

**ACTION TAKEN ON VACANCY REQUESTS
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: July 29, 2025

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: July 29, 2025
CCFN 250553

Vacancies listed
were approved by
Finance & Personnel
unless otherwise
indicated.

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
	<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>			
	<u>DEPT. OF ADMINISTRATION - INFORMATION & TECHNOLOGY MANAGEMENT</u>			
11884	Systems Integration Manager	10X	TBD	
	<u>DEPT. OF ADMINISTRATION - OFF. OF COMMUNITY WELLNESS AND SAFETY</u>			
11730	Community Wellness and Safety Dir.	1NX	1/23/25	
	<u>CITY ATTORNEY</u>			
11847	Paralegal	2FN	7/6/25	
11853	Business Services Specialist	2FN	9/6/25	
11864	Assistant City Attorney V	2TX	7/2/25	
11865	Assistant City Attorney V	2TX	8/2/25	
	<u>DEPT. CITY DEVELOPMENT</u>			
11882	Long Range Planning Manager	1KX	7/20/25	
	<u>COMMON COUNCIL-CITY CLERK</u>			
11863	Executive Administrative Assistant I	2CN	6/28/25	
	<u>FIRE DEPARTMENT</u>			
11872	Heavy Equipment Operator (8 Positions)	4DN	2/4/24 2/4/24 2/4/24 2/4/24 2/4/24 4/24/24 4/30/24 5/22/24	
	<u>HEALTH DEPARTMENT</u>			
11877	Accounting Coordinator II (2 Positions)	2FN	3/30/25 7/12/25	Approved 1 of 2
	<u>LIBRARY</u>			
11834	Library Reference Assistant	2EN	3/2/25	Held
	<u>MUNICIPAL COURT</u>			
11855	Court Applications & Software Dev.	2MX	7/5/25	
11857	Court Accounting Assistant	6KN	7/20/25	
	<u>DEPT. NEIGHBORHOOD SERVICES</u>			
11878	Office Assistant III	6GN	2/17/24	
11879	Permit & Development Center Manager	10X	7/17/25	
11880	Environmental Risk Officer 4	7IN	7/6/25	
11881	Program Assistant III	5IN	8/3/25	
11883	Residential Code Enforcement Insp. 4	8AN	6/13/25	

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	<u>POLICE DEPARTMENT</u>			
11837	Office Assistant III-PD	6GN	7/6/25	Held
11843	Helpdesk Specialist II	3RN	6/30/25	
11844	Custodial Worker 1	8AN	TBD	Held
11859	Detective (10 Positions)	4F-808	NA	
11860	Captain of Police	4NX-839	TBD	
11861	Police Lieutenant (5 Positions)	4LN-836	10/14/24	
			11/17/24	
			1/20/25	
			6/9/25	
			6/9/25	
11862	Police Sergeant (5 Positions)	4GN-831	9/16/24	
			9/16/24	
			10/14/24	
			12/22/24	
			1/20/25	
11886	Comm. Rels., Engmt. and Recruit. Dir	1JX	7/23/25	
	<u>DPW-INFRASTRUCTURE SERVICES DIVISION</u>			
11875	Accountant III	2JX	8/3/25	
	<u>DPW-OPERATIONS DIVISION</u>			
11849	Urban Forestry Crew Leader	7FN	7/26/25	
11850	Urban Forestry District Manager	1HX	NA	
11851	Urban Forestry Manager	1GX	NA	
11866	Special Equipment Operator III	8JN	7/7/25	
11873	Sanitation Supervisor (2 Positions)	1EX	TBD	
11893	Fleet Ops. And Training Supervisor	1FX	8/2/25	
	<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>			
	<u>DEPT. OF ADMINISTRATION - COMMUNITY BLOCK GRANT ADMINISTRATION</u>			
11818	Continuum of Care Specialist	2GX	2/17/25	
	<u>COMPTROLLER</u>			
11892	Accounting Specialist	2JX	2/28/25	
	<u>HEALTH DEPARTMENT</u>			
11838	Home Environ. Health Inspector 4	3QN	7/17/25	
	<u>DPW-TRANSPORTATION</u>			
11852	Communications Assistant Senior	5EN	7/11/25	
11854	Communications Assistant Lead	5FN	7/20/25	
11890	Communications Assistant Senior	5EN	7/20/25	
	<u>DPW-WATER WORKS</u>			
11832	Civil Engineer III	2MN	7/25/25	
11848	Water Laboratory Tech.	3MN	7/6/25	
11874	Water Distribution Investigator	8GN	6/26/25	