



Department of Employee Relations

Tom Barrett
Mayor

Maria Montegudo
Director

Michael Brady
Employee Benefits Director

Deborah Ford
Labor Negotiator

MEMORANDUM

TO: Chris Lee, Staff Assistant
Finance and Personnel Committee
Office of the City Clerk

FROM: Andrea Knickerbocker, Human Resources Manager
Department of Employee Relations

DATE: January 25, 2017

RE: Administrative Positions Ordinance change

In the Salary Ordinance, under Pay Range 856 (4E), a footnote pertaining to the titles "Paramedic Field Lieutenant" and "Fire Paramedic Field Lieutenant" read as follows: "4/ Positions to be reclassified to Fire Lieutenant upon becoming vacant." This footnote was created in a job evaluation report approved by the Fire and Police commission on April 24, 2003; passed by the Finance Committee on May 7, 2003 (File #021610) and by the Common Council on May 13, 2003 (File #021593 & #021594). Five vacant positions were initially reclassified to Fire Lieutenant with the understanding that as future vacancies occur, the necessary Positions Ordinance changes will be handled administratively. Administrative changes were subsequently approved by the Common Council on June 24, 2003 and September 10, 2003.

The attached letters from the Fire and Police Commission and the Fire Department request that two additional vacant position of Fire Paramedic Field Lieutenant be reclassified to Fire Lieutenant. Since the procedure for reclassifying vacant positions of Paramedic Field Lieutenant/Fire Paramedic Field Lieutenant to Fire Lieutenant was recommended by the Department of Employee Relations, approved by the Fire and Police Commission and authorized in the Salary Ordinance by Common Council action, we are requesting that the Positions Ordinance amendment necessary to implement the requested classification change for this recent vacancy be made administratively as follows:

Under "Fire Department, Operations Bureau Decision Unit", Firefighter/Paramedic Service, add one position of "Fire Lieutenant" and delete one position of "Fire Paramedic Field Lieutenant."; and under "EMS/Training/Education Bureau Decision Unit, EMS (Emergency Medical Services) Division, delete one position of "Fire Paramedic Field Lieutenant" and under Training Division, add one position of "Fire Lieutenant."

Attachment: Letters dated 1/04/17 and 1/13/17

C: MaryNell Regan
Fire Chief Mark Rohlfig
Juliet Lee Battle





Fire and Police Commission

MaryNell Regan
Executive Director

Steven M. DeVougas
Chair

Fred Crouther
Vice-Chair

Kathryn A. Hein
Ann Wilson
Marisabel Cabrera
Angela McKenzie
Nelson Soler
Commissioners

January 13, 2017

Maria Monteagudo, Director
Department of Employee Relations
City Hall – Room 706
200 E. Wells Street
Milwaukee, WI 53202

Dear Ms. Monteagudo:

I am writing to advise you that two positions of Fire Paramedic Field Lieutenant have become vacant due to retirements. The Salary Ordinance for 4E – Pay Range 856 footnote (4) states that these positions are to be reclassified to Fire Lieutenant upon becoming vacant. I am therefore requesting that the Positions Ordinance of the City be amended to increase the authorized strength level of the position of Fire Lieutenant by two, and to delete the position of Fire Paramedic Field Lieutenant as these two incumbents were the last of their rank.

Sincerely,

MaryNell Regan
Executive Director

MNR:rk

Att.



Fire Department

Mark Rohlfing
Chief

Gerard Washington
Assistant Chief
Brian Smith
Assistant Chief
John Schwengel
Assistant Chief

January 4, 2017

To the Honorable
The Board of Fire and Police Commissioners
200 East Wells Street, Room 706
Milwaukee, Wisconsin 53202

Dear Commissioners:

Pursuant to City of Milwaukee Ordinance Numbers 021593 and 021594 pertaining to the eventual reclassification of all positions of Paramedic Field Lieutenant/Fire Paramedic Field Lieutenant to Fire Lieutenant, I wish to notify you that two positions recently became vacant.

Fire Paramedic Field Lieutenants Michael Rybicki and Linda Mattrisch have retired effective December 23 and December 31, 2016, respectively. I therefore request that one position of Fire Paramedic Field Lieutenant in the Operations Bureau and one position of Fire Paramedic Field Lieutenant in the EMS/Training/Education Bureau are reclassified to Fire Lieutenant. As these members were the last two incumbents in this rank, this will be the last of these reclassification requests.

Respectfully,


MARK ROHLFING
Chief

MR/jlb
FPC/Reclass/Lieutenant/Request Mattrisch and Rybicki 0117

