

The logo is a circular seal with a red outer ring containing the text "WISCONSIN" at the top and "EMERGENCY MANAGEMENT" at the bottom. Inside the ring is a blue circle with a white outline of the state of Wisconsin. The letters "W", "E", and "M" are overlaid on the map in a large, red, serif font. There are three blue stars along the top inner edge of the seal.

Notice of Funding Opportunity

***Wisconsin Hazardous Materials Response System (WHMRS)
Equipment Grant
2017-2019***

**Applications must be submitted through
Egrants on or before February 28, 2019**

Contact Information for this Notice of Funding Opportunity

Program Manager: Tim Haas (608) 220-6049
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Submit Applications Using Egrants

Applications must be submitted through the Egrants online grants management system. If you have never used Egrants before, you will need to register for access to the system. To register online, go to <http://register.wisconsin.gov/accountmanagement/default.aspx> and complete the 'self registration' process.

Authorization to access Egrants can take several days depending on registration activity. Please note: If you register outside the hours of Monday-Friday 7:30am-4pm, access may not be approved until the next business day. Once your Egrants access has been approved, you may begin your online grant application.

Egrants Help Desk: 608-242-3231 or WEMEgrants@egrants.us
The help desk is staffed on non-holiday weekdays between 7:30AM and 4:00PM.

The Egrants system user guide has step-by-step instructions for accessing and using the Egrants online system. The guide is posted on the grants page of the WEM website: <https://wem.egrants.us/egmis/documents/EgrantsExternalUserGuide5-2-201-Final.pdf>

Online Help is available throughout the Egrants application process. Once you have started an application, look for the HELP button in the top right corner of the screen. Page-specific instructions can be found there.

WEM Egrants website: <https://wem.egrants.us>

Requirements for Federally Funded Grants

Data Universal Numbering System (DUNS) Number:

The federal government requires a DUNS number as part of the grant application to keep track of how federal grant money is awarded and dispersed. If your organization needs to obtain a DUNS number, go to <http://fedgov.dnb.com/webform>. You can also search this site if you cannot find your agency's number. Under normal circumstances, a new account can be created in 24-72 hours. The federal government has published DUNS Frequently Asked Questions at <http://fedgov.dnb.com/webform/displayFAQPage.do>. Check with your agency's financial office before registering for a DUNS number - it is likely your agency already has one.

Unique Entity Identifier and System for Award Management (SAM):

All applicants for this grant opportunity must be registered in SAM before submitting an application; and continue to maintain an active SAM registration with current information at all times during the period of performance for the grant.

WEM's website has a helpful guide for SAM registration.

<https://dma.wi.gov/DMA/divisions/wem/egrants/How to Register in SAM.GOV.pdf>

WEM cannot award a grant until the applicant has complied with all applicable DUNS and SAM requirements.

Notice of Funding Opportunity: Wisconsin Hazardous Materials Response System (WHMRS) Equipment Grant 2017-2019

Description: The Wisconsin Hazardous Materials Response System (WHMRS) Equipment Grant program was created by Wis. Stat. §323.70 (6m) which authorizes the division to award grants to local agencies with which the division contracts with for Hazardous Materials Response System Services. The purpose of the grants is to fund the replacement of equipment used in emergency responses to releases of hazardous substances pursuant to the Contract for Wisconsin Hazardous Materials Response System Services.

The Wisconsin Hazardous Materials Response System (WHMRS) is a tiered system separated into three capability levels and typing designations of teams within the state. Each type of team has different capabilities (personnel, equipment, and training) and response assignments, based on hazard risk. Each tier/type of team has representation on the equipment committee that advises Wisconsin Emergency Management (WEM) on resource needs to manage the hazardous materials risk in the state. The WHMRS Equipment Committee conducted an inventory of the assets of each team and developed the list of meters and detection equipment which have life cycles of 4 to 7 years that have exceeded their life cycle and need replacement.

Opportunity Category: Limited Eligibility. The eligible local entities are identified in Attachment 1.

Important Dates:

Application Due Date: February 28, 2019

Project Start Date: November 15, 2018

Project End Date: February 28, 2019

Reporting Requirements: If awarded a grant, your agency will be responsible for completing the following reports in order to receive reimbursement.

Program Report: Only a final Program Report is required.

Inventory Report: Equipment grants will require an Inventory Report in addition to program and financial report.

Financial Report: Only a final Financial Report is required.

Anticipated Funding Amount: Pursuant to Wis. Stat. §20.465 (3) (df), the sum of \$500,000.00 was appropriated for the grants to local agencies. WEM will provide grant funds to reimburse eligible local agencies for the purchase of the equipment specified for their department by the WHMRS Equipment Committee, up to the maximum identified for the particular type of equipment (See Attachment 1).

Match/Cost Sharing Requirement: None

Eligibility: Eligibility for this grant is limited to those local agencies that are part of the WHMRS and have been identified by the WHMRS Equipment Committee as having meters and detection equipment that have exceeded their life cycle and need replacement..

Eligible Expenses: The WHMRS Equipment Committee developed a list (Attachment 1) which identifies the WHMRS team requiring equipment replacement, the specific equipment items, and the cost of the equipment item. The costs were based on the WHMRS Equipment Committee conducting a pricing comparison across multiple vendors and identifying the lowest cost for the equipment items. The WHMRS Equipment Committee identified a preferred vendor which agreed to hold equipment pricing until January 1, 2019.

WEM will provide grant funds to reimburse eligible local agencies for the purchase of the equipment specified for their department by the WHMRS Equipment Committee, up to the maximum identified for the particular type of equipment. Eligible applicants are encouraged to follow local procurement guidance, however, the authorized amount is the maximum the applicant will be reimbursed for the listed equipment.

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Application Components

Through Egrants, you will provide WEM with detailed information about your project that will be used to make a funding decision. Questions on what is expected in each section can be directed to the Program Manager listed on page one of this document.

Information provided in this application may be cited in WEM reports or press releases and will likely be used in reports to federal funding agencies or other stakeholders. Plain language that clearly describes the intent of the project is most effective.

Use the section headings you intend to use in your Egrants funding announcement and describe what information you require and any special instructions regarding information submission. This is the area for program specific requirements.

The first 4 sections that the applicant will see listed are set by default to appear. You cannot turn them off. If you don't require information to be entered in any of these default sections, add language that the applicant should "open this section and change the page status to Complete; then Save the page."

1. Main Summary

This page asks for information about your agency and the individuals responsible for the application and grant award. When identifying individuals involved in this grant, you may not list the same person as project director and financial officer. The financial officer is the individual responsible for financial activities in your organization while the project director will be overseeing project operations.

In the Brief Project Description text box, please describe your project. A suggested format is included for your convenience:

"Funds will be used by the (your agency name and others involved in the project) to (describe what funds will be used for and who will be involved). The (what - equipment, training, project, pilot, etc.) will (describe the specific goals you hope to achieve – how will the project or equipment improve safety in Wisconsin?)"

There are many required fields on this page so if you encounter problems, please check online help by clicking the floating HELP button.

2. Approval Checklist

Please open this section and type: N/A (not applicable); then SAVE the page.

3. Performance Measures

Please open this section and change the page status to "Complete"; then SAVE the page.

4. Budget Detail

Complete a project budget using the following categories. For each category used, enter a justification that describes how the items in that category will be used during the course of the grant period. It is important that you include specific details for each budget line item, including cost calculations.

Equipment: All equipment purchased (regardless the cost) should be entered in this category.

5. Required Attachments

Please attach the following documents to your application in this section:

- Copy of original invoice(s) clearly identifying equipment that was purchased, the cost of the equipment, and evidence that the invoice was paid.

Application Review and Award Criteria

All applications must be submitted on or before the deadline and will be screened for completeness and compliance with the instructions provided in this announcement. WEM staff will review applications to ensure compliance with this grant guidance and will make funding recommendations to the Administrator. All final grant award decisions will be made by the Administrator.

Post-Award Special Conditions/Reporting Requirements

If you are awarded funds under this announcement, you will be required to provide regular progress reports. The schedule for your reports will be included in your grant award materials.

Please review all of your grant award special conditions and Egrants reporting requirements when you receive the Grant Award documents. Your grant award will be subject to general terms and conditions as well as the following special conditions.

Equipment

1. Title: Equipment Training

All personnel who utilize equipment purchased with funds from this grant must receive training either through the equipment vendor or other competent source specific to that piece of equipment before it is put into service. The sub-recipient is required to maintain proper training records.

2. Title: Equipment subject to mutual aid agreements

Emergency response capabilities developed using these grant funds must be made available to other emergency response agencies regionally, as may be required for incident response purposes.

3. Title: Equipment Maintenance and Disposal
Equipment shall be maintained and available to use as intended by the grant for the duration of its useful life. The sub-recipient is required to maintain proper equipment records. Sub-recipient seeking to dispose or transfer ownership of equipment must contact Wisconsin Emergency Management (WEM) Homeland Security Staff to obtain the Equipment Disposition Form and further directions. If approved, the sub-recipient must maintain records of any equipment disposal or transfer of ownership. Any proceeds from the sale of equipment at or near the end of its useful life will be considered program revenue and must be reinvested into eligible homeland security expenses.
4. Title: Sustainment Costs
Agencies that accept funding are responsible for all sustainment costs.
5. Title: WHMRS Equipment
Agencies accepting funding understand that equipment is intended to support Wisconsin Hazardous Materials Response System (WHMRS) response efforts. In the event that an agency is separated from WHMRS, all equipment must be surrendered or transferred as directed by WEM.

General

6. Title: Grant modification
Grant modification must be approved by Wisconsin Emergency Management (WEM) in order to be considered. The applicant must be current with WEM Fiscal and Program Reports in Egrants for modification to be consideration. Grant modifications will not be granted unless applicant provides a compelling reason.

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**Attachment 1
Eligible Applicants, Eligible Equipment, Eligible Amount**

The following list developed by the WHMRS Equipment Committee identifies the WHMRS team requiring equipment replacement, the specific equipment items, and the cost of the equipment item.

<u>Department/Equipment Item(s)</u>	<u>Eligible Amount</u>
<u>Ashland Fire Department</u> Dose Rae Pro Total	<u>\$512.00</u> <u>\$512.00</u>
<u>Eau Claire Fire Department</u> Dose Rae Pro Total	<u>\$512.00</u> <u>\$512.00</u>
<u>Fond Du Lac Fire Department</u> Dose Rae Pro Total	<u>\$512.00</u> <u>\$512.00</u>
<u>Green Bay Metropolitan Fire Department</u> Area Rae Pro Rapid Deployment Kit Dose Rae Pro Total	\$61,522.00 <u>\$512.00</u> <u>\$62,034.00</u>
<u>Janesville Fire Department</u> FLIR Identifinder (Nano Raider) Dose Rae Pro Total	\$10,533.60 <u>\$512.00</u> <u>\$11,045.60</u>
<u>La Crosse Fire Department</u> Dose Rae Pro Total	<u>\$512.00</u> <u>\$512.00</u>
<u>Lancaster Fire Department</u> Dose Rae Pro Total	<u>\$512.00</u> <u>\$512.00</u>
<u>Madison Fire Department</u> Dose Rae Pro Total	<u>\$512.00</u> <u>\$512.00</u>
<u>Marinette Fire Department</u> FLIR Identifinder (Nano Raider) Dose Rae Pro Total	\$10,533.60 <u>\$512.00</u> <u>\$11,045.60</u>

<u>Menomonie Fire Department</u>		
Dose Rae Pro		<u>\$512.00</u>
	Total	\$512.00
<u>Milwaukee Fire Department</u>		
RAMAN		\$60,396.66
Dose Rae Pro		<u>\$512.00</u>
	Total	\$60,908.66
<u>Oshkosh Fire Department</u>		
Dose Rae Pro		<u>\$512.00</u>
	Total	\$512.00
<u>Portage Fire Department</u>		
Dose Rae Pro		<u>\$512.00</u>
	Total	\$512.00
<u>Racine Fire Department</u>		
FTIR		\$52,473.55
Area Rae Pro Rapid Deployment Kit		\$61,522.00
Dose Rae Pro		<u>\$512.00</u>
	Total	\$114,507.55
<u>Rice Lake Fire Department</u>		
FLIR Indentifinder (Nano Raider)		\$10,533.60
Dose Rae Pro		<u>\$512.00</u>
	Total	\$11,045.60
<u>Sheboygan County HazMat Team</u>		
Dose Rae Pro		<u>\$512.00</u>
	Total	\$512.00
<u>Superior Fire Department</u>		
Area Rae Pro Rapid Deployment Kit		\$61,522.00
Dose Rae Pro		<u>\$512.00</u>
	Total	\$62,034.00
<u>Vernon County Emergency Management</u>		
Dose Rae Pro		<u>\$512.00</u>
	Total	\$512.00
<u>Wausau Fire Department</u>		
Gemini Raman and FTIR		\$95,245.00
Area Rae Pro Rapid Deployment Kit		\$61,522.00
Dose Rae Pro		<u>\$512.00</u>
	Total	\$157,279.00
<u>Wisconsin Rapids Fire Department</u>		
Ludlum 14C		<u>\$864.00</u>
	Total	\$864.00