



Ccl-ppvnp 11/06/2014

# Public Passenger Vehicle Inspection Checklist

Department of Public Works  
Operation Division – Fleet Services  
Section

Additional information regarding items marked failed is noted on the Technician's Notes page. Failure of items in red may result in red tag. (\*If red tagged, a \$125 reinspection fee must be paid prior to inspection.)

Date:	VIN:	
Owner:		
Permit #:	Lic. #:	Re-inspection: <input type="checkbox"/> Yes <input type="checkbox"/> No

## Section 1 - Road Test

1. Engine Starts and Idles Properly	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
2. Engine Accelerates & Cruises Properly/Smoothly	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
3. Engine Noise Normal (Cold/Hot & High/Low Speeds)	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
4. Shift Interlock Operates Properly	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
5. Drive Axle/Transfer Case Operation Noise Normal	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
6. Steers Normally (Response, Centering & Free Play)	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
7. Body and Suspension Squeaks and Rattles	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
8. Struts/Shocks Operate Properly	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
9. Brakes/ABS Operate Properly	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
10. Gauges Operate Properly	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
11. Exhaust System - Muffler, tailpipe & crossover pipe securely connected & free of holes & punctures	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
12. Brake Lights Operate Properly	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
13. Airbags Operate Properly	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
14. Safety Belts Operate Properly	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail

## Section 2 - Vehicle Exterior

15. Uniform Body Color	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
16. Body Panel Inspection - Damage or Rust?	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
17. Bumper/Fascia Inspection - Damage or Rust?	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
18. Doors, Hood, Decklid/Tailgate & Roof Inspection - Operational, Damage or Rust?	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
19. Windshield, Side and Rear-Window Glass - Cracks or Dark Tints	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
20. Wiper Blade Replacement	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
21. Outside Mirror Inspection	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
22. Headlamps	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
23. Taillights	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
24. Turn signals	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
25. Hazard Lights	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
26. Clean (free of dirt, mud, oil, etc.)	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail

## Section 3 - Vehicle Interior

27. Air Conditioning System - 68 Degrees	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
28. Heating System	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
29. Defog/Defrost	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
30. Horn	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
31. Instrument Panel and Warning Lights	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
32. Wipers	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
33. Washers	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
34. Interior Courtesy, Dome and Map Lights	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
35. Rearview Mirror	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
36. No obstructions to normal vision of driver	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
37. Interior Odor-Free	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
38. Seat Upholstery	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
39. Door Handles and Arm Rests clean and intact	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
40. Tires and Wheels Match and are correct size	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
41. Tire Tread Depth (Min. 3/32 tread) free of cuts or breaks	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
42. Spare Tire, if standard - attached and inflated	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
43. Milwaukee Area Street Map or GPS System	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
44. Trunk Empty except for Emergency Equipment	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
45. Rear Passenger Legroom 32 inch or greater (Taxicab)	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail

## Section 4 - Metered Taxicabs

46. Meter - Sealed and Functional	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
47. Appropriate Body Color	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
48. PPV License Holder	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
49. Taximeter Light	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
50. Credit Card Machine/Non-cash guide	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
51. Complaint Placard/Complaint Forms	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
52. Rate Card	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
53. Markings -	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
• "Milwaukee" on Right and Left of Vehicle	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
• Permit #, "Taxi", Trade Name on right and left of vehicle, 5 inches or higher, color contrast with auto body color	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
• Permit #, 5 inches or higher, color contrast with auto body color on trunk or rear door of vehicle	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
• Permit # clearly displayed on back of driver's seat	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail

## Section 5 - Fixed Route/Fixed Sched. Shuttles

54. Markings #53 above but "Shuttle", instead of "taxi"	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
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## Section 6 - Handicapped and Elderly

55. Doorways wide enough to accommodate wheelchair.	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
56. Ramps or lifting devices for elevating wheelchairs from curb or sidewalk into the vehicle.	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
57. Adequate means of securing wheelchairs to the inside of the vehicle and safety belts for all disabled persons.	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
58. An emergency exit door at rear of vehicle.	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail

## Section 7 - Horse and Surrey

59. Compliance with ch. 347 Wis. Stats. with respect to lamps and identification emblem for animal drawn, slow moving vehicles.	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
60. Fixed seating. Each horse and sully livery shall provide passengers with fixed seating which has been installed by the manufacturer of the sully.	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
61. Placard: "No standing while vehicle is in motion."	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail

## Section 8 - Limousine

62. The exterior of a permitted vehicle may not display any signs, markings or stickers not otherwise required by law, except as specifically authorized in an approved plan of operation under s. 100-50-4-b.	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
63. The color or paint design of a permitted vehicle shall not be unduly distracting or untypical for the make, model or year of the vehicle	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail

☐ Pass ☐ Re-inspection ☐ Red Tag\*

Technician Signature \_\_\_\_\_ Date \_\_\_\_\_  
I certify that all mechanical items have been inspected.

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## Technician's Notes

Section/Item

[illegible]