

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E0000015299**

Background:

User Department:	City-Wide
Purchasing Agent:	Michael Siler
Contract Description:	Vendor Service Contract for Avaya Equipment and Service Assistance
Vendor Name and Location:	ConvergeOne, Inc. (Eagan, MN)
Contract Term:	07/01/2017 - 06/30/2020
Requisition # and Date Received:	#0000020624 & Rec'd 07/19/2024
Original Contract Amount:	\$100,000.00
Expenditures to Date:	\$1,773,122.95
Current Contract Amount:	\$1,804,561.82

History of Contract Amendments:

Date	Item	Term	Cost
09/27/2017	Original Contract – VSC for Avaya Equipment and Service Assistance Approval Waived by F&P Committee on: 10/11/2017	07/01/2017 through 06/30/2020	\$100,000.00
02/05/2020	Amendment #1 – Increased the estimated contract total by \$800,000.00 from \$100,000.00 to \$900,000.00 and extended the contract for one (1) year from 07/01/2020 through 06/30/2021. Approval Waived by F&P Committee on: 02/05/2020	07/01/2020 through 06/30/2021	\$800,000.00
01/13/2021	Amendment #2 – Increased the estimated contract total by \$706,881.82 from \$900,000.00 to \$1,606,881.82. Added the option to extend annually upon mutual consent. Approval Waived by F&P Committee on: 01/13/2021	n/a	\$706,881.82
06/09/2021	Amendment #3 – Increased the estimated contract total by \$167,950.00 from \$1,606,881.82 to \$1,774,831.82 and extended the contract for one (1) year from 07/01/2021 through 06/30/2022. Approval Waived by F&P Committee on: 06/09/2021	07/01/2021 through 06/30/2022	\$167,950.00
09/15/2021	Amendment #4 – Increase the estimated contract total by \$29,730.00 from \$1,774,831.82 to \$1,804,561.82 and extend the contract for four (4) years from 07/01/2022 through 06/30/2026 to coincide with Vendor's five (5) year subscription renewal No. OP-000620214/SO-000688128. Approval Waived by F&P Committee on: 09/15/2021	07/01/2022 through 06/30/2026	\$29,730.00
Pending	Amendment #5 – Increase the estimated contract total by \$221,500.00 from \$1,804,561.82 to \$2,026,061.82.	n/a	\$221,500.00
Total (including the pending amendment)			\$2,026,061.82

Purpose of Amendment:

The purpose of this amendment is to increase the contract total of Vendor Service Contract for Avaya Equipment and Service Assistance with ConvergeOne, Inc. by \$221,500.00 from \$1,804,561.82 to \$2,026,061.82.

Justification for Waiver:

The City of Milwaukee utilizes Avaya branded telephones and manages them through ITMD's Aura Communications Manager Voice System. Avaya branded equipment and the associated service assistance is proprietary, and it must be purchased and serviced through a licensed secondary partner – ConvergeOne Inc.

ConvergeOne Inc is the current vendor and is knowledgeable and familiar with MPD's telephone systems. In addition, due to the proprietary nature of software, ConvergeOne Inc also provides upgrades and maintenance.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

Rhonda U. Kelsey

City Purchasing Director
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8/30/2024

Date

F&P Waiver Presentation Date: 09/18/2024

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E0000015637**

Background:

User Department:	Milwaukee Police Department
Purchasing Agent:	LeCarrol Key
Contract Description:	Vendor Service Contract for Argent Basic Support
Vendor Name and Location:	ArgSoft Group, LLC (New York, NY)
Contract Term:	For one (1) year from 09/01/2017 through 08/31/2018
Requisition # and Date Received:	#0000020634 & 07/29/2024
Original Contract Amount:	\$39,500.00
Expenditures to Date:	\$369,342.00
Current Contract Amount:	\$370,287.00

History of Contract Amendments:

Date	Item	Term	Cost
11/03/2017	Original Contract: Sole Source Vendor Service Contract for Argent Basic Support No F&P Waiver or Approval Required.	09/01/2017 through 08/31/2018	\$39,500.00
09/19/2018	Amendment #1: Incorporated the option to extend annually upon mutual consent, immediately exercised the annual option to extend by extending the contract term for one (1) year from 09/01/2018 through 08/31/2019 and increased the contract total by \$55,250.00 from \$39,500.00 to \$94,750.00. Approval Waived by F&P Committee on: 09/19/2018	09/01/2018 through 08/31/2019	\$55,250.00
10/30/2019	Amendment #2: Extended the contract term for one (1) year from 09/01/2019 through 08/31/2020 and increased the contract total by \$58,013.00 from \$94,750.00 to \$152,763.00. Approval Waived by F&P Committee on: 10/30/2019	09/01/2019 through 08/31/2020	\$58,013.00
11/17/2020	Amendment #3: Extended the contract term for one (1) year from 09/01/2020 through 08/31/2021 and increased the contract total by \$64,914.00 from \$152,763.00 to \$217,677.00. Approval Waived by F&P Committee on: 11/17/2020	09/01/2020 through 08/31/2021	\$64,914.00
10/27/2021	Amendment #4: Extended the contract term for one (1) year from 09/01/2021 through 08/31/2022 and increased the contract total by \$72,960.00 from \$217,677.00 to \$290,637.00. Approval Waived by F&P Committee on: 10/27/2021	09/01/2021 through 08/31/2022	\$72,960.00
09/14/2022	Amendment #5: Extended the contract term for one (1) year from 09/01/2022 through 08/31/2023 and increased the contract total by \$79,650.00 from \$290,637.00 to \$370,287.00. Approval Waived by F&P Committee on: 09/14/2022	09/01/2022 through 08/31/2023	\$79,650.00
10/25/2023	Amendment #6: Extended the contract term for one (1) year from 09/01/2023 through 08/31/2024. No F&P Waiver or Approval Required.	09/01/2023 through 08/31/2024	N/A

Pending	Amendment #7: Extend the contract term for one (1) year from 09/01/2024 through 08/31/2025 and increase the contract total by \$84,640.00 from \$370,287.00 to \$454,927.00.	09/01/2024 through 08/31/2025	\$84,640.00
Total (including the pending amendment)			\$454,927.00

Purpose of Amendment:

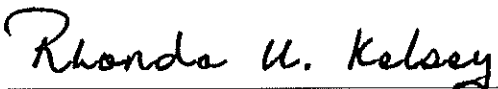
The purpose of this amendment is to continue providing Argent Basic Support services with ArgSoft Group, LLC (ArgSoft) to the Milwaukee Police Department (MPD). This amendment will extend the contract term for one (1) year, from 09/01/2024 through 08/31/2025, exercising the annual option to extend upon mutual consent and increase the contract total by \$84,640.00 from \$370,287.00 to \$454,927.00.

Justification for Waiver:

Argent Software is a network scheduling and monitoring tool that automates the monitoring of data center applications, databases, compliance, security, web, and virtualization solutions for Java, SAP, SQL servers, and other data center solutions. Argent Software is supported 24/7/365. Additionally, this software and service satisfies MPD's requirements to ensure all critical business applications run properly with 24-hour technical support.

ArgSoft's Argent Basic Support products and services are proprietary and are only available from one source; therefore, for this reason, and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by Common Council.

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City Purchasing Director
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8/30/2024

Date

F&P Waiver Presentation: 09/18/2024

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single Source Contract
Contract #E0000018021**

Background:

User Department:	Department of Administration – Information Technology Management Division
Purchasing Agent:	Shaunise Pierce
Contract Description:	Vendor Service Contract for DocuSign Digital Signature Service, Software, Support and Consulting
Vendor Name and Location:	Carahsoft Technology Corporation (Reston, VA)
Contract Term:	One (1) year (01/28/2021-01/27/2022) with option to renew for two (2) additional one (1) year terms upon mutual consent
Requisition # and Date Received:	0000020593 & 06/27/2024
Original Contract Amount:	\$49,890.52
Expenditures to Date:	\$191,605.58
Current Contract Amount:	\$241,496.10

History of Contract Amendments:

Date	Item	Term	Cost
01/28/2021	Vendor Service Contract for DocuSign Digital Signature Service, Software, Support and Consulting F&P Committee approval not required	01/28/2021 through 01/27/2022	\$49,890.52
03/16/2022	Amendment #1: Increased the contract total by \$50,212.74 from \$49,890.52 to \$100,103.26 and extended the contract term for one (1) year, from 01/28/2022 through 01/27/2023, exercising the first (1 st) of two (2) options to renew upon mutual consent. Presented to F&P Committee on: 03/16/2022	01/28/2022 through 01/27/2023	\$50,212.74
01/11/2023	Amendment #2: Increased the contract total by \$70,696.42 from \$100,103.26 to \$170,799.68 and extended the contract term from 01/28/2023 through 10/31/2023, exercising the second (2 nd) of two (2) options to renew upon mutual consent. Presented to F&P Committee on: 01/11/2023	01/28/2023 through 10/31/2023	\$70,696.42
11/14/2023	Amendment #3: Increased the contract total by \$70,696.42 from \$170,799.68 to \$241,496.10 and, added and immediately exercised a third (3 rd) option to renew the contract term for one (1) year from 11/01/2023 through 10/31/2024. Presented to F&P Committee on: 11/14/2023	11/01/2023 through 10/31/2024	\$70,696.42
Pending	Amendment #4: Increase the contract total by \$47,130.95 from \$241,496.10 to \$288,627.05.	N/A	\$47,130.95
Total (including the pending amendment)			\$ 288,627.05

Purpose of Amendment:

The purpose of this amendment is to increase the contract total by \$47,130.95 from \$241,496.10 to \$288,627.05, for the purchase of ten thousand (10,000) additional electronic-signature envelopes through the remainder of the contract term. Operating funds are used for this contract.

Justification for Waiver:

DocuSign is a web-based software platform that is used regularly by City departments to send and receive documents for review and signature electronically. It has allowed the City to reduce paperwork, increase operational efficiency, and cost savings for mailings, paper, and materials where physical paperwork is no longer required.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

Rhonda U. Kelsey

City Purchasing Director
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7/12/2024

Date

F&P Waiver Presentation Date: 09/18/2024

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E0000020415**

Background:

User Department:	Milwaukee Fire Department
Purchasing Agent:	Kathleen Slater
Contract Description:	Vendor Service Contract for Milwaukee Fire Department Education and Support
Vendor Name and Location:	TargetSolutions Learning, LLC D/B/A Vector Solutions (Tampa, FL)
Contract Term:	Three (3) years from the date of award
Requisition # and Date Received:	0000020415 & 04/19/2024
Original Contract Amount:	\$180,000.00
Expenditures to Date:	n/a
Current Contract Amount:	\$180,000.00

Purpose of Contract:

The Milwaukee Fire Department (MFD) is seeking to enter into a new Sole Source Vendor Service Contract for Education and Support with TargetSolutions Learning, LLC D/B/A Vector Solutions. The contract total will be \$180,000.00 and will be for three (3) years from the date of award.

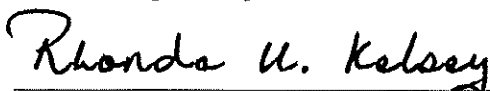
Background:

On January 1, 2019 Contract #E0000016169 was established for MFD with TargetSolutions Learning, LLC D/B/A Vector Solutions for the same type of training and education support for their members. The second (2nd) and final option to renew this contract was executed in December of 2023.

Due to the already established content, educational formats, and member account information along with the system compatibility with the Milwaukee County Emergency Medical Services (EMS) online education and training systems MFD is requesting these services be continued with TargetSolutions Learning, LLC D/B/A Vector Solutions. All nine hundred (900) MFD members will be able to use this system and its unique online delivery of educational modules to fulfill their requirements to maintain and renew the required Wisconsin Emergency Medical Technicians (EMT) License.

For this reason and by City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

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City Purchasing Director
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9/3/2024

Date

F&P Waiver Presentation Date: 09/18/2024

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single Source Contract
Contract #E0000020469**

Background:

User Department:	Milwaukee Fire Department
Purchasing Agent:	Ann Patz
Contract Description:	Vendor Service Contract for Engine and Transmission Repair, Service, and OEM Parts
Vendor Name and Location:	Interstate Power Systems, Inc. dba Interstate Power Systems (Butler, WI)
Contract Term:	Three (3) years from date of award with three (3) options extend for one (1) year upon mutual consent
Requisition # and Date Received:	Req# 0000020469 & Rec'd 07/11/2024
Original Contract Amount:	\$100,000.00
Expenditures to Date:	0.00
Current Contract Amount:	\$100,000.00

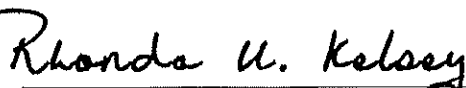
Purpose of Contract:

The purpose of this contract is to allow Milwaukee Fire Department (MFD) to dispense with the competitive bidding process and enter into a Single Source Vendor Service Contract for Engine and Transmission Repair, Service, and OEM Parts with Interstate Power Systems, Inc. dba Interstate Power Systems with Contract E0000020469. The contract term is three (3) years with three (3) options to extend for one (1) year upon mutual consent and the contract total is \$100,000.00.

Justification for Waiver:

MFD is looking to have Detroit engines and Allison transmissions repaired and serviced, along with OEM parts. Interstate Power Systems is the only local vendor that is an authorized dealer and provider for Detroit engines and Allison transmissions. The vendor is readily available and can provide the necessary repairs and get the fire apparatus back into service that are critical to providing emergency services to the City of Milwaukee.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

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City Purchasing Director
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7/30/2024

Date

F&P Waiver Presentation Date: 09/18/2024

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single Source Contract
Contract #E0000020543**

Background:

User Department:	Milwaukee Health Department
Purchasing Agent:	Michael Siler
Contract Description:	Vendor Service Contract for Lead Risk Assessment and Lead Inspection Courses
Vendor Name and Location:	Midwest Certified Training, Inc. dba Milwaukee Lead/Asbestos Information Center (Sun Prairie, WI)
Contract Term:	Three (3) years from the date of the award with annual options to extend upon mutual consent
Requisition # and Date Received:	0000020543 & 06/07/2024
Original Contract Amount:	\$139,000.00 (GRANT FUNDING) HUD AND CDBG
Expenditures to Date:	\$0
Current Contract Amount:	\$139,000.00

Purpose of Contract/Amendment:


It is recommended that Milwaukee Health Department (MHD) be allowed to dispense with the City's competitive bid process and enter into a Single-Source Vendor Service Contract for Lead Risk Assessment and Lead Inspection Courses with Midwest Certified Training, Inc. dba Milwaukee Lead/Asbestos Information Center for a contract term of three (3) years from the date of award with annual options to extend the contract upon mutual consent. The contract total is \$139,000.00 and funded with HUD Grant No. WILHD0513-23 and Community Development Block Grant Contract No. C15124CB07.

Justification for Waiver:

HUD requires all Lead Risk Assessors to be state certified. There are only two (2) vendors available in Wisconsin that teach and certify lead risk assessment and lead inspection. The classes must be in person and the closest vendor is Midwest Certified Training, Inc. dba Milwaukee Lead/Asbestos Information Center with a location in Brookfield, WI.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

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City Purchasing Director
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9/3/2024

Date

F&P Waiver Presentation Date: 09/18/2024

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single Source Contract
Contract #E0000020561**

Background:

User Department:	Department of Administration - Office of Community Wellness and Safety
Purchasing Agent:	Diana Herrejon
Contract Description:	Vendor Service Contract for Cure Violence Global Training and Technical Assistance
Vendor Name and Location:	Cure Violence Global (Chicago, IL)
Contract Term:	07/01/2023 through 01/01/2025
Requisition # and Date Received:	Req. #0000020561 & Rec'd 06/13/2024
Original Contract Amount:	\$60,000.00 (GRANT-FUNDED) State ARPA Crisis Response / Violence Prevention Initiative
Expenditures to Date:	\$0.00
Current Contract Amount:	\$60,000.00

Purpose of Contract:

The purpose of this contract is for the Department of Administration (DOA)-Office of Community Wellness and Safety (OCWS) to enter into a Single Source Vendor Service Contract for Cure Violence Global Training and Technical Assistance with Cure Violence Global. The term of the contract is from 07/01/2023 through 01/01/2025. The contract is funded with the State ARPA Crisis Response/Violence Prevention Initiative grant and the contract total is \$60,000.00.

Justification for Waiver:

The services for the 414Life Violence Intervention Program, under Contract E0000019527, commenced on 07/01/2023 in partnership with the Medical College of Wisconsin (MCW), which is a sub-recipient of City's sub-award for the Violence Prevention Initiative Program. There was a delay in finalizing the contract, which postponed the execution of contract E0000020561 with Cure Violence Global. 414Life has been using the Cure Violence Model since its inception and has received technical assistance from them, as well as storing program data. Using this evidence-based model is crucial for the grant, and OCWS is extending the ongoing services through this contract and formally executing the contract.

The project aims to assist the City of Milwaukee in reducing violence in the most affected communities. It will involve training and providing technical support to the City for the program's implementation. Additionally, it will offer training to local community-based partners on implementing a public health approach to violence prevention. The services provided include Program Management Training for Interruption and Outreach, Database and Documentation Training, Site Visits, Technical Assistance, Database Subscription, Access, Support, and Monthly Reports.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

Rhonda U. Kelsey

City Purchasing Director
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9/3/2024

Date

F&P Waiver Presentation Date: 09/18/2024