Ref: CC File No. 180536

SF 18025

## **REVISED**

## AGENDA OF ITEMS TO BE CONSIDERED BY THE COMMITTEE ON FINANCE AND PERSONNEL

DATE: July 25, 2018

TIME: 9:00 A.M.

PLACE: Committee Room 301-B

City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

CSC-Status - Under Civil Service Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: July 25, 2018 CCFN 180536

Funding Source - 100% Operating Budget Unless Otherwise Indicated

Page					Number of Positions							
I.D.   Department and Position   Pay   Date   No.   Department and Position   Pay   No.   Pay   No.   Pay						With Same Title						
No.   Department and Position   Range   Vacant   Auth.   this pos.   zalion   Appr.   Vac.   Funding Source   Fill   Code			_						0.1			
PROPERTY TAX LEVY SUPPORTED POSITIONS   DOA-PURCHASING DIVISION   2FX   7/18/18   1   0   1   0   0   0   Int/Ext   x/3   DOA-PURCHASING DIVISION   2FX   7/18/18   1   0   1   0   0   0   Int/Ext   x/3   DOA-INFORMATION & TECHNOLOGY MANAGEMENT DIVISION   2FX   1/28/17   6   5   1   0   0   0   Int/Ext   x/2   2   0   0   Int/Ext   x/2   0   0   Int/E		Department and Desition	,		Auth							Codo
DOA-PURCHASING DIVISION   Procurement Specialist   2FX   7/18/18   1   0   1   0   0   0   InUExt   x/3	NO.	Department and Position	Range	vacant	Auth.	triis pos.	zation	Аррг.	vac.	Funding Source	FIII	Code
Season		PROPERTY TAX LEVY SUPPORTED F	OSITION	<u>IS</u>								
Season												
DOA-INFORMATION & TECHNOLOGY MANAGEMENT DIVISION   IT Support Specialist   ZEN   12/6/17   6   5   5   1   0   0   0   Int   x-2b	05.40		05)/				_					
S506   IT Support Specialist   2EN   12/5/17   6   5   1   0   0   0   Int   x-2b	6549	Procurement Specialist	2FX	7/18/18	1	0	1	0	0		Int/Ext	x-3
S506   IT Support Specialist   2EN   12/5/17   6   5   1   0   0   0   Int   x-2b		DOA-INFORMATION & TECHNOLOGY	MANAGE	I MENT DI	l Vision							
ASSESSOR   ASSESSOR	6506						1	0	0		Int	x-2b
ASSESSOR   Assessment Division Mgr.	6533				7		2	0	0		Int/Ext	x-2a
Assessment Division Mgr.		, , , ,		7/15/18								
Assessment Division Mgr.		400F000B										
CITY ATTORNEY	6521	·	1GY	7/21/10	2	2	1	0	0		Int	v 2
6514   Assistant City Attorney V	0321	Assessment Division lingt.	IGA	1/21/10	3	2	ļ	U	U		1111	X-3
DEPT. OF CITY DEVELOPMENT   Program Assistant II   SFN   7/29/18   2		CITY ATTORNEY										
6520   Program Assistant II	6514	Assistant City Attorney V	2QX	6/27/18	34	32	1	1	0		Int/Ext	x-2b
6520   Property Manager   2DN   7/29/18   2												
Fig.	0540		FEN	7/00/40	_				0		l <u>-</u> .	01
COMMON COUNCIL-CITY CLERK   Document Technician   3CN   7/14/18   6   4   1   0   1   Int/Ext   x-2b		o a constant of the constant o						-	-			
Dept. Of EmpLoyee Relations	6520	Property Manager	ZDN	7/29/18	l I	U	ı	U	U		int	X-20
Dept. Of EmpLoyee Relations		COMMON COUNCIL-CITY CLERK										
Human Res. Compliance Officer   2JX   7/21/18   1   0   1   0   0   0   Ext   x-3   Int/Ext   x-2b	6543		3CN	7/14/18	6	4	1	0	1		Int/Ext	x-2b
Human Res. Compliance Officer   2JX   7/21/18   1   0   1   0   0   0   Ext   x-3   Int/Ext   x-2b												
Fire A POLICE COMMISSION   Human Resources Rep.   2HX   8/12/18   7   5   1   0   1     Int/Ext   x-2b									_		_	
FIRE & POLICE COMMISSION   Human Resources Rep.   2HX   8/4/18   2		•										
Fire Department	6548	Human Resources Rep.	2HX	8/12/18	1	5	1	0	1		Int/Ext	x-2b
Fire Department		FIRE & POLICE COMMISSION										
Fire Captain	6557		2HX	8/4/18	2	1	1	0	0		Int/Ext	x-2b
Fire Captain		•										
Fire Lieutenant												
Fire Equipment Welder   Fire Equipment Welder   Fire Cadet (2 positions)   Fire Cadet (2 positions)		•			-							
Fire Cadet (2 positions)   6BN   6/28/18   52   16   2   32   2   Ext   x-2b									_			
LIBRARY   Library Branch Manager   1EX   8/12/18   12   10   1   0   1   1   1   1   1   1						_		_	_			
LIBRARY   Library Branch Manager   1EX   8/12/18   12   10   1   0   1   1   1   1   1   1	6531	Fire Cadet (2 positions)	PRIN		52	16	2	32	2		EXT	X-ZD
Ext   Ext				0/20/10								
MUNICIPAL COURT   Court Services Asst. III   6FN   6/17/18   6   4   1   0   1   Ext   x-2b		<u>LIBRARY</u>										
Court Services Asst. III	6527	Library Branch Manager	1EX	8/12/18	12	10	1	0	1		Int/Ext	x-3
Court Services Asst. III		MUNICIPAL COURT										
Comm. Code Enforc. Inspector   3LN   1/28/18   15   13   1   1   0   0   1   1   1   1   1   1	6508	<u> </u>	6FN	6/17/18	6	4	1	0	1		Ext	x-2b
Comm. Code Enforc. Inspector   3LN   1/28/18   15   13   1   1   0   0   1   1   1   1   1   1												
Special Enforcement Inspector   2GN   8/25/18   21   19   1   0   1   0   1   0   1   0   1   0   1   0   0		DEPT. OF NEIGHBORHOOD SERVICE										
Distr. Code Enforcement Supv.   1EX   7/15/18   9   8   1   0   0   0   0   0   0   0   0   0		•							-			
6516         Resid. Code Enforc. Insp. (3 pos.)         3EN         NA         53         36         3         8         6         Ext         x-2a           6517         Elevator Inspector         2HN         3/24/17         4         3         1         0         0         Ext         x-2a           POLICE DEPARTMENT           Crime Analyst         2GN         7/28/18         26         14         1         0         11         Ext         x-1           6510         Accountant I         2CN         5/1/18         1         0         1         0         0         Int         x-2b           6511         Administrative Assistant II         6HN         9/27/15         6         4         1         0         1         Int         x-2b           6512         Administrative Assistant I         6GN         8/12/18         2         1         1         0         1         Int         x-2b		•						_				
Figure   F								-	-			
POLICE DEPARTMENT           6509         Crime Analyst         2GN         7/28/18         26         14         1         0         11         Ext         x-1           6510         Accountant I         2CN         5/1/18         1         0         1         0         0         Int         x-2b           6511         Administrative Assistant II         6HN         9/27/15         6         4         1         0         1         Int         x-2b           6512         Administrative Assistant I         6GN         8/12/18         2         1         1         0         1         Int         x-2b								_				
6509         Crime Analyst         2GN         7/28/18         26         14         1         0         11         Ext         x-1           6510         Accountant I         2CN         5/1/18         1         0         1         0         0         Int         x-2b           6511         Administrative Assistant II         6HN         9/27/15         6         4         1         0         1         Int         x-2b           6512         Administrative Assistant I         6GN         8/12/18         2         1         1         0         1         Int         x-2b	0017	Elevator inspector	∠⊓IN	3/24/17	4	3	ı	U	U		LXt	x-∠a
6509         Crime Analyst         2GN         7/28/18         26         14         1         0         11         Ext         x-1           6510         Accountant I         2CN         5/1/18         1         0         1         0         0         Int         x-2b           6511         Administrative Assistant II         6HN         9/27/15         6         4         1         0         1         Int         x-2b           6512         Administrative Assistant I         6GN         8/12/18         2         1         1         0         1         Int         x-2b		POLICE DEPARTMENT										
6510         Accountant I         2CN         5/1/18         1         0         1         0         0         Int         x-2b           6511         Administrative Assistant II         6HN         9/27/15         6         4         1         0         1         Int         x-2b           6512         Administrative Assistant I         6GN         8/12/18         2         1         1         0         1         Int         x-2b	6509		2GN	7/28/18	26	14	1	0	11		Ext	x-1
6512 Administrative Assistant I 6GN 8/12/18 2 1 1 0 1 Int x-2b	6510		2CN	5/1/18	1	0	1	0	0		Int	x-2b
					_		1	-	1		Int	
6522   Custodial Worker II-City Laborer   8DN   7/23/18   39   30   1   0   8     Ext   x-2b						-		_				
	6522	Custodial Worker II-City Laborer	8DN	7/23/18	39	30	1	0	8		Ext	x-2b

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Finance & Personnel Committee Meeting: July 25, 2018 CCFN 180536

Funding Source - 100% Operating Budget Unless Otherwise Indicated

				Number of Positions							
Bog					Filled	h Same Title Recomm.	e Vac.		CSC Status	Int/	
Req.		Dov	Doto			Authori-	Prev.	Other	and/or	Ext	
I.D. No.	Department and Position	Pay Range	Date Vacant	Auth.	excl. this pos.	zation		Vac.	Funding Source	Fill	Code
INO.	Department and Fosition	Range	Vacant	Autii.	triis pos.	Zalion	Appr.	vac.	Funding Source	ГШ	Code
	POLICE DEPARTMENT (Continued)										
6523	IT Support Specialist-Senior	2GN	6/17/18	7	5	1	0	1		Ext	x-2b
6524	Emerg. Comm. Oper. II (6 pos.)	5IN	1/19/18	136	114	6	0	16		Int/Ext	x-1
			1/20/18								
			2/17/18								
			3/10/18								
			4/19/18								
			4/21/18								
6526	Forensic Investigator (4 pos.)	4C-804	5/18/12	32	25	4	0	3		Int	x-1
			9/30/12								
			5/1/13								
			9/1/13								
6530	Police Payroll Supervisor	1CX	TBD	1	0	1	0	0		Int	x-2b
6534	Personnel Payroll Asst. III	5EN	7/30/18	1	0	1	0	0		Int	x-2b
	DPW-INFRASTRUCTURE SERVICES										
6503	Locator Technician (2 positions)	8DN	6/30/18	13	11	2	1	0	75% Reimbursable	Int	x-2b
0303	Locator recrimician (2 positions)	ODIN	6/30/18	13	11	2	'	U	75 % Relitibulsable	III.	X-2D
6518	Civil Engineer II	2GN	7/15/18	4	3	1	0	0	100% Capital	Int/Ext	x-2b
0310	Civil Engineer ii	2011	1/13/10	1	3	'		O	10070 Capital	IIII/LX	X-20
	DPW-OPERATIONS DIVISION										
6458	Tire Repair Worker I	8FN	6/16/18	3	2	1	0	0		Int/Ext	x-2b
6460	Resource Recovery Prog. Mgr.	2JX	7/10/18	1	0	1	0	0		Int/Ext	x-2b
6416	Urban Forestry Technician	7LN	6/3/18	10	9	1	0	0		Int	x-2b
6541	Fleet Services Welder	7HN	7/28/18	6	5	1	0	0		Int/Ext	x-2b
	NON-PROPERTY TAX LEVY SUPPORT	I TED POS	I ITIONS (E	Interpris	l se Funds, (	Grants <u>)</u>					
	<u>DPW-PARKING</u>			_							
6497	Communications Asst. III	6HN	6/16/18	8	7	1	0	0	Parking Funed	Int	x-6
	DPW-WATER WORKS										
6502	Network Coordinator-Senior	2GX	7/15/18	1	0	1	0	0	Water Works	Int/Ext	x-6
6502	Electrical Services Mgr.	1GX	8/1/18		0	1	0	0	Water Works	Int/Ext	x-6 x-6
6500	Water Repair Worker (3 positions)	8LN	7/1/18	36	30	3	3	0	Water Works	Int/Ext	
0300	Water Repair Worker (3 positions)	OLIN	7/1/18	30	30	3	3	U	Water Works	IIII/EX	X-0
			7/15/18								
6499	Water Meter Investigator	8IN	7/15/18	7	5	1	1	0	Water Works	Int/Ext	x-6
6507	Water Repair Worker	8LN	7/15/18	36	29	1	3	3	Water Works	Int/Ext	
6550	Water Chemist	2EN	8/4/18	10	7	1	1	1	Water Works	Int/Ext	
6551	Water Information Tech. Mgr.	1IX	6/1/18	1	0	1	0	0	Water Works	Int/Ext	
6552	Water Meter Technician	7DN	6/17/18	22	21	1	0	0	Water Works	Int/Ext	x-6
6553	Water Meter Technician (Aux.)	7DN	7/16/18	18	9	1	7	0	Water Works	Int/Ext	
6554	Sr. Water Treatment Plant Oper.		7/29/18	36	25	1	0	10	Water Works	Int/Ext	
			5,.5		0	·		. •			

## SCHEDULE B - FUND TRANSFERS

Finance and Personnel Committee Meeting: July 25, 2018 CCFN 180536

Department	Amount o	f Transfer					
Account Name	From	То	Reason				
CITY ATTORNEY  Outside Counsel/Expert Witness -S157  Damage & Claims - S118	\$300,000	\$300,000	The transfer is needed to pay two automobile claims of \$150,000 each; 8 uninsured motorist claims totaling \$180,000; and anticipated claims through the end of 2018.				
DPW-WATER WORKS  2017 Special Fund Pension Contr. for Normal Cost 2017 Fringe Benefits	\$570,000	\$570,000	Technical accounting correction to move pension funding to the fringe benefit account.				
2018 Special Fund Pension Contr. for Normal Cost 2018 Fringe Benefits	\$1,600,000	\$1,600,000					

## SCHEDULE C - GENERAL MATTERS

1. Miscellaneous