

**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
For Sole Source Contract  
Contract #E0000015179-A**

**Background:**

<b>User Department:</b>	Milwaukee Police Department
<b>Purchasing Agent:</b>	Michael Siler
<b>Contract Description:</b>	Vendor Service Contract for Maintenance of ImageWare Mugshot Equipment & Software
<b>Vendor Name and Location:</b>	Tech5 USA, Inc. (San Diego, CA)
<b>Contract Term:</b>	03/01/2017-02/28/2018 with three (3) one (1)-year options to extend upon mutual consent
<b>Requisition # and Date Received:</b>	0000019983 & 11/02/2023
<b>Original Contract Amount:</b>	\$67,968.58
<b>Expenditures to Date:</b>	\$544,986.53
<b>Current Contract Amount:</b>	\$1,023,866.53

**History of Contract Amendments:**

Date	Item	Term	Cost
02/23/2017	Original Contract: Vendor Service Contract for Maintenance of ImageWare Mugshot Equipment & Software  <b>F&amp;P Waiver Presented: 02/23/2017</b>	03/01/2017 through 02/28/2018	\$67,968.58
01/31/2018	Amendment #1: Increased the contract total by \$69,184.25 from \$67,968.58 to \$137,152.83 and extended the contract term for one (1) year, from 03/01/2018 through 02/28/2019, exercising the first (1 <sup>st</sup> ) of three (3) options to extend upon mutual consent.  <b>F&amp;P Waiver Presented: 01/31/2018</b>	03/01/2018 through 02/28/2019	\$69,184.25
05/22/2019	Amendment #2: Increased the contract total by \$70,441.14 from \$137,152.83 to \$207,593.97 and extended the contract term for one (1) year, from 03/01/2019 through 02/28/2020, exercising the second (2 <sup>nd</sup> ) of three (3) options to extend upon mutual consent.  <b>F&amp;P Waiver Presented: 05/22/2019</b>	03/01/2019 through 02/28/2020	\$70,441.14
03/18/2020	Amendment #3: Increased the contract total by \$71,118.88 from \$207,593.97 to \$278,712.85 and extended the contract term for one (1) year, from 03/01/2020 through 02/28/2021, exercising the third (3 <sup>rd</sup> ) and final option to extend upon mutual consent.  <b>F&amp;P Waiver Presented: 03/18/2020</b>	03/01/2020 through 02/28/2021	\$71,118.88
05/19/2021	Amendment #4: Increased the contract total by \$71,445.24 from \$278,712.85 to \$350,158.09 and add three (3) additional options to extend for one (1) year terms upon mutual consent and immediately exercised the first (1 <sup>st</sup> ) of three (3) options to extend the contract term for one (1) year from 03/01/2021 through 02/28/2022.  <b>F&amp;P Waiver Presented: 05/19/2021</b>	03/01/2021 through 02/28/2022	\$71,445.24

05/04/2022	Amendment #5: Increased the contract total by \$74,543.44 from \$350,158.09 to \$424,701.53 and extended the contract term for one (1) year, from 03/01/2022 through 02/28/2023, exercising the second (2 <sup>nd</sup> ) of three (3) options to extend upon mutual consent.  <b>F&amp;P Waiver Presented: 05/04/2022</b>	03/01/2022 through 02/28/2023	\$74,543.44
09/13/2023	Amendment #6: Increased the contract total by \$599,165.00 from \$424,701.53 to \$1,023,866.53. Incorporated a vendor name change from Image Ware Systems, Inc. to Tech5 USA, Inc. Implemented a contract number change from E0000015179 to E0000015179-A due to the vendor's name change. Extended the contract term for one (1) year, from 03/01/2023 through 02/28/2024, exercising the third (3 <sup>rd</sup> ) and final option to extend for one (1) year upon mutual consent.  <b>F&amp;P Waiver Presented: 09/13/2023</b>	03/01/2023 through 02/28/2024	\$599,165.00
Pending	Amendment #7: Add and immediately extend the contract term for four (4) years from 02/29/2024 through 02/29/2028. Also, increase the contract total by \$56,405.78 from \$1,023,866.53 to \$1,080,272.31.	02/29/2024 through 02/29/2028	\$56,405.78
<b>Total (including the pending amendment)</b>			<b>\$1,080,272.31</b>

**Purpose of Amendment:**

The purpose of this amendment is to add and immediately extend the contract term for four (4) years, from 02/29/2024 through 02/29/2028, in accordance with the contract total increase from amendment six (6). While the sixth (6<sup>th</sup>) amendment to the contract was executed to only extend the contract term for one (1) year, the user department's intention was to extend the contract for five (5) years and the funds were added in anticipation of that. The purpose of this amendment is also to increase the contract total by \$56,405.78 from \$1,023,866.53 to \$1,080,272.31.

The City of Milwaukee Police Department is intending to purchase new detainee image capture equipment and its maintenance for the City's Police Precincts. The pricing necessitating the amendment is demonstrated in the Vendor's Quotes #T5Q080123M dated 08/01/2023 and #23-21MAR-V3 dated 09/21/2023 (Exhibits 1 and 2 respectively). The specific items sold per precinct are identified in Exhibit A. The specific maintenance schedule for the equipment during the 02/29/2024 through 02/28/2025 term is listed in Exhibit B.

**Justification for Waiver:**

The ImageWare System (IWS) was purchased in 1999 by the Milwaukee Police Department as a tool to capture and store all arrest mugshots. Each arrest is accompanied by a set of fingerprints and photographs. All of the arrest images are stored in a database for retrieval by officers and are used with the MorphoTrak Digi-Scan System for identification purposes. This IWS is proprietary and no other vendor can support or maintain it.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

**DocuSigned by:**

*Rhonda U. Kelsey*

City Purchasing Director  
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11/29/2023

Date

**F&P Waiver Presentation Date: 12/06/2023**

**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
For Sole Source Contract  
Contract #E0000019148**

**Background:**

<b>User Department:</b>	Milwaukee Police Department
<b>Purchasing Agent:</b>	Marina Litvinets
<b>Contract Description:</b>	Vendor Service Contract for Benchmark Analytics Software
<b>Vendor Name and Location:</b>	Benchmark Holdco, LLC d/b/a Benchmark Solutions, LLC d/b/a Benchmark Analytics (Chicago, IL)
<b>Contract Term:</b>	Five (5) years from 11/01/2022 through 10/31/2027 with option to extend annually upon mutual agreement
<b>Requisition # and Date Received:</b>	0000019982 & 10/27/2023
<b>Original Contract Amount:</b>	\$1,014,921.00
<b>Expenditures to Date:</b>	\$0.00
<b>Current Contract Amount:</b>	\$1,014,921.00

**History of Contract Amendments:**

Date	Item	Term	Cost
12/07/2022	Original Contract - Vendor Service Contract for Benchmark Analytics Software <b>F&amp;P Committee Presentation Date: 12/07/2022</b>	11/01/2022 through 10/31/2027	\$1,014,921.00
Pending	<b>Amendment #1</b> - Increase the contact total by \$40,554.00 from \$1,014,921.00 to \$1,055,475.00, in accordance with the Vendor's Service Agreement.	n/a	\$40,554.00
<b>Total (including the pending amendment)</b>			<b>\$1,055,475.00</b>

**Purpose of Amendment:**

This is a recommendation to amend the City's existing Vendor Service Contract for Benchmark Analytics Software with Benchmark Holdco, LLC d/b/a Benchmark Solutions, LLC d/b/a Benchmark Analytics (Benchmark) by increasing the contact total by \$40,554.00 from \$1,014,921.00 to \$1,055,475.00, in accordance with the Vendor's Service Agreement (Exhibit 1).

This amendment will add licenses to be used by the Fire & Police Commission (FPC). Milwaukee Police Department (MPD) will be paying for the invoices with MPD's Operating funds. FPC will reimburse MPD for the expenses.

**Justification for Waiver:**

This contract will be utilized to purchase proprietary software for providing a holistic picture of officer performance and progress, alerting management when predictive algorithm shows an officer to have indicators of potential harm to themselves or someone else, and provides tailored case planning to address the officer's risk factors. The current MPD system, provided by On Target Performance System, Inc, is outdated, is no longer supported, and does not meet the needs of the department. Benchmark's software will meet the current needs of the Department. Benchmark Analytics Software is proprietary and not available from any other vendor.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

*Rhonda U. Kelsey*

City Purchasing Director  
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11/13/2023

Date

**F&P Waiver Presentation Date: 12/06/2023**

**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
For Sole Source Contract  
Contract # E0000016169**

**Background:**

<b>User Department:</b>	Milwaukee Fire Department
<b>Purchasing Agent:</b>	Michael Siler
<b>Contract Description:</b>	Vendor Service Contract for Emergency Medical Technician (EMT) Education and Support
<b>Vendor Name and Location:</b>	TargetSolutions Learning, LLC d/b/a Vector Solutions (Tampa, FL)
<b>Contract Term:</b>	Three (3) years from 01/01/2019-12/31/2022 with the option to extend for two (2) additional one (1) year periods, upon mutual agreement
<b>Requisition # and Date Received:</b>	0000020004 & 11/03/2023
<b>Original Contract Amount:</b>	\$145,185.00
<b>Expenditures to Date:</b>	\$258,991.00
<b>Current Contract Amount:</b>	\$258,991.00

**History of Contract Amendments:**

Date	Item	Term	Cost
01/09/2019	Vendor Service Contract for Emergency Medical Technician (EMT) Education and Support <b>F&amp;P Committee Approval Waived on: 01/09/2019</b>	01/01/2019 through 12/31/2022	\$145,185.00
01/19/2021	Amendment #1 – Increased the contract total by \$4,364.00 from \$145,185.00 to \$149,549.00. <b>One-time amendment less than \$10,000, F&amp;P Approval is not required</b>	n/a	\$4,364.00
03/16/2022	Amendment #2 – Increased the contract total by \$52,847.00 from \$149,549.00 to \$202,396.00. <b>F&amp;P Committee Approval Waived on: 03/16/2022</b>	n/a	\$52,847.00
12/07/2022	Amendment #3 – Increased the contract total by \$56,595.00 from \$202,396.00 to \$258,991.00, and extended the contract term for one (1) year, from 01/01/2023 through 12/31/2023, exercising the first (1 <sup>st</sup> ) of two (2) options to extend upon mutual agreement. <b>F&amp;P Committee Approval Waived on: 12/07/2022</b>	01/01/2023 through 12/31/2023	\$56,595.00
Pending	Amendment #4 – Increase the contract total by \$58,281.00 from \$258,991.00 to \$317,272.00 and extend the contract term for one (1) year, from 01/01/2024 to 12/31/2024, exercising the final of two (2) options to extend upon mutual agreement.	01/01/2024 through 12/31/2024	\$58,281.00
<b>Total (including the pending amendment)</b>			<b>\$317,272.00</b>

**Purpose of Amendment:**

The purpose of this amendment is to increase the contract total by \$58,281.00 from \$258,991.00 to \$317,272.00, in accordance with the vendor's renewal notice dated 11/01/2023 (Exhibit 1) with TargetSolutions Learning, LLC d/b/a Vector Solutions for Emergency Medical Technician (EMT) Education and Support. It also extends the contract term for one (1) year, from 01/01/2024 through 12/31/2024, exercising the final of two (2) options to extend upon mutual agreement.

**Justification for Waiver:**

Since January 2014, TargetSolutions Learning, LLC d/b/a Vector Solutions, previously named CentreLearn, has provided proprietary unique on-line education delivery modules to the Milwaukee Fire Department (MFD) under the Vendor Service Contract for Emergency Medical Technician (EMT) Education and Support. These modules fulfill the requirements to maintain and renew the required Wisconsin EMT licensures annually for all members of the MFD, as this is a condition of their employment.

In 2022, approximately 730 active members of the MFD utilized numerous hours of varied training through this platform and, in result, continued to meet the state requirements. Examples of the types of training include: EMS courses (Aquatic Emergencies, Allergic Reaction Management, and Acute Coronary Syndrome); Fire Prevention Safety course; Fleet Program Driver courses (Dangers of Speeding for Emergency Vehicle Operators, Defensive Driving Strategies); and other courses.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

*Rhonda U. Kelsey*

City Purchasing Director  
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11/30/2023

Date

**F&P Waiver Presentation Date: 12/06/2023**

**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
For Sole Source Contract  
Contract #E0000017074**

**Background:**

<b>User Department:</b>	Milwaukee Health Department
<b>Purchasing Agent:</b>	LeCarrol Key
<b>Contract Description:</b>	Vendor Service Contract for Preventative Maintenance for Laboratory Equipment
<b>Vendor Name and Location:</b>	Life Technologies Corporation (Carlsbad, CA)
<b>Contract Term:</b>	01/01/2020 through 12/31/2020
<b>Requisition # and Date Received:</b>	0000019809 & 08/03/2023
<b>Original Contract Amount:</b>	\$29,227.52 (Grant-Funded: COVID ELC)
<b>Expenditures to Date:</b>	\$167,857.37
<b>Current Contract Amount:</b>	\$180,688.72

**History of Contract Amendments:**

Date	Item	Term	Cost
12/30/2019	Vendor Service Contract for Preventative Maintenance for Laboratory Equipment <b>F&amp;P Waiver not required.</b>	01/01/2020 through 12/31/2020	\$29,227.52
04/06/2020	Amendment #1: Increased the contract total by \$9,499.04 from \$29,227.52 to \$38,726.56. <b>F&amp;P Waiver not required.</b>	N/A	\$9,499.04
01/13/2021	Amendment #2: Increased the contract total by \$40,596.00 from \$38,726.56 to \$79,322.56 and added the option to extend for two (2) additional one (1) year terms, upon mutual consent. Exercised the first (1 <sup>st</sup> ) of two (2) options to extend the contract term for one (1) year from 01/01/2021 through 12/31/2021. <b>F&amp;P Waiver Presented on: 01/13/2021</b>	01/01/2021 through 12/31/2021	\$40,596.00
10/27/2021	Amendment #3: Increased the contract total by \$29,940.00 from \$79,322.56 to \$109,262.56 and exercised the second (2 <sup>nd</sup> ) of two (2) options to extend the contract term for one (1) year from 01/01/2022 to 12/31/2022. In addition, added the option to extend annually upon mutual consent. <b>F&amp;P Waiver Presented on: 10/27/2021</b>	01/01/2022 through 12/31/2022	\$29,940.00
03/16/2022	Amendment #4: Increased the contract total by \$38,820.60 from \$109,262.56 to \$148,083.16 and extended the contract term for two (2) years, from 01/01/2023 to 12/31/2024, exercising the option to extend annually upon mutual consent. <b>F&amp;P Waiver Presented on: 03/16/2022</b>	01/01/2023 through 12/31/2024	\$38,820.60
03/15/2023	Amendment #5: Increased the contract total by \$32,605.56 from \$148,083.16 to \$180,688.72. <b>F&amp;P Waiver Presented on: 03/15/2023</b>	N/A	\$32,605.56

Pending	Amendment #6: Increase the contract total by \$217,330.01 from \$180,688.72 to \$398,018.73. Add and immediately exercise the option to extend the contract term for four (4) years, from 01/01/2025 through 12/31/2028 upon mutual consent.	01/01/2025 through 12/31/2028	\$217,330.01
Total (including the pending amendment)			\$398,018.73

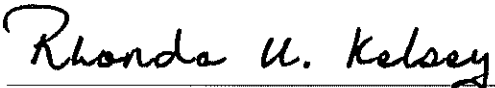
**Purpose of Amendment:**

The City of Milwaukee Health Department (MHD) is seeking to amend the Vendor Service Contract for Preventative Maintenance for Laboratory Equipment with Life Technologies Corporation. This amendment will increase the contract total by \$217,330.01 from \$180,688.72 to \$398,018.73, in accordance with the Vendor's Service Agreement Quotation #40653938 revised 09/28/2023. In addition, add and immediately exercise the option to extend the contract term for four (4) years from 01/01/2025 through 12/31/2028 upon mutual consent. This is in alignment with the Center of Disease Control's COVID Epidemiology and Laboratory Capacity (ELC) grant for enhancing public health laboratory testing in order to respond to public health emergencies.

**Justification for Waiver:**

The original contract was put in place with Life Technologies Corporation in 2020 for service plan coverage for four (4) pieces of lab equipment. The equipment is utilized in testing patient samples for virus testing/diagnosis of communicable diseases including supporting COVID-19 testing. Services have successfully supported the laboratory in maintaining CLIA compliance and transitioning testing from older technology. Continued maintenance of the equipment is essential in ensuring that the MHD Lab is operating in accordance with regulatory guidelines. Life Technologies Corporation has met MHD's expectations and there have been no service interruptions.

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City Purchasing Director  
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11/30/2023

Date

**F&P Waiver Presentation Date: 12/06/2023**



**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
For Sole Source Contract  
Contract #E0000017901**

**Background:**

<b>User Department:</b>	Milwaukee Health Department
<b>Purchasing Agent:</b>	LeCarrol Key
<b>Contract Description:</b>	Vendor Service Contract for Laboratory Temperature Monitoring System
<b>Vendor Name and Location:</b>	Digi SmartSense, LLC dba SmartSense by Digi (Hopkins, MN)
<b>Contract Term:</b>	Three (3) years from date of award (01/04/2021-01/03/2024)
<b>Requisition # and Date Received:</b>	Req. #0000019949 & Received 10/06/2023
<b>Original Contract Amount:</b>	\$54,354.16 (ELC GRANT-FUNDED)
<b>Expenditures to Date:</b>	\$61,433.37
<b>Current Contract Amount:</b>	\$77,547.90

**History of Contract Amendments:**

Date	Item	Term	Cost
01/13/2021	Original Contract: Vendor Service Contract for Laboratory Temperature Monitoring System <b>Presented to F&amp;P Committee on: 01/13/2021</b>	01/04/2021 through 01/03/2024	\$54,354.16
09/13/2023	Amendment #1: Add and immediately exercise the option to extend the contract term for two (2) years from 01/04/2024 through 01/03/2026 and increase the contract total by \$23,193.74 from \$54,354.16 to \$77,547.90. <b>Presented to F&amp;P Committee on: 09/13/2023</b>	01/04/2024 through 01/03/2026	\$23,193.74
Pending	Amendment #2: Add and immediately exercise the option to extend the contract term from 01/04/2026 through 06/03/2027, and increase the contract total by \$38,142.34 from \$77,547.90 to \$115,690.24.	01/04/2026 through 06/03/2027	\$38,142.34
<b>Total (including the pending amendment)</b>			<b>\$115,690.24</b>

**Purpose of Amendment:**

The City of Milwaukee Health Department is seeking to amend the Vendor Service Contract for Laboratory Temperature Monitoring System with Digi SmartSense, LLC dba SmartSense by Digi (SmartSense) by adding and immediately exercising the option to extend the contract term from 01/04/2026 through 06/03/2027, and by increasing the contract total by \$38,142.34 from \$77,547.90 to \$115,690.24, in accordance with the Vendor's Quote #113027. SmartSense's system has supported lab quality by allowing the lab to maintain regulatory compliance for the Center of Disease Control's COVID Epidemiology and Laboratory Capacity (ELC) grant for enhancing public health of replacement probes and continued use of temperature monitoring system.

**Justification for Waiver:**

Digi SmartSense, LLC dba SmartSense by Digi products and services are proprietary; therefore, for this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

*Rhonda U. Kelsey*

City Purchasing Director  
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11/13/2023

Date

**F&P Waiver Presentation Date: 12/06/2023**

**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
For Sole Source Contract  
Contract #E0000017994**

**Background:**

<b>User Department:</b>	Common Council-City Clerk
<b>Purchasing Agent:</b>	Markiesha Henderson
<b>Contract Description:</b>	Vendor Service Contract for Renewal of FileDirector, E-Vault & Assureon Storage Software
<b>Vendor Name and Location:</b>	Heartland Business Systems, LLC (Little Chute, WI)
<b>Contract Term:</b>	01/01/2021 through 12/31/2023
<b>Requisition # and Date Received:</b>	Req. #0000020034 & Rec'd 11/08/2023
<b>Original Contract Amount:</b>	\$147,574.00
<b>Expenditures to Date:</b>	\$214,451.73
<b>Current Contract Amount:</b>	\$215,262.04

**History of Contract Amendments:**

Date	Item	Term	Cost
02/03/2021	Original Contract: VSC for Renewal of FileDirector, E-Vault, & Assureon Storage Software.  <b>Presented to F&amp;P Committee on: 02/03/2021</b>	01/01/2021 through 12/31/2023	\$147,574.00
06/09/2021	Amendment #1: Increased the contract total by \$52,422.88 from \$147,574.00 to \$199,996.88.  <b>Presented to F&amp;P Committee on: 06/09/2021</b>	N/A	\$52,422.88
05/24/2023	Amendment #2: Increased the contract total by \$15,265.16 from \$199,996.88 to \$215,262.04.  <b>Presented to F&amp;P Committee on: 05/24/2023</b>	N/A	\$15,265.16
<b>Pending</b>	<b>Amendment #3: Add and immediately exercise an option to extend the contract term for one (1) year from 01/01/2024 through 12/31/2024. Increase the contract total by \$53,311.00, from \$215,262.04 to \$268,573.04.</b>	01/01/2024 through 12/31/2024	\$53,311.00
<b>Total (including the pending amendment)</b>			<b>\$268,573.04</b>

**Purpose of Amendment:**

The purpose of this amendment is to add funds and extend the contract term of the Vendor Service Contract for Renewal of FileDirector, E-Vault, & Assureon Storage Software with Heartland Business Systems, LLC. The City Clerk's Office would like to add and immediately exercise an option to extend the contract term for one (1) year from 01/01/2024 through 12/31/2024. The increase of the contract total is \$53,311.00, which raises the total from \$215,262.04 to \$268,573.04, in accordance with the Vendor's Quote #318972 v1 dated 11/07/2023 (Exhibit 1).

It is the intention of City Records to either replace or supplement FileDirector with a scalable enterprise records management system/content services platform. The size of this project is considerable and represents a scale-up in service and installation costs that will likely only be possible with help from capital funding. Additionally, it will require a considerable amount of time to conduct research and execute a new contract. In the meantime, this extension will prevent an interruption in service that would significantly disrupt operations at the Municipal Court, Development Center, Comptroller's Office, and other customer departments. Of note is that the reduced extension length, one (1) year vs. three (3) years, reflects the desire for flexibility in the event of funding availability.

**Justification for Waiver:**

Heartland Business Systems, LLC (Heartland) has been providing this software, hardware upgrades, and maintenance services needed for the imaging system equipment since 2018. The software is proprietary to Heartland. They are the only authorized provider of FileDirector software support and hardware in the state of Wisconsin and the exclusive reseller for this equipment and software to the City of Milwaukee.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

*Rhonda U. Kelsey*

City Purchasing Director  
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11/30/2023

Date

**F&P Waiver Presentation Date: 12/06/2023**