



Department of Public Works  
Administration

Jerrel Kruschke, P.E.  
Commissioner of Public Works

Dan Thomas, M.P.A., J.D.  
Director of Administrative Services

March 2, 2023

City Service Commission  
Department of Employee Relations  
City Hall, Room 706

RE: Extension of Probation Request – Candace Nellum

Dear City Service Commission,

DPW Infrastructure Division respectfully requests to extend the probationary period for Candace Nellum who was hired as a City Laborer, June 6, 2022 and is subject to a 9-month probationary period that was scheduled to end on March 6, 2023.

Ms. Nellum's overall performance has met job requirements, but due to a lack of CDL trainers she has not obtained the required Commercial Driver's license within six months of her appointment to the position. Infrastructure will continue to partner with DPW Fleet to provide the required 40 hours of entry level driver training (ELDT) classroom instruction. DPW requests her probationary period be retroactively extended nearly six months, beginning March 6, 2023 and ending August 31, 2023.

Thank you for your consideration. If you have any questions or concerns, please contact Tom Wangerin, Streets Maintenance Manager (x5673 [twange@milwaukee.gov](mailto:twange@milwaukee.gov)) or Jason Pifer, Infrastructure Human Resources Administrator (x2416 [japife@milwaukee.gov](mailto:japife@milwaukee.gov)).

Sincerely,

DocuSigned by:  
  
FA7CE1AF35AD4CA...

Dan Thomas  
DPW Administrative Services Director

Cc: Kevin Muhs, Tim Thur, Jason Pifer, Tom Wangerin, Chad Chrisbaum