

Reply to Common Council File No. 011347

From DOA-Budget and Management Division

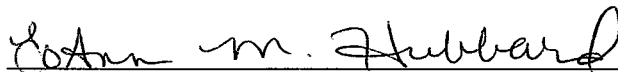
Date: February 1, 2002

Ref: 02009(3)

Common Council File 011347 is a resolution appropriating monies from the Common Council Contingent Fund to the 2001 Tuition Benefit Special Purpose Account. The department has requested a \$31,411 appropriation from the 2001 Contingent Fund.

This Contingent Fund request is due to higher than anticipated employee tuition reimbursement benefits expenses. An accurate estimate of funds is difficult to predict because the exact number of employees who will use the tuition reimbursement benefit is unknown. Furthermore, this benefit is bargained through labor contracts and varies depending on the employee's classification.

RECOMMENDATION: APPROVE COMMON COUNCIL FILE 011347 TRANSFERRING \$31,411 FROM THE COMMON COUNCIL CONTINGENT FUND TO THE TUITION BENEFIT SPECIAL PURPOSE ACCOUNT.



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