

Milwaukee Fire Department Scope of Work

The table below outlines the project deliverables for performed activities.

Activities	Description	Invoice # and invoice amount
Period 1: 2/1/2024 - 3/31/2024 - Integration and preparation		
Establish live interface with Firstwatch (FW) and Milwaukee Public Schools (MPS)	-Subcontractor to develop purpose-built interface cross referencing MFD 911-incidents and MPS student home addresses, reducing view to incidents occurring within 30 meters of student home -MPS admin staff training on FW platform	Invoice 1 \$20,019 by of before 3/31/2024
Deliverables:	1a. Summary document outlining development process of interface (\$19,334) 1b. List of MPS Staff trained (\$675)	
Period 2: 4/1/2024 - 5/31/2024 - Operation and notification		
MPS notified of incidents of non-fatal OD and penetrating trauma near student addresses	-FW to develop custom email and text notifications for MPS staff. -FW to work with MPS to identify appropriate frequency and type of notifications.	Invoice #2 \$17,285 by or before 5/31/2024
MPS support staff approach/ contact student or family	-MPS staff to continue recording student outreach/contact, identify appropriate timelines for contact and notification based on incident types, student impact, etc.	
Deliverable:	2a. SOP for initiation and frequency email and text notification to MPS staff (\$14,235) 2b. MPS incident notification form demonstrating notification methods and timeframes (\$3,050)	
Period 3: 6/1/2024 – 7/31/2024 - Review, School Year 2024-25 planning		
Review of Documentation and Written Feedback	-Review submitted documentation from school staff. Produce summary and written feedback.	Invoice #3 \$9,000 by or before 7-31-2024
Compile data detailing incident types, student school locations and contact activities	MPS to monitor the difference between notification times when incident information is provided from different sources vs the automated system.	
Deliverable:	Produce final summary report to include project overview, intergovernmental agency partnership description, and potential avenues for other jurisdictions interested in similar collaborations. (\$9,000)	