



Department of Public Works
Infrastructure Services Division

Ghassan Korban
Commissioner of Public Works

Preston D. Cole
Director of Operations

Jeffrey S. Polenske
City Engineer

November 12, 2015

Alderman Kovac
City Hall, Room 205

Subject: Revision of Positions Ordinance

Alderman Kovac:

The Department of Public Works is requesting the following changes to the Positions Ordinance for the November 18th Finance and Personnel Committee meeting:

Delete

- 2 Street Area Managers (1HX)
- 6 Street District Managers (1DX)

Add

- 2 Street Repair District Managers (1FX)
- 3 Street Operations Supervisors (1BX)
- 3 Street Repair Supervisors (1AX)

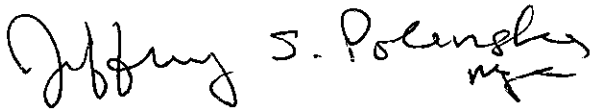
These positions were changed in the Positions Ordinance by mistake. DPW changed the titles in the budget and planned on pursuing a classification study. Our plan was to reclassify our Street Repair District Manager title to a Street Area Manager title and our Street Operations Supervisor title and Street Repair Supervisor title to a Street District Manager title. DPW still plans to seek these changes through DER but these titles were never officially changed via Common Council action.

However, the Positions Ordinance reflects the new titles of Street Area Manager and Street District Manager. We presently have vacancies in both the Street Operations Supervisor title and Street Repair Supervisor title. In order to fill these positions, we respectfully request that the Positions Ordinance be corrected to reflect the actual titles in DPW – Infrastructure Services – Construction Section.

We ask that these changes be considered along with a request to fill two positions of Street Operations Supervisor and one position of Street Repair Supervisor that are on the November 18, 2015 Finance and Personnel Committee meeting. These positions are responsible for supervising pothole patching, crackfilling, concrete repair crews and asphalt repair crews.


If you have any further questions concerning this matter, please contact Mr. Jeffery Dellemann of my staff at 414-286-2078.

Sincerely,

Handwritten signature of Jeffrey S. Polenske in cursive script.

Jeffrey S. Polenske, P.E.
City Engineer

 JLD/djm

 SD c: M. Nicolini
C. Lee
A. Knickerbocker
J. Dellemann
File