

## MEMORANDUM

To: Tony Zielinski, Council Administration Manager

From: Clarice Hall Moore, Assistant Court Administrator

Date: August 8, 2005

RE: <u>DISPOSAL OF WRITS PACKET</u>

Attached please find the "Disposal of Writs" packet for introduction to the Common Council. Specifically, the following documents are contained in the packet.

- Letter from the City Attorney's Office
- Fiscal Note
- Resolution
- Appendix A RPT048 A (Open Warrants and Commitments By Case Type)
- Appendix B RPT048 B (Open Warrants Failure To Pay Judgments By Defendant Name)

Your assistance in this matter is appreciated. Please feel free to contact me at 286-3820 if you have any questions.