

DOA-Business Operations Division – Procurement Services Section

Finance & Personnel Committee Approval Required
For Single Source Contract
Contract #E14063

Background:

User Department:	DPW – Sanitation
Purchasing Agent:	Tykesha J. White
Contract Description:	VSC for Residential Hauling and Electronics Recycling
Vendor Name and Location:	Universal Recycling Technologies, LLC (Janesville, WI)
Contract Term:	November 1, 2015 – October 31, 2016 with the option to extend for four (4) additional one (1) year periods
Requisition # and Date Received:	14063, 8/4/2015
Original Contract Amount:	\$206,450.00

Purpose of Contract:

DPW – Sanitation is seeking to enter into a new Vendor Service Contract for Residential Hauling and Electronics Recycling from November 1, 2015 – October 31, 2016 with the option to extend for four (4) additional one (1) year periods at a total contract value of \$206,450.00.

This contract will continue a contractual relationship with Universal Recycling Technologies, LLC that was executed under DPW Service Order #S545140034

Background:

Under the scope of this contract, URT will pick-up, haul and recycle residential electronics dropped off at the City's DPW Self Help Centers. At the public Self-Help Centers a low profile container for safe loading at ground level is vital. DPW-Sanitation has found that other recyclers only offer semi-trailer collection which would require additional City staff and equipment for loading.

Continuity of service at the City's DPW Self Help Centers is vital and Universal Recycling Technologies, LLC is the only electronics recycler that has the capacity to handle the city's volume and adequately meet the service requirements.

City Purchasing Director

Date

DOA-Business Operations Division – Procurement Services Section

Finance & Personnel Committee Approval Required
For Single Source Contract #E14174

Background:

User Department:	Fire
Purchasing Agent:	Angelique M Pettigrew
Contract Description:	Vendor Service Contract for Occupational Health Services
Vendor Name and Location:	Froedtert Health, Inc. located in Milwaukee, WI (ID #1091796)
Contract Term:	Two-(2) years from 11/01/2015 – 10/31/2017 with two-(2) options to renew for an additional one-(1) year upon mutual agreement
Requisition # & Date Received:	Requisition #14174, Received 09/23/15
Original Contract Amount:	N/A
Expenditures to Date:	N/A
Current Contract Amount:	\$180,000.00

If Amendment, History of Contract Amendments:

Date	Item	Term	Cost
Pending	Original Contract: \$180,000.00 from 11/01/2015 – 10/31/2017 with two-(2) options to renew for an additional one-(1) year upon mutual agreement	11/01/2015 Through 10/31/2017	\$180,000.00
Total (including the pending amendment)			\$ 180,000.00

Purpose of Contract:

Fire is seeking to enter into a Vendor Service Contract for Occupational Health Services with Froedtert Health Inc. to administer the department’s Respiratory Fit Test Medical Questionnaires (RFTMQ). The RFTMQ is an electronic form that will be disseminated to the firefighters prior to the Respiratory Fit Tests beginning November 16, 2015. The RFTMQ is an Occupational Safety and Health Administration (OSHA) requirement pursuant to 29CFR 1910.134. The vendor will also provide other services under the contract including: (1) infection control/blood borne pathogen response education, tracking and reporting; (2) expedited access to specialized medical care; (3) administration and reporting of psychological fitness for duty evaluations; (4) occupational specific health education and screening. The contract period will be two-(2) years from 11/01/2015 – 10/31/2017 with two-(2) options to renew for an additional one-(1) year upon mutual agreement. The estimated contract total is \$180,000.00.

Background:

The vendor has specific insight and knowledge of these services. Froedtert Health Inc. played a key component in the continual development and customization of the department’s Health and Wellness Programs to meet firefighters’ specific occupational care and logistical needs. In 2011, the Medical College of WI developed the web-based RFTMQ, continuing to provide evaluation services through the expiration of contract E000001109. Through the complex reorganization of Froedtert and the Medical College, the Infection Control Officer (who has been the point of contact (POC) for the RFTMQ throughout the E11009 contract) will continue to serve in this capacity with Froedtert Workforce Health, at least for this year. Froedtert Workforce Health also acquired the server that houses the web-based questionnaire from MCW in this reorganization. The department has spent four-(4) years making adjustments to the form addressing IT issues and streamlining the evaluation process. With the immediate need of said services, no other vendor has the capacity to provide what

is required. Fire does not have the operational capacity to endure the transitional period that inherently will occur while redeveloping the RFTMQ and the associated evaluation process. This is a continuation of those services. The department will begin fit testing in November 2015.

City Purchasing Director

Date

DOA-Business Operations Division – Procurement Services Section

Finance & Personnel Committee Approval Required

For Single / Sole Source Contract

Contract #E14240

Background:

User Department:	Milwaukee Health Department (MHD)
Purchasing Agent:	Catina Slocum
Contract Description:	VSC for Community Health Worker Project Services
Vendor Name and Location:	Southeast Asian Educational Development, Inc. d/b/a Milwaukee Consortium for Hmong Health
Contract Term:	10/1/2015 through 6/30/2016 with the option to extend upon mutual consent
Requisition # and Date Received:	Requisition #14240, Received 9/28/2015
Original Contract Amount:	N/A
Expenditures to Date:	N/A
Current Contract Amount:	\$52,145.00 (GRANT-FUNDED)

Purpose of Contract/Amendment:

The Milwaukee Health Department (MHD) is seeking to enter into a Vendor Service Contract for Community Health Worker Project Services with the Milwaukee Consortium for Hmong Health. This project will focus on public education, targeted outreach and patient navigation services in order to increase breast and cervical cancer screening for low-income women who are uninsured or under-insured in the Hmong community. The contract period will be from October 1, 2015 through June 30, 2016 with the option to extend upon mutual consent and the estimated contract amount will be \$52,145.00.

Background:

The Wisconsin Well Woman Program (WWWP) is partnering with the MHD's Milwaukee Breast and Cervical Cancer Awareness Program (MBCCAP) and the Milwaukee Consortium for Hmong Health for the Community Health Worker Project. Grant funds are being provided by the State of Wisconsin Department of Health Services/Division of Public Health Wisconsin Well Woman Program. This vendor is the only entity in the City of Milwaukee that can provide the required services requested by the State of Wisconsin Well Woman Program and has been specifically named in a proposal provided by the State of Wisconsin to complete the required contract deliverables provided by the Centers for Disease Control to the State of Wisconsin.

The vendor will be responsible for hiring one full-time community health worker (CHW) that speaks Hmong fluently, has extensive knowledge of the WWWP and has experience working with the Hmong community and one part-time CHW to provide assistance on this project. Project services will include modifying/updating the current Consortium cancer modules and curriculum to expand breast and cervical cancer education and outreach; presenting at statewide, regional and local meetings and conferences describing the project objectives, activities and outcomes; serving on the Wisconsin Breast Cancer Task Force; developing a referral process for eligible women to WWWP or other sources for breast and cervical cancer screening; identifying and documenting women who will benefit from patient education services and obstacles that may have prevented them from accessing breast and cervical cancer screening.

City Purchasing Director

Date

DOA-Business Operations Division – Procurement Services Section

Finance & Personnel Committee Approval Required
For Single / Sole Source Contract
Contract #E12018

Background:

User Department:	Milwaukee Health Department (MHD)
Purchasing Agent:	Catina Slocum
Contract Description:	VSC for Physician Services (Chief Medical Officer/Medical Director and Associate Medical Director)
Vendor Name and Location:	University of Wisconsin - Madison (Madison, WI)
Contract Term:	1/1/2013 through 12/31/2015 with the option to extend annually
Requisition # and Date Received:	Requisition #14277, Received 10/8/2015
Original Contract Amount:	\$1,314,927.00
Expenditures to Date:	\$948,820.87
Current Contract Amount:	\$1,314,927.00

If Amendment, History of Contract Amendments:

Date	Item	Term	Cost
11/21/2012	Original Contract #E12018 – VSC for Physician Services (Chief Medical Officer/Medical Director and Associate Medical Director) Approved by F&P Committee on: 11/21/2012	1/1/2013 through 12/31/2015	\$1,314,927.00
Pending	Amendment #1: Extend the contract term three (3) years from 1/1/2016 through 12/31/2018 and increase the estimated contract total by \$1,499,706.00 from \$1,314,927.00 to \$2,814,633.00.	1/1/2016 through 12/31/2018	\$1,499,706.00
Total (including the pending amendment)			2,814,633.00

Purpose of Contract/Amendment:

The purpose of this contract amendment is for Dr. Geoffrey Swain, Chief Medical Officer/Medical Director and Dr. Paul Hunter, Associate Medical Director (or their to be named mutually approved successors) to continue to provide medical expertise to MHD personnel in order to provide appropriate and expert public health services to the citizens of Milwaukee. This represents the first (1st) amendment request by the MHD to the original contract amount of \$1,314,927.00. This amendment will extend the contract term three (3) years from 1/1/2016 through 12/31/2018 and increase the estimated contract total by \$1,499,706.00 from \$1,314,927.00 to \$2,814,633.00 to cover anticipated expenditures during the contract extension.

Projected 2016-2018 Contract Costs to MHD	2016 Total	2017 Total	2018 Total	3-Year Totals
Chief Medical Officer (Swain) 0.9 FTE	\$257,299	\$276,086	\$295,745	\$829,130
Associate Medical Director (Hunter) 0.9 FTE	\$208,023	\$223,291	\$239,262	\$670,576
Total Budget	\$465,322	\$499,377	\$535,007	\$1,499,706

Includes an estimated fringe rate at 36-39%, professional expense allowances and 3% yearly salary increases

Background:

Physician services and essential medical support and consultation have been provided to the MHD by Dr. Geoffrey Swain as Chief Medical Officer/Medical Director for over 21 years and by Dr. Paul Hunter as Associate Medical Director since August 2009. The physician services include providing leadership and consultation to the City of Milwaukee Health

Commissioner on mission-critical initiatives and on crucial department policies and public health practice initiatives, providing medical consultation for the STD clinic, Immunization Program, Communicable Disease Program, Tuberculosis (TB) Control Program, limited occupational health issues and facilitating/performing various research and data analysis activities. Also, services include assistance with grant writing and policy/program development to other program areas of the MHD, such as Maternal-Child Health and Lead Poisoning Prevention, in conjunction with MHD clinic and program managers.

The partnership with the University of Wisconsin-Madison allows the MHD access to top research and medical facilities within southeastern Wisconsin, as well as continued expertise from associate doctors on staff. The MHD's long-standing relationship with UW-Madison and their previous knowledge of the services required is very important in providing these necessary medical services to the citizens of Milwaukee.

City Purchasing Director

Date

DOA-Business Operations Division – Procurement Services Section

**Finance & Personnel Committee Approval Required
For Single Source Contract
Contract #E0000013527**

Background:

User Department:	Police
Purchasing Agent:	Karen Jeffries, CPPB
Contract Description:	VSC Open Records Consulting Services
Vendor Name and Location:	Attorney William C. Johnson (Milwaukee, WI)
Contract Term:	11/6/2014 through 3/31/2015
Requisition # and Date Received:	Requisition #14224, Received 9/30/2015
Original Contract Amount:	\$30,000.00
Expenditures to Date:	\$47,328.00
Current Contract Amount:	\$70,000.00

If Amendment, History of Contract Amendments:

Date	Item	Term	Cost
11/13/2014	Original Contract #E13527 – VSC Open Records Consulting Services	11/6/2014 through 3/31/2015	\$30,000.00
4/15/2015	Amendment #1: Increase the estimated contract total by \$15,000.00 from \$30,000.00 to \$45,000.00 and extend the contract term for two (2) months from 4/1/2015 through 5/31/2015	4/1/2015 through 5/31/2015	\$15,000.00
6/17/2015	Amendment #2: Increase the estimated contract total by \$25,000.00 from \$45,000.00 to \$70,000.00 and extend the contract term for seven (7) months from 6/1/2015 through 12/31/2015 Approved by F&P Committee on: 6/17/2015	6/1/2015 through 12/31/2015	\$25,000.00
Pending	Amendment #3: Increase the estimated contract total by \$65,000.00 from \$70,000.00 to \$135,000.00 and extend the contract term from 1/1/2016 through 12/31/2016	1/1/2016 through 12/31/2016	\$65,000.00
Total (including the pending amendment)			\$135,000.00

Purpose of Amendment:

The purpose of this contract amendment is for the continuation of open records consulting services from Attorney William C. Johnson for the Milwaukee Police Department’s Open Records Department. This represents the third (3rd) amendment request by the Milwaukee Police Department (MPD) to the original contract amount of \$30,000.00. This amendment will extend the contract term for one year from 1/1/2016 through 12/31/2016 and increase the estimated contract total by \$65,000.00 from \$70,000.00 to \$135,000.00.

Background:

The demands on the Open Records Department have substantially increased in the last year. Due to staff retirements, the department has lost a great deal of institutional knowledge relating to how MPD responds to public records requests.

Many of the requests served on the department involve complex legal issues, and/or relate to trials currently pending in State and Federal courts. Mr. Johnson has previous contract experience with the City in regards to him assisting MPS in responding to their public records requests. He has worked with attorneys Melanie Rutledge and Peter Block, the two Assistant City Attorneys who represent the department in public records matters. Mr. Johnson is one of few attorneys with experience in responding to public records requests and he understands the complicated nature of records requests as they relate to governmental units.

City Purchasing Director

Date