



# MILWAUKEE POLICE DEPARTMENT

## STANDARD OPERATING PROCEDURE

### 270 – FIELD TRAINING AND EVALUATION PROGRAM

**GENERAL ORDER:** 2023-49  
**ISSUED:** October 11, 2023

**EFFECTIVE:** October 11, 2023

**REVIEWED/APPROVED BY:**  
Assistant Chief Nicole Waldner  
**DATE:** July 24, 2023

**ACTION:** Amends General Order 2023-32 (May 29, 2023)

**WILEAG STANDARD(S):** 12.2.4

### ROLL CALL VERSION

**Contains only changes to current policy.  
For complete version of SOP, see SharePoint.**

### 270.05 DEFINITIONS (WILEAG 12.2.4)

#### A. FIELD TRAINING PHASES

4. Phase VII: Probationary period – 8 7 monthly evaluations to be completed by the probationary member's sergeant.  
(WILEAG 12.2.4.1, 12.2.4.2)

### 270.30 PROBATIONARY REVIEW

#### C. EXTENSION OF PROBATIONARY PERIOD

1. The probationary period (phase VII) may be extended for probationary officers at the direction of the Chief of Police due to the one of the following circumstances:
  - a. A break in service of 30 days or more (paid or unpaid) for the following reasons: sick leave, FMLA, injury leave, other approved leave, limited duty status, or a reason deemed appropriate and reasonable.
  - b. Work performance reasons.
2. If a district commander determines that it is in the best interest of a probationary member to have their probationary period extended, the district commander shall file and submit a *Department Memorandum* (form PM-9E) through the chain of command.
3. After appropriate documentation and review of the member's probationary period, the probationary member shall be subject to:
  - a. Returning to the Training Division for formal remedial training in the topic of deficiency.
  - b. Having their probationary period extended until the member becomes proficient.

c. Commencement of the termination process.

A handwritten signature in black ink, appearing to read 'J.B.N.' with a stylized flourish extending to the right.

JEFFREY B. NORMAN  
CHIEF OF POLICE

JBN:mfk