

M E M O R A N D U M

To: Members of the Charter School Review Committee
From: Sue Gramling and Janice Ereth, NCCD/CRC
CC: Cheryl Olp; Deb Paulus, NCCD/CRC
Subject: Third Annual Renewal of the City of Milwaukee Contract With NCCD/CRC
for the 2016–17 Academic Year
Date: July 21, 2016

Please accept this memo as application for the additional one-year extension to the contract currently in place for Educational Oversight Services for the Milwaukee Charter School Review Committee (CSRC) between the City of Milwaukee and the NCCD Children's Research Center (CRC).

I. Charter School Monitoring Services for 2016–17

CRC will provide the following services and deliverables for each of the city's chartered schools:

1. Conduct fall and spring interviews with each school's leadership.
2. Conduct at least two site visits at each school.
3. Facilitate the completion of a learning memo and provide a data addendum as needed.
4. Provide continuous follow-up and support for data gathering and compliance monitoring to all of the schools as needed.
5. Conduct a random review of special education files.
6. Collect and analyze data submitted by the schools.
7. Produce a draft and final annual monitoring report that includes recommendations for action related to academic performance against criteria established by the CSRC. Possible recommended actions include continued monitoring (no action at this time) or consideration for probation, closure, or renewal of charter contract.¹

¹ Upon request, CRC will produce and present a PowerPoint presentation to board or staff based on a school's report.

In addition to the above services provided directly to each school, the following services and activities are indirectly related to assisting the schools through assistance to the CSRC.²

1. Present each school's report to the CSRC with follow-up activities related to questions or concerns.
2. Assist the CSRC in the presentation/production of reports to the City of Milwaukee Common Council Steering and Rules Committee.
3. Provide assistance, as needed, to the CSRC to address issues that arise throughout the year.

Proposed Budget

Each returning elementary school:	Five schools @ \$19,070 + CPI	\$95,350 + CPI
One returning high school:	One school @ 19,070 + CPI	\$19,070 + CPI
One returning K-12 school (1.75): ³	One school @ \$19,070 + \$14,302 + CPI	\$33,372 + CPI
One returning 7-12 school (1.5): ⁴	One school @ \$19,070 + \$9,535 + CPI	\$28,605 + CPI
<i>Total:</i>		<i>\$176,397 + CPI</i>

The Consumer Price Index (CPI) for all urban consumers in the Milwaukee-Racine area rose 0.4% from the first half of 2015 to the first half of 2016.⁵

Total Amount for Part I: *\$177,103*

II. Board Meeting Support and Attendance

The CSRC will meet with the board of directors of each of the city's chartered schools and has requested CRC staff to provide support by preparing for and attending these meetings. The CRC staff person assigned to the school will provide this service. The content of these meetings will include an explanation of the city's expectations, discussion of the school's progress, and any other pertinent information.

² These costs are included in the per-school cost for each of the city-chartered schools.

³ Because this school will require three separate sets of analyses (elementary, sixth through eighth grades, and high school) the cost is 1.75 times the single-school cost.

⁴ Because this school will require two separate sets of analyses (seventh and eighth grades and high school), the cost is 1.5 times the single-school cost.

⁵ Bureau of Labor Statistics news released July 15, 2016.

Proposed Budget

Eight schools @ \$1,050 per school *\$8,400*

Total monitoring contract to be billed/paid in 12 equal payments: **\$185,503**

III. Activities Beyond the Scope of the 2016–17 Monitoring Contract

The Wisconsin Department of Public Instruction (DPI) continues to implement changes in the state testing and assessments made during the 2015–16 school year. At this time, the DPI assessments and possible scoring systems for 2016–17 remain in flux. It is necessary for CRC staff to continue to conduct research and advise the CSRC as to the impact of changes on CSRC expectations and monitoring practices related to the DPI 2016–17 assessments. This work, and any other identified as beyond the scope of the above stated activities, will continue to be invoiced separately on an as-needed basis and will not exceed a total of \$13,000 for the 2016–17 academic year.⁶

⁶ For the 2015–16 contract, the total amount billed for this piece from September 1, 2015, through May 31, 2016, was \$4,600.