



# CERTIFICATE OF APPROPRIATENESS APPLICATION FORM

Incomplete applications will not be processed for Commission review.  
Please print legibly.

**1. HISTORIC NAME OF PROPERTY OR HISTORIC DISTRICT: (if known)**

Schuster's Department Store / Milwaukee County Department of Welfare

**ADDRESS OF PROPERTY:**

1220 West Vliet Street, Milwaukee WI, 53205

**2. NAME AND ADDRESS OF OWNER:**

Name(s): Ted Matkom - Gorman & Company

Address: 200 N. Main Street

City: Oregon

State: WI

ZIP: 53575

Email: tmatkom@gormanusa.com

Telephone number (area code & number) Daytime: (608) 835-3900

Evening: (608) 835-3900

**3. APPLICANT, AGENT OR CONTRACTOR: (if different from owner)**

Name(s): Allyson Nemecek - Quorum Architects, Inc.

Address: 3112 W. Highland Blvd.

City: Milwaukee

State: WI

ZIP Code: 53208

Email: allyson@quorumarchitects.com

Telephone number (area code & number) Daytime: (414) 265-9265

Evening: (414) 265-9265

**4. ATTACHMENTS:** (Because projects can vary in size and scope, please call the HPC Office at 414-286-5712 or 414-286-5722 for submittal requirements)

**A. REQUIRED FOR MAJOR PROJECTS:**

Digital photographs of affected areas & all sides of the building

Sketches and Elevation Drawings in PDF form. New construction, major storefront remodels, etc., must provide one set of D or E size drawings and sections

Material and Design Specifications (please attach)

**B. NEW CONSTRUCTION ALSO REQUIRES:**

Floor Plans (show fenestration and approximate wall locations, final floor plans are not required)

Site Plan showing location of project and adjoining structures and fences

**PLEASE NOTE: YOUR APPLICATION CANNOT BE PROCESSED UNLESS BOTH PAGES OF THIS FORM ARE PROPERLY COMPLETED.**


**5. DESCRIPTION OF PROJECT:**

Tell us what you want to do. Describe all proposed work including materials, design, and dimensions. Additional pages may be attached via email.

Proposed Amendment to previously approved Certificate of Appropriateness:

The site north of the building will be paved and painted to serve as a surface parking lot, in lieu of a vehicular ramp to the basement parking (omitted) and a small plaza. 10 new windows will be installed at the east end of the north elevation at the first-story level (see updated elevation). One new window will be installed on the north elevation at the third-story level, we have indicated the on the resubmitted north elevation the new windows as a lighter blue color ONLY for clarity as the windows will directly match the existing frame and glazing. The new windows will be fixed units with an aluminum frame to match the existing.

**6. SIGNATURE OF APPLICANT (owner signature required for demolition):**

  
\_\_\_\_\_  
Signature

Ted Matkom  
Please print or type name

03/10/2026  
Date

This form and all supporting documentation MUST arrive by 4:00 pm (11:59 pm via email) on the deadline date established to be considered at the next Historic Preservation Commission Meeting. Any information not provided to staff in advance of the meeting will not be considered by the Commission during their deliberation. Please call if you have any questions and staff will assist you.

**Email Form to:** hpc@milwaukee.gov

Historic Preservation Commission  
841 N. Broadway, Rm. B1  
Milwaukee, WI 53202

**PHONE: (414) 286-5712 or 286-5722**

[www.milwaukee.gov/hpc](http://www.milwaukee.gov/hpc)

**Or click the SUBMIT button to automatically email this form, if using an app such as Outlook or Apple Mail. The submit button does not work with web-based email interfaces.**

**SUBMIT**