



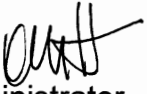
CITY OF MILWAUKEE  
**MUNICIPAL COURT**

951 North James Lovell Street  
Milwaukee, WI 53233

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**MEMORANDUM**

To: Finance & Personnel Committee  
Alderman Michael Murphy, Chair  
Alderman Robert Bauman, Vice Chair  
Alderman Joe Dudzik  
Alderman Milele Coggs  
Alderman Nik Kovac

From: Kristine Hinrichs   
Chief Court Administrator

Date: October 19, 2010

Subject: Municipal Court Budget Hearing Follow-up

As part of the Municipal Court Budget Hearing, the Committee requested additional information concerning the services provided by Justice2000 for the Municipal Court Alternatives Program and the Return on Investment (ROI) for the Electronic Case File Project.

Attached is a summary of Municipal Court Alternatives Program outcomes for 2009 and for 2010 through June. You will note that more than 5300 clients were screened in 2009 and that they are on pace to screen almost 6000 clients in 2010. This program serves indigent defendants who cannot be incarcerated for failure to pay court judgments due to their indigence status. Defendants are referred to community service placements, treatment programs, and employment or educational programs.

Also attached is a summary of the current estimate of the ROI on the Electronic Case File Project. You will note that the April, 2007 feasibility study estimated a three-year pay-back on this project based upon a per case jacket assignment of costs. As we indicated in our budget submittal and hearing remarks, the ROI has been impacted (primarily) by delays in MPD's full implementation of TraCs. We are, however, confident that MPD will make significant progress in their implementation in the remaining months

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of 2010 and in 2011. Nonetheless, the Court will begin to realize significant savings in 2011 with the elimination of all paper case jackets and a substantial reduction in courier costs. As you are aware, we have filled vacant positions with contract temporary staff to ensure that we have the flexibility to make staff reductions as soon as they are possible. We will build on these savings in 2012 and are confident that we will see the full return on the City investment in 2014.

I am happy to respond to your questions concerning either of these or any issue related to Municipal Court operations.

cc: Municipal Court Judges  
Budget Office  
Legislative Fiscal Bureau

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JUSTICE 2000  
A Division of Community Advocates

## Municipal Court Alternatives Program

### Outcome information for 2009

Number of clients screened: 5,333

#### Compliance Rates for 2009:

AODA	59%
Mental Health	73%
Co-Occurring Disorders	56%
Community Service	68%
Jobs/School	50% (Pilot project)

Community Service Hours completed	9,752
Fines Paid	\$64,120
Jail Days Avoided	27,637
Incarceration Costs Avoided	\$823,642 (using a cost per day amount of \$30)

### Outcome information for 2010 1/1/10 through 6/30/10

Number of clients screened: 2,913

#### Compliance Rates for 2010:

AODA	67%
Mental Health	84%
Co-Occurring Disorders	82%
Community Service	63%

Community Service Hours completed	4,538
Fines Paid	\$ 51,662
Jail Days Avoided	14,203
Incarceration Costs Avoided	\$426,090 (using a cost per day amount of \$30)

**Original Assumptions**

100% of citations would be issued electronically by January 2011  
 Gradual elimination of case jackets beginning in 2010  
 Utilization of City's existing document management system (Stellent)  
 Staffing reductions aligned with case jacket elimination beginning in 2010  
 Annual 5% increase in number of cases based on national trends for electronic citations  
 Citation data entry fee of \$1.00 immediately recoverable after electronic citations  
 Cost per jacket/label is \$0.25

ROI Summary	Jackets Eliminated	Capital Investment	Realized Value
	-	\$ 429,620	\$ (433,705)
Year 1	26,000	\$ 550,230	\$ (914,755)
Year 2	82,319	-	\$ (740,570)
Year 3	164,638	-	\$ (287,061)
Year 4	172,869	-	\$ 207,954
Year 5	181,513	-	\$ 748,006
Year 6	190,588	-	\$ 1,336,918
	200,118	-	\$ 1,978,831

**Current Reality**

Only 85% of Traffic, 20% of Municipals, and 0% of Parking and B&Z citations are electronic  
 100% of jackets will be eliminated in 2011  
 Court was unable to utilize the City's document imaging system (Stellent)  
 More conservative staffing reduction to accommodate MPD delays in implementing electronic citations  
 No annual increase in number of cases as a result of electronic citations  
 Actual data entry fee of \$1.89 paid by DPW for electronic citations  
 Cost per jacket/label is \$0.30

ROI Summary	Jackets Eliminated	Capital Investment	Annual Value	Cumulative Value	Notes
	-	\$ 429,620	\$ (429,620)	\$ (429,620)	Same capital investment
Year 1 (2011)	-	\$ 544,325	\$ (973,945)	\$ (973,945)	Same capital investment
Year 2 (2012)	150,000	\$ -	\$ 180,000	\$ (793,945)	(150,000 * \$0.30/jacket) + \$10,000 courier + \$20,000 staff savings + (75,000 Traffic + 20,000 Muni * \$1.00) + \$10,000 MPR cost
Year 3 (2013)	150,000	\$ -	\$ 285,000	\$ (508,945)	(150,000 * \$0.30/jacket) + \$10,000 courier + \$90,000 staff savings + (100,000 Traffic + 30,000 Muni * \$1.00) + \$10,000 MPR cost
Year 4 (2014)	150,000	\$ -	\$ 305,000	\$ (203,945)	(150,000 * \$0.30/jacket) + \$10,000 courier + \$90,000 staff savings + (100,000 Traffic + 40,000 Muni * \$1.00) + \$20,000 MPR cost
Year 5 (2015)	150,000	\$ -	\$ 315,000	\$ 416,055	(150,000 * \$0.30/jacket) + \$10,000 courier + \$90,000 staff savings + (100,000 Traffic + 40,000 Muni * \$1.00) + \$20,000 MPR cost
Year 6 (2016)	150,000	\$ -	\$ 315,000	\$ 731,055	(150,000 * \$0.30/jacket) + \$10,000 courier + \$90,000 staff savings + (100,000 Traffic + 40,000 Muni * \$1.00) + \$30,000 MPR cost