

**LRB – FISCAL REVIEW SECTION ANALYSIS**

**FINANCE AND PERSONNEL COMMITTEE**

**ITEM 7, FILE 021575**

**FEBRUARY 26, 2003**

**ANGELYN WARD**

File 021575 is a substitute resolution appropriating funding from the 2003 Common Council Contingent Fund to the Special Purpose Account for City Memberships by the Common Council-City Clerk’s Office.

**BACKGROUND AND DISCUSSION**

1. This substitute resolution authorizes the appropriation of \$4,175.01 from the 2003 Common Council Contingent Fund to the City Clerk’s Special Purpose Account (SPA) for City Memberships to cover a shortage in the account.
2. The City Memberships SPA pays for memberships to various organizations that support the City’s lobbying, policy research and professional development programs. The 2003 Budget funded this account at \$134,057, based on the department’s cost projections.
3. Some actual membership fees exceeded budgeted estimates resulting in insufficient funds. This includes:

<b>Membership</b>	<b>Estimated Fee</b>	<b>Actual Fee</b>	<b>Difference</b>
<b><i>Paid</i></b>			
League WI Municipalities	\$ 44,719.00	\$ 46,752.01	\$2,033.01
Natl. Forum Of Black Public Admin.	\$ 2,020.00	\$ 2,020.00	\$ 0.00
Natl. League Of Cities	\$ 18,480.00	\$ 19,423.00	\$ 943.00
Wisconsin Alliance Of Cities	\$ 64,288.00	\$ 65,742.00	\$1,454.00
<b>Sub-Total</b>	<b>\$129,507.00</b>	<b>\$133,937.01</b>	<b>\$4,430.01</b>
<b><i>To Be Paid</i></b>			
American Management Association	\$2,010.00	\$1,800.00	\$ -210.00
Govt. Finance Officers Association	\$1,540.00	\$1,495.00	\$ -45.00
Public Policy Forum	\$1,000.00	\$1,000.00	\$ 0.00
<b>Sub-Total</b>	<b>\$4,550.00</b>	<b>\$4,295.00</b>	<b>\$ -255.00</b>
<b>Total</b>	<b>\$134,057.00</b>	<b>\$138,232.01</b>	<b>\$-4,175.01</b>

4. To date, the 4 paid membership fees totaled \$133,937.01, 99% of the allocation of \$134,057, leaving a balance of \$119.99 in the account. There are 3 membership fees yet to be paid, for a total of \$4,295, requiring an additional \$4,175.01 to pay the costs.

**FISCAL IMPACT**

1. If approved, the City Memberships SPA will receive \$4,175.01 from the 2003 Common Council Contingency Fund to pay remaining city memberships for 2003.

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