



Milwaukee Police Department
Police Administration Building
749 West State Street
Milwaukee, WI 53233
<http://www.city.milwaukee.gov/police>

Jeffrey B. Norman
Chief of Police

(414) 933-4444

July 8, 2026

The Board of
Fire and Police Commissioners
200 East Wells Street, Room 706
Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and appoint, subject to your approval, the following individual:

1. Caitlin M. Alvey
3. Samantha D. Guyton
6. Teena M. Burnett
10. Quinese Q. Cole

to the civilian position of Police District Administrative Assistant (Pay Range 6KN) in this Department to fill existing vacancies. The effective date of these appointments will be Monday, August 17, 2026. The above candidates participated in a selection process, which included an evaluation of training and experience, and oral interviews. They are being recommended based on the results of this process.

The above names appear in the indicated order on the eligible list for Police District Administrative Assistant as certified by the Department of Employee Relations on June 3, 2026. These appointments are contingent upon the individuals successfully completing the background investigation, and drug screening.

Sincerely,

JEFFREY B. NORMAN
CHIEF OF POLICE

JBN:ss

F&P: 03/19/2025 (1 vacant)
05/06/2026 (Riley, Billings)
05/28/2026 (Martinez)
CC: Payroll Supervisor Santiago

I hereby certify that the above agenda item has been approved by the Commission:

Executive Director

Date: _____