

**ACTION TAKEN ON VACANCY REQUESTS  
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: May 25, 2022

TIME: 9:00 A.M.

PLACE: Committee Room 301-B  
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE A - VACANCY REQUESTS

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

Finance & Personnel Committee Meeting: May 25 2022  
CCFN 220098

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>				
<u>DEPT. OF ADMINISTRATION</u>				
<u>OFFICE OF EQUITY AND INCLUSION</u>				
9504	Business Analyst - Senior	2EX	5/21/22	
<u>ENVIRONMENTAL COLLABORATION OFFICE</u>				
9552	Environmental Sustainability Prog. Coord.	2IX	5/21/22	
<u>ASSESSOR</u>				
9497	Office Assistant III	6FN	5/29/22	
9494	Property Assessment Tech. II (2 pos.)	3GN	5/1/22	
<u>CITY ATTORNEY</u>				
9490	Paralegal	5JN	5/14/22	
9491	Paralegal (Aux./Temp.)	5JN	NA	
9498	Assistant City Attorney V	2QX	5/4/22	
<u>DEPT. OF CITY DEVELOPMENT</u>				
9555	Economic Development Specialist	2GX	5/13/22	
<u>COMMON COUNCIL-CITY CLERK</u>				
9547	License Division Assistant Manager	1FX	TBD	
9548	Legislative Fiscal Analyst-Lead	2HX	5/29/22	
9550	License Specialist III	5GN	4/30/22	
9556	Administrative Assistant II	6HN	5/29/22	
<u>COMPROLLER</u>				
9510	Accounting Specialist	2GX	5/7/22	
<u>ELECTION COMMISSION</u>				
9553	Administrative Services Coordinator	5JN	5/25/22	
<u>FIRE AND POLICE COMMISSION</u>				
9500	Program Assistant I	5EN	5/15/22	
<u>FIRE DEPARTMENT</u>				
9525	Assistant Fire Chief	4RX	5/28/22	
9531	Fire Health and Safety Manager	2IX	5/21/22	
9532	IT Support Specialist-Senior	2GN	5/28/22	
9529	Fire Lieutenant	4EN	6/12/22	
9528	Fire Captain	4JN	6/12/22	
9527	Battalion Chief, Fire	4MX	6/12/22	
9526	Deputy Chief, Fire	4OX	6/12/22	
<u>HEALTH DEPARTMENT</u>				
9542	Personnel Payroll Assistant III	5EN	5/29/22	
9543	Microbiologist	2FN	5/15/22	

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<u>LIBRARY</u>				
9522	Office Assistant II	6EN	5/12/22	
9523	Librarian III	2GN	5/29/22	
9536	Custodial Worker II/City Laborer (2 pos.)	8DN	5/13/22	
			5/29/22	
9537	Library Circulation Manager	1EX	6/10/22	
<u>MUNICIPAL COURT</u>				
9495	Accounting Assistant II	6HN	5/1/22	
<u>POLICE DEPARTMENT</u>				
9435	Police District Admin. Asst. (14 pos.)	6HN	Various	
9493	Admin. Lieutenant of Police	4LN-836	5/1/21	
9499	Crime and Intelligence Manager	1FX	8/1/21	
9519	Inventory Control Assistant III	6HN	4/1/22	
9518	Inventory Control Assistant II	6HN	TBD	
9533	Building Maint. Supervisor II (2 pos.)	1BX	TBD	
			6/3/22	
<u>DPW-ADMINISTRATIVE SERVICES</u>				
9501	Accounting Assistant II	5HN	5/1/22	
<u>DPW-OPERATIONS DIVISION</u>				
9515	Fleet Maintenance Technician	7HN	5/7/22	
9516	Communications Assistant IV	6JN	5/29/22	
9492	Vehicle Services Technician	7ON	4/21/22	
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>				
<u>EMPLOYEES' RETIREMENT SYSTEM</u>				
9549	Office Assistant III	6FN	5/28/22	
<u>HEALTH DEPARTMENT</u>				
9544	Microbiologist	2FN	5/15/22	
<u>DPW-TRANSPORTATION FUND</u>				
9517	Communications Assistant III	6HN	5/11/22	
9521	Parking Enforcement Supervisor	1AX	5/29/22	
<u>DPW-WATER WORKS</u>				
9507	Civil Engineer II	2IN	5/16/22	
9509	Water Distribution Operations Mgr.	1GX	5/14/22	
9511	Water Repair Worker	8LN	4/2/22	
9512	Water Meter Technician	7DN	5/16/22	
9545	Administrative Services Coordinator	5JN	5/28/22	
9546	Sr. Water Treatment Plant Operator	2GN	7/6/22	