

Reply to Common Council File No. 030900

From DOA-Budget and Management Division

December 12, 2003

Ref: 03013

Common Council File No. 030900 is a substitute ordinance relating to vacation benefits for certain employees in the Fire Department. The ordinance changes the vacation benefits given to non-represented non-civilian employees of the Fire Department. Adoption of this ordinance will change how vacation benefits are earned by these employees – from an employment anniversary date basis to a per pay period accrual basis. This change will be effective pay period 1, 2004.

This ordinance will effect the vacation benefits of 32 non-represented non-civilian employees in the Fire Department including the Fire Chief, Assistant Fire Chief, Deputy Chief and Battalion Chief positions. With this change, these Fire Department management employees will earn vacation benefits in the same manner as general city management employees.

It is important to note that this ordinance only changes how vacation benefits are earned. It does not alter Chapter 350 of the City Charter, enhance or increase the level of vacation earned by these employees. **Since the level of vacation benefits is not changed, only the manner in which it is earned, there is no fiscal impact of this file.**

**RECOMMENDATION: APPROVE COMMON COUNCIL FILE 030900  
RELATING TO VACATION BENEFITS FOR CERTAIN EMPLOYEES  
IN THE FIRE DEPARTMENT.**

  
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Budget and Management Team Leader

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