



Erica R. Roberts
Commissioner

Kristen M. Reed
Operations Director

Department of Neighborhood Services

September 23, 2023

Committee on Finance and Personnel
Milwaukee Common Council
Room 205, City Hall
Milwaukee, WI 53202

Attention: Alderwoman Marina Dimitrijevic, Chair

RE: CC File #230814

Dear Alderwoman Dimitrijevic:

We are requesting approval of private automobile reimbursement in excess of 1,000 miles for John Yarcho, Building Construction Inspector 1, working in the Department of Neighborhood Services as an inspector in our Construction Inspection Division. Mr. Yarcho drove his private vehicle 1,107 miles in the month of August.

Due to an unexpected and sudden resignation and onboarding of new staff, the Department of Neighborhood Services experienced a number of staffing and district coverage shortages. Mr. John Yarcho conducted valuable inspection services throughout the city in order to assist the Construction Inspection Division in completing their requested permit inspections to ensure the uninterrupted progress of construction and development, which caused him to travel outside of his enforcement district.

Mr. Yarcho's mileage also includes his regular duty assignments.

The August 2023 daily activity report for Mr. Yarcho is attached for your review.

Sincerely,

Erica R. Roberts
Commissioner

Enclosure

