



MILWAUKEE POLICE DEPARTMENT

STANDARD OPERATING INSTRUCTION

FORENSIC INTERVIEWING OF CHILDREN

ISSUED: June 14, 2021

EFFECTIVE: June 14, 2021

REVIEWED/APPROVED BY:

Inspector Paul Formolo

DATE: April 28, 2021

ACTION: Amends SOI (April 5, 2017)

WILEAG STANDARD(S): NONE

ROLL CALL VERSION

Contains only changes to current policy.
For complete version of SOI, see SharePoint.

VII. FORENSIC INTERVIEWS AFTER CAC BUSINESS HOURS

B. If it is after CAC business hours and there is no immediacy for the forensic interview, call the ~~Sojourner Hotline at 414-933-2722. They have access to the CAC calendar and will schedule a future appointment. The parent or guardian with the child must be issued a referral slip with the date, time, and location of the interview. It is important that CAC be briefed on the investigation prior to conducting the interview so they are aware of what types of questions to ask the child, as well as the need for a potential medical exam. This can be done via email or by providing CAC with a copy of reports or a referral. CAC at 414-277-8980 and include the following details on their answering system:~~

1. Name of child.
2. The allegations of the incident.
3. Parent or guardian contact information.
4. The investigating member's name and contact information (including member's email address and work location phone number).
5. Members may also complete and fax the *Milwaukee Child Advocacy Center Appointment Request / Referral Form* (located in the N:/drive Forms folder) in lieu of calling CAC.

JEFFREY B. NORMAN
ACTING CHIEF OF POLICE