

Reply to Common Council File No. 001633

From DOA-Budget and Management Division

March 30, 2001

Ref: 01034 (06)

Common Council File 001633 contains a report from the Department of Employee Relations (DER). The report recommends various classification and pay changes that are scheduled to be heard at the April 3, 2001 City Service Commission. The report also contains the necessary salary and positions ordinance changes.

**Department of Public Works – Buildings & Fleet Division**

Reclassify and make pay changes for one position of Facilities Services Manager, salary grade 013, to Facilities Manager, salary grade 014.

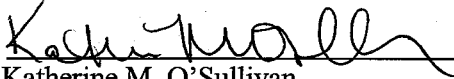
Reclassify and make pay changes for one position of Management Facilities Engineer, salary grade 008, to Operations and Maintenance Manager, salary grade 010.

These position reclassifications are due in part to a small reorganization in which one position of Facilities Services Manager was eliminated. The elimination of this position in the 2001 budget results in net savings for 2001 of \$78,260. Additional costs of \$4,063 will be incurred for the remainder of 2001 as a result of the above recommended reclassifications. Taking into account the net savings from the position elimination and the additional costs due to the above reclassifications, these recommended changes result in net savings of \$74,197 for 2001.

**Department of Public Works – Administration, Buildings & Fleet, and Infrastructure Services Divisions**

Reclassify, retitle and make pay changes for various positions in the Department of Public Works. These management positions, related to storeskeeping and inventory, were studied in conjunction with the City's study of thirty-seven storeskeeping nonmanagement positions. Four of these six positions are recommended to be reclassified and two positions are recommended to receive a change in title only. The fiscal impact of these changes for the remainder of 2001 is \$5,027.

**RECOMMENDATION: WE DEFER TO THE RECOMMENDATIONS PROVIDED BY DER. IF THE COMMITTEE WISHES TO APPROVE THESE CHANGES, THE ATTACHED REPORTS CONTAIN THE NECESSARY POSITIONS AND SALARY ORDINANCE CHANGES.**

  
Katherine M. O'Sullivan  
Budget and Management Analyst – Lead

KMO

Finance: 001633sr.doc