

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: September 17, 2010

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: September 17, 2010

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill	Code
				Authorized	Filled excl. this pos.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.			
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>											
<u>DOA-INTERGOVERNMENTAL RELATIONS</u>											
11289	Legislative Fiscal Manager	11	5/13/10	1	0	1	0	0		Int/Ext	x-3
<u>ASSESSOR</u>											
11267-68	Sr. Property Appraiser (2 positions)	588	12/27/08 1/24/09	30	26	2	0	2		Int/Ext	x-3
<u>COMMON COUNCIL-CITY CLERK</u>											
11321	License Specialist	455	3/1/09	7	6	1	0	0		Int/Ext	
<u>DEPT. OF CITY DEVELOPMENT</u>											
11269	Plan Examiner II	625	10/31/10	5	3	1	0	0		Int/Ext	x-3
<u>FIRE DEPARTMENT</u>											
11290	Fire Equipment Mechanic	734	8/8/10	9	8	1	0	0		Int/Ext	x-1
11291	Fire Equipment Dispatcher	858	8/15/10	21	19	1	1	0		Ext	x-1
11292-11301	Heavy Equip. Operator (10 positions)	853	12/28/09 1/5/10 3/31/10 4/16/10 5/15/10 5/29/10 6/13/10 7/11/10 8/1/10 8/8/10	180	170	10	0	0		Int	x-1
11302	Office Coordinator II	525	8/21/10	1	0	1	0	0		Int	x-3
<u>HEALTH DEPARTMENT</u>											
11271	Personnel Payroll Assistant II	445	9/3/10	1	0	1	0	0		Int	x-2a
11303	Office Assistant III	425	8/20/10	14	10	1	0	3		Int/Ext	x-2a
<u>LIBRARY</u>											
11273	Librarian III	557	7/30/10	44	42	1	0	1		Int/Ext	x-2b
11305	Librarian II	544	8/26/10	13	12	1	0	0		Ext	x-2b
11274	Library Reference Assistant	504	8/11/10	17	14	1	2	0		Int/Ext	x-2b
11275-77	Custodial Wkr II-City Laborer (3 pos.)	215	6/27/10 8/31/10 9/12/10	28	24	3	0	1		Int/Ext	x-2b
11189	Custodial Worker II-City Laborer	215	6/26/10	28	24	1	0	3		Int/Ext	x-2b
11272	Personnel Payroll Assistant III	460	9/18/10	1	0	1	0	0		Int/Ext	x-3
11286	Office Assistant II	410	7/17/10	4	3	1	0	0		Int/Ext	x-2b
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>											
11278	Office Assistant III	425	9/5/10	14	13	1	0	0		Int/Ext	x-2b
11279	Nuisance Control Officer II	516	5/26/10	18	13	1	2	2		Ext	x-2a
<u>POLICE DEPARTMENT</u>											
11322	Administrative Lieutenant of Police	836		1	0	1	0	0		Int	x-3
11323	Communications Systems Manager	9		1	0	1	0	0		Ext	x-2a
11324-25	Electronic Technician (2 positions)	290	11/28/06 7/24/10	10	7	2	0	1		Ext	x-4
11328-29	Police Telecommunicator (Reg) (2 pos.)	425	9/19/10 9/19/10	52	50	2	0	0		Ext	x-1

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11250	<u>DPW-ADMINISTRATIVE SERVICES</u> Database Specialist	534	6/5/10	1	0	1	0	0		Ext	
11036	<u>DPW-OPERATIONS DIVISION</u> Automotive Body Repair/Painting Tech.	268	5/30/10	3	2	1	0	0		Ext	
11309	<u>CITY TREASURER</u> Program Assistant II	530	10/2/10	2	1	1	0	0		Int	x-2
11310	Lead Teller	530	8/24/10	1	0	1	0	0		Int	x-2
11311	Teller	445	9/18/10	1	0	1	0	0		Int/Ext	x-2
11312	Teller (0.53 FTE)	445	9/3/10	2	1	1	0	0		Int/Ext	x-2
11313	Accounting Assistant I	435	10/30/10	2	1	1	0	0		Int	x-2
11314-16	Customer Serv. Rep. II (3 positions)	435	8/21/10 10/2/10 10/30/10	6	3	3	0	0		Int/Ext	x-2
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>											
11281	<u>DEPT. OF CITY DEVELOPMENT</u> Housing Rehabilitation Manager	7	7/25/10	1	0	1	0	0	CDBG & Home	Int/Ext	x-6
11282	<u>HEALTH DEPARTMENT</u> Public Health Nurse	666	8/21/10	61	57	1	0	0	Project Launch	Int/Ext	x-6
11283	Public Health Nurse	666	9/1/10	61	57	1	0	0	DFHS	Int/Ext	x-6
11284	Office Assistant III	425	6/27/10	13	12	1	0	0	STD/HIV Grant	Int	x-6
11285	Lead Project Coordinator (LDG)	5	8/21/10	1	0	1	0	0	HUD	Int	x-6
11317	<u>DPW-WATER WORKS</u> Water Revenue Collections Supervisor	6	7/10/10	1	0	1	0	0	Water Works	Int/Ext	x-6
11287	Water Meter Field Supervisor	5	8/8/10	7	1	1	0	5	Water Works	Int/Ext	x-6
11319	Business Services Specialist	546	9/2/10	1	0	1	0	0	Water Works	Int	x-6
11320	Accounting Assistant II	445	9/19/10	3	2	1	0	0	Water Works	Int/Ext	x-6