at the simultaneous meeting.

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