

Ref: CC File No. 191297
SF 19025

**ACTION TAKEN ON VACANCY REQUESTS
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: December 11, 2019
TIME: 9:00 A.M.
PLACE: Committee Room 301-B
City Hall
SCHEDULE A: Vacancy Requests
SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

Finance & Personnel Committee Meeting: December 11, 2019
CCFN 191297

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
	<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>			
	<u>ASSESSOR</u>			
7559	Senior Property Appraiser	2HN	12/2/19	
	<u>COMMON COUNCIL-CITY CLERK</u>			
7569	License Division Manager	1HX	12/22/19	
	<u>COMPTROLLER</u>			
7571	Accounting Program Asst. III (2 pos.)	5GN	1/3/20	
7608	Functional Applications Manager	1IX	1/12/20	
	<u>ELECTION COMMISSION</u>			
7592	Election Services Coordinator	5HN	12/7/19	
	<u>FIRE AND POLICE COMMISSION</u>			
7566	Fire & Police Comm. Invest.-Auditor	2HX	11/16/19	
	<u>FIRE DEPARTMENT</u>			
7579	IT Support Specialist-Senior	2GN	6/1/19	
7577	Fire Captain	4J	11/19/19	
7581	Fire Lieutenant (2 positions)	4E	11/27/19 12/29/19	
	<u>HEALTH DEPARTMENT</u>			
7575	Microbiologist-Senior	2HN	12/5/19	
7589	Environ. & Disease Control Spec.	2DN	10/16/19	
7576	Medical Assistant	5BN	10/6/19	
	<u>LIBRARY</u>			
7570	Library Reference Assistant	2BN	12/1/19	
7598	Librarian III	2FN	11/3/19	
7600	Librarian Associate	2BN	9/12/19	
7603	Office Assistant II	6EN	12/15/19	
7604	Custodial Worker II/City Laborer	8DN	12/15/19	
	<u>POLICE DEPARTMENT</u>			
7516	Human Resources Analyst-Sr.	2FX	11/3/19	
7517	Forensic Investigator (7 positions)	4c-804	Various	
	<u>MUNICIPAL COURT</u>			
7565	Municipal Court Clerk I	6NN	12/15/19	
	<u>DPW-INFRASTRUCTURE SERVICES</u>			
7561	Engineering Drafting Tech. II (2 pos.)	3FN	10/19/19 11/16/19	
7567	Engineering Drafting Technician V	3QN	11/16/19	
7552	Street Repair District Mgr.	1FX	11/23/19	
7617	Engineering Technician VI	2IN	12/13/19	
	<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>			
	<u>HEALTH DEPARTMENT</u>			
7594	Public Health Nurse 3	2FN	9/7/19	

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7563	<u>DPW-SEWER MAINTENANCE FUND</u> Civil Engineer II	2GN	11/17/19	
7582	<u>DPW-WATER WORKS</u> Database Associate	2GX	NA	
7583	Water Meter Technician (2 positions)	7DN	11/17/19 12/1/19	
7584	Water Repair Worker	8LN	11/11/19	
7601	Accounting Assistant II	6HN	12/14/19	

SCHEDULE B - FUND TRANSFERS

Fund transfers listed were approved by the Finance & Personnel Committee.

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Department Account Name	Amount of Transfer		Reason for Transfer
	From	To	
<u>CITY ATTORNEY</u>			
Outside Counsel-Expert Witness Fund	\$150,000		This transfer is needed to pay for case settlements in the amount of \$150,000.
Damages & Claims Fund		\$150,000	
<u>DEPT. OF EMPLOYEE RELATIONS</u>			
UHC Choice Plus PPO	\$2,200,000		Utilization and costs for the EPO plan are higher than anticipated, while utilization and costs for the PPO and HDHP plans are lower than anticipated, and administrative expenses are lower due to savings from Affordable Care Act fees that are no longer required.
UHC HDHP	\$30,000		
Healthcare Administrative Expenses	\$250,000		
UHC Choice EPO		\$2,480,000	
<u>PORT MILWAUKEE</u>			
Operating Expenditures	\$10,400		Adjustment for new salary ordinance and residency incentive for all port staff. Three positions have been reclassified resulting in increased salary projection. The amount requested in this transfer includes anticipated shortage for 2020.
Leasehold Demolition	\$50,000		
Environmental Cleanup-Port	\$65,000		
Salaries & Wages		\$125,400	
<u>DPW-WATER WORKS</u>			
Operating - Contingency	\$500,000		File #170525 directed the Comptroller's Office to select and contract with a testing consultant to conduct a review of Milwaukee Water Works' additives and corrosion control products. Transferring \$500,000 from the Water Works Contingent Fund to the Operating Account will allow these funds to be encumbered for the professional services contract to carry out the study.
Operating		\$500,000	

SCHEDULE C - GENERAL MATTERS

- Miscellaneous