



IMPORTANT NOTICE: A \$25 FILING FEE MUST ACCOMPANY THIS APPEAL, WITHIN THE DEADLINE REFERENCED BY THE BILL.

Checks should be made payable to: City of Milwaukee and a copy of the bill should be included with your appeal

IMPORTANT NOTICE FOR CUSTOMERS PAYING BY CHECK

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account, or to process the payment as a check transaction.

IF THE CHARGES HAVE ALREADY APPEARED ON YOUR TAX BILL, THIS APPEAL CANNOT BE FILED.

TO: Administrative Review Board of Appeals
City Hall, Rm. 205
200 E. Wells St.
Milwaukee, WI 53202
(414) 286-2231

DATE: 1-4-21

RE: 9625 W Metcalf Pl.
(Address of property in question)

Under ch. 68, Wis. Stats., s. 320-11 of the Milwaukee Code of Ordinances, this is a written petition for appeal and hearing.

I am appealing the administrative procedure followed by Milwaukee
(Name of City Department)

Amount of the charges \$ 429.00

Charge relative to: snow removal

I feel the City's procedure was improper due to the following reasons and I have attached any supporting evidence, including city employee's names/dates which I spoke to regarding this issue and copies of any city orders received:

I didn't receive any notices regarding this matter.
The only thing I received the fine by mail. I was
out of town and it showed I did pay someone
to shovel so I'm not sure why I'm being fined for this.
\$429 is a lot of money that I cannot afford to pay
for something that should cost me \$50. \$50 is what
was paid to shovel.

[Signature]
Signature

Brielle Jorgensen
Name (please print)

9625 W Metcalf Pl. 920 791 7628
Mailing address and zip code Daytime phone number

briewilliams038@gmail.com
E-Mail Address(es)

Polanco (Urtiz), Joanna

From: Walter, Nicole K
Sent: Saturday, January 17, 2026 8:43 AM
To: Polanco (Urtiz), Joanna
Subject: Re: Snow Removal Appeal

*Due 1-22-26
KJ*

Hi,
This address was billed on 12/23/25.

Kaylyn sent you an email. Perhaps we should do a quick Teams call. That way we could answer all of your questions at once?

Nicole Walter | Administrative Specialist Sr to
DPW Director of Operations Danielle Rodriguez
Department of Public Works | City of Milwaukee | 414-286-2542

From: Polanco (Urtiz), Joanna <jpolan@milwaukee.gov>
Sent: Monday, January 12, 2026 4:49 PM
To: Walter, Nicole K <nkwalte@milwaukee.gov>
Subject: Snow Removal Appeal

Hi Nicole,

1. is there a way that we can Receive the Dept. OUTCOME/RESOLUTION or Final Action/Findings, before the item is scheduled or is place on an agenda?

☺ I am ALL ears

Received an appeal for SNOW REMOVAL Stamped 1/8/2026
9625 W Metcalf Place

Could you confirm the DATE on the letter sent, please

Thank you
Joanna

Receipt of ARBA Fee

RECEIVED BY: JOANNA URTIZ
2026 JAN 22 10:21 AM

Date:	1/22/2026
Received Of:	Brielle Jorgensen
Property at:	9625 W Metcalf Place
Received By:	Joanna Urtiz
Check # (If Applicable):	Ck#Cash
Amount:	\$25.00