

CONTRACT AMENDMENT
ANALYSIS AND STAFF RECOMMENDATION

Contracting Agency: Housing Authority of the City of Milwaukee
Contract Number/Amendment Number: Contract 20-003 / Amendment 4
Contractor: KPH Environmental Corp. (Milwaukee, WI)
Amendment Amount: \$300,000.00 not-to-exceed
Type of Work, Services, or Material: Hazardous Materials Abatement Services
Housing Development and Number: Various Subsidized Public Housing Sites
Job Number: XXX-443038-XXXX (charge various funding sources as needed,
e.g. CFP, CNI, Tax Credit Financing, Subsidized Operations, etc.)

PROCUREMENT REVIEW

PROCURING SECTION: Modernization & Development Services

The Contractor, KPH Environmental Corp., has performed satisfactorily during the initial contract period (04/15/2020 through 04/14/2021), the first renewal period (04/15/2021 through 04/14/2022), the second renewal period (04/15/2022 through 04/14/2023), and the third renewal period (04/15/2023 through 04/14/2024). Modernization & Development Services recommends that HACM exercise its option to renew the contract, the fourth and final of four one-year renewal options, for the period 04/15/2024 through 04/14/2025. The original contract amount was \$300,000.00 not-to-exceed; a previous amendment added \$50,000.00 not-to-exceed; the current contract amount is \$350,000.00 not-to-exceed. An additional \$300,000.00 not-to-exceed in contract authority dollars is recommended. These additional dollars are for: continued routine abatement needs at various sites throughout the year; and for potentially extensive abatement needs related to the Real Estate Assessment Center (REAC) response plan for repairs and improvements at Scattered Sites North & West. All other terms and conditions of the contract will remain in effect, including fees/rates.

Vice President of Construction _____ Date _____

EMERGING BUSINESS ENTERPRISES

Target Contracting 20 % MBE, WBE, or any combination thereof
Proposed Contracting 10 % EBE
Proposed Hires none

The Contractor, KPH Environmental Corp., is not a certified EBE with the State of Wisconsin or any other Wisconsin certifying agency. The Contractor has identified a need to subcontract at this time to Rams Contracting Ltd. (10%), a certified SBE with the State of Wisconsin. The Contractor has not identified a need to hire at this time. If the Contractor needs to subcontract any other portion of the work or to hire in the future, then the Contractor will contact Purchasing/Contracts Services prior to seeking any subcontractors or candidates on its own. Purchasing/Contracts Services recommends proceeding with the contract amendment.

Contract Compliance Officer _____ Date _____

SECTION 3

This falls under the new Section 3 rule. Our consultant, Motivation Inc., will be working with KPH Environmental Corp. on Section 3 participation under the new rule. Purchasing/Contracts Services recommends proceeding with the contract amendment.

Contract Compliance Officer _____ Date _____

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FINANCE AND ACCOUNTING

Finance and Accounting concurs with the recommendation of the Modernization & Development Services Section to execute the amendment as described. Charge the account number(s) as listed above.

HACM Grants/Budget _____ Date _____

RECOMMENDATION

RECOMMEND EXECUTION OF CONTRACT AMENDMENT AS INDICATED ABOVE.

APPROVAL RECOMMENDED

HACM Chief Financial Officer _____ Date _____

APPROVED

HACM Secretary–Executive Director _____ Date _____

HA-195 (09/2015)