



## Department of Employee Relations

**Cavalier Johnson**  
Mayor

**Harper Donahue, IV**  
Director

**Molly King**  
Employee Benefits Director

**Nicole M. Fleck**  
Labor Negotiator

May 17, 2024

To: The City Service Commission  
From: Andrea Knickerbocker, Human Resources Manager  
Subject: Probationary Period Recommendations for Studied Positions

The following positions are being recommended for study at the May 21, 2024 meeting of the City Service Commission. Accordingly, we make the following recommendations related to the probationary period.

### Department of Neighborhood Services

Current Title	Recommended Title
Neighborhood Services Operations Director PR 1RX (\$140,676 - \$196,940) (One Position)	Deputy Commissioner – Building Inspection PR 1SX (\$149,117 - \$208,755) (One Position)
Not applicable as this position is vacant.	

### Common Council – City Clerk

Current	Recommended
Legislative Library Manager PR 1CX (\$54,619 - \$76,474) FN: Recruitment is at \$58,991 (One Position)	Legislative Library Manager PR 1FX (\$66,154 - \$92,612) FN: Recruitment is at \$79,976 (One Position)
Librarian II PR 2FN (\$51,250 - \$71,754) FN: Recruitment is at \$64,933 (One Position)	Librarian II PR 2HN (\$58,223 - \$81,507) FN: Recruitment is at \$67,949 (One Position)
Municipal Research Library Services Assistant PR 2CN (\$42,322 - \$59,242) FN: Recruitment is at \$45,705 (Two Positions)	Municipal Research Library Services Assistant PR 2EN (\$48,079 - \$67,309) FN: Recruitment is at \$57,730 (Two Positions)
No new probationary periods recommended as this was mainly a market study. Classification was looked at however there were no major changes in duties and responsibilities.	



**Milwaukee Public Library**  
**Professional Reference Series**

Current	Recommended
Librarian III PR 2GN (\$54,619 - \$76,474) FN: Recruitment is at \$69,479 (73 Positions)	Librarian III PR 2IN (\$62,041 - \$86,854) FN: Recruitment is at \$72,705 (73 Positions)
Librarian II PR 2FN (\$51,250 - \$71,754) FN: Recruitment is at \$64,933 (Underfill Position)	Librarian II PR 2HN (\$58,223 - \$81,507) FN: Recruitment is at \$67,949 (Underfill Position)
Librarian I PR 2EN (\$48,079 - \$67,309) FN: Recruitment is at \$60,685 (Underfill Position)	Librarian I PR 2GN (\$54,619 - \$76,474) FN: Recruitment is at \$63,503 (Underfill Position)
Librarian Associate PR 2CN (\$42,322 - \$59,242) FN: Recruitment is at \$51,468 (Underfill Position)	Librarian Associate PR 2EN (\$48,079 - \$67,309) FN: Recruitment is at \$57,730 (Underfill Position)
Library Reference Assistant PR 2CN (\$42,322 - \$59,242) FN: Recruitment is at \$51,468 (23 Positions)	Library Reference Assistant PR 2EN (\$48,079 - \$67,309) FN: Recruitment is at \$57,730 (23 Positions)
No new probationary periods recommended as this was mainly a market study. Classification was looked at however there were no major changes in duties and responsibilities.	

**Management Series**

Current	Recommended
Associate Library Director PR 10X (\$117,464 - \$164,446) (Two Positions)	Associate Library Director PR 10X (\$117,464 - \$164,446) FN: Recruitment is at \$119,080 (Two Positions)
Library Public Services Area Manager PR 1HX (\$75,162 - \$105,223) FN: Recruitment is at \$87,501 FN: Appointment may be at any rate in the pay range with DER and Chair of Finance and Personnel approval. (Three Positions)	Library Public Services Area Manager PR 1JX (\$85,366 - \$119,521) FN: Recruitment is at \$104,997 (Three Positions)
Library Services Manager PR 1GX (\$70,501 - \$98,703) FN: Recruitment is at \$79,546 (23 Positions)	Library Services Manager PR 1HX (\$75,162 - \$105,223) FN: Recruitment is at \$87,973 (23 Positions)
Library Services Assistant Manager PR 1EX (\$62,041 - \$86,854) FN: Recruitment is at \$74,342 (Underfill Position)	Library Services Assistant Manager PR 1FX (\$66,154 - \$92,612) FN: Recruitment is at \$79,976 (Underfill Position)
Library Circulation Manager PR 1EX (\$62,041 - \$86,854) FN: Recruitment is at \$67,004 (One Position)	Library Circulation Manager PR 1FX (\$66,154 - \$92,612) FN: Recruitment is at \$79,976 (One Position)
No new probationary periods recommended as this was mainly a market study. Classification was looked at however there were no major changes in duties and responsibilities.	



**Professional Supervisory Series**

Current	Recommended
Library Services Coordinator PR 2EN (\$48,079 - \$67,309) FN: Recruitment is at \$53,820 (14 Positions)	Library Services Supervisor PR 2GN (\$54,619 - \$76,474) FN: Recruitment is at \$66,992 (14 Positions)
Library Circulation Services Coordinator PR 2EN (\$48,079 - \$67,309) FN: Recruitment is at \$53,820 (Three Positions)	Library Circulation Services Supervisor PR 2GN (\$54,619 - \$76,474) FN: Recruitment is at \$66,992 (Three Positions)
Library Technical Services Coordinator PR 2EN (\$48,079 - \$67,309) FN: Recruitment is at \$53,820 (Two Positions)	Library Technical Services Supervisor PR 2GN (\$54,619 - \$76,474) FN: Recruitment is at \$66,992 (Two Positions)
No new probationary periods recommended as this was mainly a market study. Classification was looked at however there were no major changes in duties and responsibilities.	

**Professional Series**

Current	Recommended
Library Volunteer Coordinator PR 2EN (\$48,079 - \$67,309) FN: Recruitment is at \$53,848 (One Position)	Library Volunteer Coordinator PR 2EN (\$48,079 - \$67,309) FN: Recruitment is at \$57,730 (One Position)
Library Copy Cataloging Specialist PR 2CN (\$42,322 - \$59,242) FN: Recruitment is at \$51,468 (Four Positions)	Library Copy Cataloging Specialist PR 5GN (\$53,351 - \$66,689)  (Four Positions)
Library Technology Training Coordinator PR 2CN (\$42,322 - \$59,242) FN: Recruitment is at \$45,705 (One Position)	Library Technology Training Coordinator PR 2FN (\$51,250 - \$71,754) FN: Recruitment is at \$61,771 (One Position)
No new probationary periods recommended as this was mainly a market study. Classification was looked at however there were no major changes in duties and responsibilities.	

**Auxiliary Positions**

Current	Recommended
Temporary Librarian III PR 9HN (\$51,250 - \$71,754) FN: Recruitment is at \$69,479 FN: Incumbents limited to footnoted recruitment rate. (Three Positions)	Temporary Librarian III PR 9HN (\$51,250 - \$71,754) FN: Recruitment is at \$72,705 FN: Incumbents limited to footnoted recruitment rate. (Three Positions)
Temporary Library Reference Assistant PR 9EN (\$40,146 - \$44,426) FN: Recruitment is at \$51,468 FN: Incumbents limited to footnoted recruitment rate. (Two Positions)	Temporary Library Reference Assistant PR 9EN (\$40,146 - \$44,426) FN: Recruitment is at \$57,730 FN: Incumbents limited to footnoted recruitment rate. (Two Positions)
Temporary Library Services Manager PR 9TX (\$66,154 - \$92,612) FN: Recruitment is at \$79,546 FN: Incumbents limited to footnoted recruitment rate. (Two Positions)	Temporary Library Services Manager PR 9TX (\$66,154 - \$92,612) FN: Recruitment is at \$87,973 FN: Incumbents limited to footnoted recruitment rate. (Two Positions)
No new probationary periods recommended as this was mainly a market study. Classification was looked at however there were no major changes in duties and responsibilities.	



**Health Department - Vital Statistics**

Current Title	Recommended Title
<b>New Positions</b> (Three Positions)	Customer Service Representative III 6KN: \$49,095 - \$58,914 Recruit Rate: \$49,399 (Three Positions)
	Customer Service Representative II 6HN: \$46,226 - \$55,471 Recruit Rate: \$46,256 (Underfill title)
	Customer Service Representative I 6GN: \$44,909 - \$53,891 (Underfill title)
Not applicable as these positions are new and vacant.	