

Ref: CC File No. 190437
SF 19025

**ACTION TAKEN ON VACANCY REQUESTS
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: July 2, 2019

TIME: 1:30 P.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

Finance & Personnel Committee Meeting: July 2, 2019
CCFN 190437

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
	<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>			
	<u>DOA-INFORMATION & TECHNOLOGY MANAGEMENT DIVISION</u>			
7271	GIS Developer Senior	2IX	2/23/19	
	<u>DEPT. OF CITY DEVELOPMENT</u>			
7262	Office Assistant III	6FN	6/2/18	
7263	Real Estate Coordinator II	2DN	6/15/19	
7264	Personnel Payroll Asst. III	5EN	6/30/10	
	<u>COMMON COUNCIL-CITY CLERK</u>			
7235	Customer Service Rep. II	6GN	6/2/19	
	<u>ELECTION COMMISSION</u>			
7232	Election Services Administrator	2GN	5/25/19	
	<u>FIRE DEPARTMENT</u>			
7266	Fire Lieutenant (2 positions)	4E	6/2/19 6/27/19	
7267	Fire Cadet (27 positions)	6BN	various	
7269	Fire Equip. Compressed Air Tech.	7HN	6/15/19	
	<u>POLICE DEPARTMENT</u>			
7253	Captain of Police	4N-839	6/15/19	
7256	Personnel Payroll Asst. III	5EN	6/29/19	
7257	Personnel Payroll Asst. II	6HN	6/28/19	
7258	Health & Safety Specialist	2DN	7/1/19	
7254	Systems Security Administrator	2IX	7/6/17	
7255	Police Aide (30 positions)	6BN	NA	
7097	Office Assistant II (4 positions)	6FN	5/11/18 5/7/18 8/25/18 8/26/18	
7100	Office Assistant III (2 positions)	6FN	3/10/19 5/20/18	
	<u>DPW-ADMINISTRATIVE SERVICES</u>			
7265	Safety Specialist-Senior	2EX	6/18/19	
	<u>DPW-INFRASTRUCTURE SERVICES</u>			
7234	Traffic Control Engineer III	2IN	NA	
7236	Municipal Serv. Electrician (2 pos.)	7QN	6/16/19 6/16/19	
7237	Civil Engineer II	2GN	6/16/19	
7245	Machinist I	7JN	6/16/19	
7261	Electrical Engineer II	2GN	6/30/19	

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Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>				
<u>EMPLOYES' RETIREMENT SYSTEM</u>				
7270	Records Technician II	6EN	5/29/19	
<u>HEALTH DEPARTMENT</u>				
7272	Public Health Nurse Supv.	1EX	6/23/19	
<u>DPW-TRANSPORTATION FUND</u>				
7238	Communications Assistant III	5CN	6/12/19	
<u>DPW-WATER WORKS</u>				
7249	Water Field Supervisor	1BX	6/29/19	
7250	Customer Service Rep. III	6HN	6/29/19	
7251	Water Chemist	2EN	6/29/19	
7252	Communications Asst. V	6KN	3/29/19	
7259	Water Repair Worker	8LN	12/2/18	
7274	Engineering Drafting Tech. IV	3NN	7/27/19	

SCHEDULE B - FUND TRANSFERS

Fund transfers listed were approved by the Finance & Personnel Committee.

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Department Account Name	Amount of Transfer		Reason for Transfer
	From	To	
<u>DEPT. OF EMPLOYEE RELATIONS</u> Salaries and Wages Operating Expenditures	\$128,915	\$128,915	This is an administrative transfer of already approved funds in order for them to be properly accounted for. These funds were carried over from the department's 2018 salary fund into their 2019 salary fund, and now must be transferred to the department's operating fund for expenditure.
<u>DPW-INFRASTRUCTURE SERVICES</u> Alley Reconstruction High Impact Street Program	\$550,000	\$550,000	Bids for the Vliet St.- 12th St. to 27th St. paving project were unacceptably high. This transfer would fund High Impact resurfacing on this section of street. Closeouts of alley projects completed from 2010 to 2016 resulted in the funds being available for transfer in the Alley Program.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous