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### **ALICE L. BELCHER**

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### **EDUCATION**

PH.D. (Post Graduate Studies): University of Wisconsin-Milwaukee, Urban Education, 2008  
Major area: Urban Education/Curriculum & Instruction

MASTER OF SCIENCE: Cardinal Stritch University, Business, 1998  
Major area: Business Management  
Graduated with distinction

BACHELOR OF ARTS: Concordia University-Wisconsin, Business, 1993  
Major area: Business Management and Criminal Justice Operations

### **CERTIFICATIONS:**

Center for Legal Technology, 1991  
Major area: Paralegal/Legal Assistant

Milwaukee Area Technical College, 1989  
Major area: Certified Early Childhood Teacher I and II

University of Wisconsin-Milwaukee, 2007  
Major area: (Minor studies) and earned the Wisconsin Professional Credential for Child Care Administrator Over 1000 hours of Education and Training. "The Registry"- Major area: Level Thirteen Certified and Qualified for Administrator/Center Director (51 or more children), Early Childhood Teacher, Licensed Family Child Care Provider, Certified Child Care Provider Department of Health and Family Services, and Infant/Toddler care.

### **EXPERIENCE**

**2008 FOUNDER CWP Ministries, Inc. and ISAIAH'S COALITION FOR WOMEN & CHILDREN, Milwaukee, Wisconsin**

A volunteer holistic faith-based ministry, and community outreach program, to include social justice for abused women and their families, community resources, training and. Responsible to align all ministerial and community outreach activities in accord with our vision, mission and strategic plan.

## V I T A E

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Overall responsibility for the quality, efficiency and appropriateness of community outreach services. I uphold performance standards for volunteer staff. Provide leadership in the overall budget while developing initiatives for efficiencies in programming and finances.

Oversee the development and maintenance of partnerships with other faith-based and community based organizations and community based organizations, to promote communication and cooperative planning and coordinated community response teams. Projects include: CWP Ministries, Inc. Conferences for women's health issues of domestic violence & breast cancer awareness and prevention; and—effective strategies for abuse and sexual assault prevention and social justice.

Projects include: CWP Ministries, Inc. Conferences for women's health issues of domestic violence & breast cancer awareness and prevention; partner with faith-community to provide conference and training to clergy in domestic violence and sexual assault for effective strategies to eliminate targeting violence in our community. Developing materials and theme-based teaching activities, instructional design and training programs for advocates, clergy and individuals.

### **2000-2002 ASSOCIATE BURSAR and INTERNAL AUDITOR**

University Wisconsin-Milwaukee, Wisconsin (2 year contracted project appointment)

**2000-2001 Associate Bursar (Project Appointment), University of Wisconsin-Milwaukee**

Provided management and supervision of the Bursar's office of 20+ staff members to insure compliance with Federal, State, UW-System and Campus policies and in accordance with generally accepted accounting standards related to Accounts Receivable and Student Loan maintenance and reporting. Management and supervision of the daily operations required for maintaining campus revenue, program revenue, segregated revenue and federal revenue, to provide effective receipting and depositing operations for the University of Wisconsin-Milwaukee campus, which includes being responsible for \$110 million dollars in annual student tuition, fees, auxiliary enterprise receipts and miscellaneous campus revenue. Other duties include the management and supervision of staff, policies and procedures for the Bursar's offices, human resource personnel matters, resolve student/borrower disputes and promote the campus affirmative action and equal opportunity goals.

**2001-2002 Internal Auditor (Project Appointment), University of Wisconsin-Milwaukee**

Under the direction of the Director of Internal Audit, I provided a practical and comprehensive program of audit coverage requiring the application of professional accounting and auditing theories and principles in order to ensure compliance with sound business practices. I conducted audit fieldwork—working independently to perform the audits in a professional manner and in accordance with approved audit program—CAMELS (Capital, Assets, Management, Equity, Liability, and Safety)—including some compliance auditing. I documented my audit fieldwork on work papers I prepared in accord with generally accepted audit standards. I developed audit recommendations and draft audit reports and correspondence. I identify deficiencies and opportunities for improvement. I develop creative methods to correct deficiencies, improve operations and reduce costs. Additionally, I marketed audit recommendations and audit reports to management. This required that I possess good interpersonal skills to maintain effective working relationships with University Management.

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### **1995-1997 TRIAL INVESTIGATOR (Adult-Criminal)**

State of Wisconsin Office of the State Public Defender Milwaukee, WI

Accepting a promotion to work under the direction of the State Public Defender, as a Criminal Trial Investigator, I was completely responsible for the organization of all of the criminal trial investigations assigned to me (from theft to homicide). Locating and interviewing witnesses. I provided court testimony upon request (often in cases of impeaching witnesses), process of service, drafting legal documents--investigation reports and affidavits. Investigating crime scenes and collecting crime scene evidence (i.e. measurements, photos, diagrams, etc.) I was responsible for pulling together my own ad hoc investigation teams of paralegals, other investigators and/or client services to help facilitate my investigation(s) whenever necessary.

### **1994-1995 and 1998-1999 PROBATION PAROLE AGENT (Adult)**

State of Wisconsin Department of Corrections Milwaukee, WI

Under the Department of Corrections, I was responsible for the supervision and management of over 100 probationers and parolee individuals in the Wisconsin State prison, probation & parole system. I was responsible to supervise offenders from administrative to high risk. Including electronic monitoring of offenders, preparation of revocation packets, litigation experience in representing the DOC at revocation hearings, monitoring restitution payments, and treatment, counseling and reintegration release plans for offenders.

### **1994-1998 DEAN Holy Redeemer Bible Institute, Milwaukee, Wisconsin**

As the first appointed Dean of Holy Redeemer Bible Institute, I was responsible to oversee the design and develop the infrastructure for this adult education and biblical training school—and for the recruitment and supervision of the school staff. I provided this community services for several years pro bono. I provided human resources management of all staff, including financial accounting, developing the marketing strategy and personnel recruitment, development and training. My technical assistance and consultation was on a variety of projects including: completion of the schools operations manual, and wrote several of the course curriculums used for instruction at the school, and taught two courses as an educator at the school for four years.

## **PROFESSIONAL AFFILIATIONS**

Notary Public for State of Wisconsin

Licensed Private Detective

## **COMMUNITY SERVICE**

Board Member Christian Woman Perspective Ministries, Inc.; Serve on the Milwaukee Homicide Review Commission; Former Board Member Life 101, Inc.; Former Board Member Holy Redeemer Community Credit Union, Milwaukee, WI,