



MILWAUKEE POLICE DEPARTMENT

STANDARD OPERATING PROCEDURE

750 - AUDIO-VIDEO RECORDED INTERVIEWS/INTERROGATIONS

GENERAL ORDER: 2025-32
ISSUED: July 16, 2025

EFFECTIVE: July 16, 2025

REVIEWED/APPROVED BY:
Assistant Chief Nicole Waldner
DATE: June 6, 2025

ACTION: Amendment to General Order 2024-16 (March 21, 2024)

WILEAG STANDARD(S): 1.7.2, 6.3.6, 6.6.4

ROLL CALL VERSION.

Contains only changes to current policy.
For complete version of SOP, see SharePoint.

750.15 PROCEDURES (WILEAG 6.3.6, 6.6.4)

G. JUVENILE INTERVIEW ROOMS

1. The following procedures are established to ensure the Milwaukee Police Department remains in compliance with the directives contained within the United States Juvenile Justice Delinquency Prevention Act ([Wis. Stat. § 938.209](#) and [Wisconsin Department of Corrections Chapter 349.21](#)).
2. All interviews/interrogations conducted at the Police Administration Building (PAB) of juveniles (ages 16 and under) being investigated for criminal offenses shall be conducted within the three designated Juvenile Interview Rooms located on the sixth floor of the PAB. The Juvenile Interview Rooms are labeled by signage and numbered Room 644, Room 645 and Room 646.

Note: The Juvenile Interview Rooms are not secure detention areas. During the time period in which juveniles are placed in the designated unlocked Juvenile Interview Rooms, they are not considered in secure custody status for the purposes of the six-hour requirement (see SOP 140.15(C)(5)). Juvenile Interview Room doors shall not be locked at any point.

3. Members conveying juvenile prisoners to and processing them at the PAB shall follow the guidelines in SOPs 090.30, 090.40, 140.20 and 140.25. Additionally:
 - a. Members shall advise a Central Booking supervisor and head jailor that the juvenile prisoner will be taken to one of the Juvenile Interview Rooms.
 - b. The head jailor shall assign the investigating member the Juvenile Interview Room number and record it in the Jail Management System (JMS) and on the *Order to Release* (form PO-4). The investigating member conducting the interview of the juvenile prisoner will also document the Juvenile Interview Room number within their arrest reports.

- c. Once the Juvenile Interview Room number has been assigned and recorded, the assisting officer shall rearm and accompany the investigating member with the juvenile prisoner to the assigned Juvenile Interview Room. The armed monitoring officer shall remain with the juvenile prisoner outside the assigned interview room for the duration of the interview to ensure their safety and prevent escape.

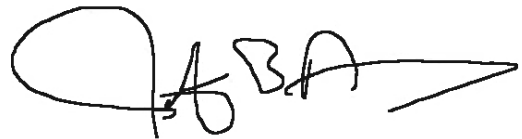
Note: There will be one armed monitoring officer for each juvenile being interviewed in the Juvenile Interview Rooms.

- d. Investigating members conducting the interviews within the Juvenile Interview Rooms shall remain unarmed.
- e. Once the interview is completed, the investigating member shall notify the Central Booking supervisor and the head jailor that the assigned Juvenile Interview Room is no longer in use and continue to follow the directives in SOP 140.30.

750.25 EVIDENCE AND EQUIPMENT

A. PRESERVATION OF EVIDENCE AND DISCOVERY REQUESTS

4. ~~Retention~~: Original recordings of interviews/interrogations are considered evidence and shall be handled and retained in accordance with SOP 560-Property.

A handwritten signature in black ink, appearing to read 'J.B. Norman', with a stylized flourish at the end.

JEFFREY B. NORMAN
CHIEF OF POLICE

JBN:mfk