

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: December 9, 2015

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: December 9, 2015

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill	Code
				Auth.	Filled excl. this pos.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.			
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>											
<u>DEPT. OF CITY DEVELOPMENT</u>											
703	DCD Accounting Specialist	2HX	12/20/15	2	0	1	0	1		Int/Ext	x-2a
<u>COMMON COUNCIL-CITY CLERK</u>											
689	Office Assistant IV	6HN	10/30/15	1	0	1	0	0		Int/Ext	x-2b
<u>ELECTION COMMISSION</u>											
669	Program Assistant I	5EN	1/1/16	3	1	1	0	1		Int/Ext	x-2b
<u>DEPT. OF EMPLOYEE RELATIONS</u>											
691	Workers Comp & Safety Manager	1IX	11/7/15	1	0	1	0	0		Int	x-3
692	Employee Assistance Coordinator	2EX	11/7/15	1	0	1	0	0		Ext	x-3
<u>FIRE DEPARTMENT</u>											
677	Battalion Chief, Fire	4MX	11/1/15	19	18	1	0	0		Int	x-1
678	Fire Captain	4J	11/8/15	53	51	1	0	1		Int	x-1
679	Fire Lieutenant (2 positions)	4E	10/27/15 12/6/15	156	153	2	1	0		Int	x-1
708	Fire Equipment Compressed Air Tech.	7HN	11/20/15	1	0	1	0	0		Int	x-2b
712	Fire Mechanic Helper	7BN	12/19/15	1	0	1	0	0		Int/Ext	x-2b
713	Personnel Payroll Assistant II	6HN	12/5/15	1	0	1	0	0		Int	x-2b
714	Office Assistant III	6FN	12/19/15	3	2	1	0	0		Int/Ext	x-2b
<u>HEALTH DEPARTMENT</u>											
699	Public Health Nurse	2DN	11/21/15	50	42	1	0	7		Int/Ext	x-2b
705	Violence Reduction & Prev. Initiative Mgr.	1GX	1/1/16	1	0	1	0	0	(E)	Int/Ext	x-2b
707	Mechanical Maintenance Supv.	1BX	2/1/16	1	0	1	0	0		Int/Ext	x-2b
<u>MUNICIPAL COURT</u>											
696	Municipal Court Clerk I	6NN	1/28/16	8	7	1	0	0		Int/Ext	x-2b
698	Administrative Assistant III	5FN	5/24/15	1	0	1	0	0		Int/Ext	x-2b
<u>POLICE DEPARTMENT</u>											
702	Information Systems Manager	2LX	1/16/16	1	0	1	0	0		Int/Ext	x-2b
<u>DPW-INFRASTRUCTURE SERVICES</u>											
717	Electrical Mechanic	7MN	12/4/15	77	75	1	1	0	50% Capital	Ext	x-2b
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>											
<u>DEPT. OF CITY DEVELOPMENT</u>											
695	Housing Rehab. Specialist	2EN	12/3/15	5	4	1	0	0	60% CDBG/NSP	Ext	x-6
697	Grant Budget Specialist	2IX	12/20/15	1	0	1	0	0	100% CDBG	Int/Ext	x-6
<u>EMPLOYES' RETIREMENT SYSTEM</u>											
721	Management Accountant Sr.	2EX	11/22/15	3	2	1	0	0	Pension Trust	Int/Ext	x-6

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<u>HEALTH DEPARTMENT</u>											
701	Office Assistant III	6FN	11/18/15	10	8	1	0	1	Lead Detection Grnt	Int/Ext	x-6
715	Communicable Disease Specialist	2AN	11/7/15	9	5	1	0	3	HIV Grant	Int/Ext	x-6
725	Office Assistant II	6EN	NA	8	5	1	0	2	CDBG	Int	x-6
<u>DPW-WATER WORKS</u>											
622	Water Repair Worker (5 positions)	8LN	10/27/15 10/3/15 10/12/15 12/20/15 10/12/15	36	24	5	7	0	Water Works	Int/Ext	x-6
690	Water Distribution Repair Worker I	8FN	7/5/15	12	10	1	0	1	Water Works	Int	x-6
718	Communications Assistant V	6KN	12/6/15	5	4	1	0	0	Water Works	Int/Ext	x-6
726	Engineering Tech. IV (5 positions)	3NN	NA	5	0	5	0	0	Water Works	Int/Ext	x-6