

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Single-Source Contract
Contract #E14232**

Background:

User Department:	ITMD
Purchasing Agent:	Mason Lavey
Contract Description:	Vendor Service Contract for Secondary Broadband Internet Services
Vendor Name and Location:	Level 3 Communications, LLC. (Broomfield, CO)
Contract Term:	Three (3) years from date of award with two (2) options to extend for one (1) year upon mutual agreement
Requisition # and Date Received:	14232 – 9/28/2015
Original Contract Amount:	\$79,927.20
Expenditures to Date:	\$0
Current Contract Amount:	\$79,927.20

Purpose of Contract: The purpose of this contract is to secure secondary broadband services for a period of three (3) years from date of award with the option to extend for two (2) additional one (1) year terms upon mutual agreement and an estimated contract total of \$79,927.20.

The City of Milwaukee utilizes two (2) broadband internet providers to deliver internet services throughout the City. WiscNet is the City's primary provider with a fiber-optic connection located at 809 North Broadway (Zeidler Municipal Building) and Level 3 is the City's secondary or backup provider with a fiber-optic connection located at 6929 West Silver Spring Drive (Milwaukee Police Department – District 4).

Background:

Primary services through WiscNet are provided at no cost due to a partnership between City of Milwaukee and the State of Wisconsin and are delivered through an AT&T fiber-optic connection. The partnership allows the City of Milwaukee to connect and use the services provided by the State of Wisconsin at a prearranged bandwidth of less than (<) 200 mbps.

Secondary services through Level 3 are provided at a bandwidth greater than (>) 200 mbps and are billed on a monthly basis. Level 3's broadband internet services are delivered via a secondary fiber connection and are used to equalize the bandwidth between the two (2) connections, and act as a backup in situations where the primary connection has failed.

Prior to 2008 secondary internet services have been provided by Time Warner Cable. The Department of Public Works utilized their independent purchasing authority to procure these services via service order.

Time Warner Cable has since been purchased by Level 3 and has most recently been purchased by Spectrum.

AT&T and Spectrum (Level 3, Time Warner, and Charter) are the only major Broadband (cabled) Internet providers in Southeast Wisconsin and AT&T cannot be selected as they provide the primary services connection. In the event that the AT&T system goes down, the City would be left without broadband internet access.

Pricing is as follows:

AT&T	Monthly - \$2,522.40	Annual - \$30,264.00	Three (3) Year Term - \$90,806.40
Level 3	Monthly - \$2,220.20	Annual - \$26,642.40	Three (3) Year Term - \$79,927.20

Due to the high importance of an active secondary connection that is separate from the primary connection, costs associated with the installation a new fiber-optic system and Level 3's specific insight as the current vendor it is recommended that a Single-Source Vendor Service Contract be awarded to Level 3 for broadband internet services. The award total is \$79,927.20 and the department concurs with this recommendation.

City Purchasing Director

Date

**Department of Administration
Purchasing Division**

Finance & Personnel Committee Approval Required

For Single Source Contract

Contract #E0000015144

Background:

User Department:	Election Commission
Purchasing Agent:	Karen Jeffries, CPPB
Contract Description:	VSC Data Entry Services for Voter Registration and Absentee Ballots
Vendor Name and Location:	Heartland Information Research, Inc. (Wauwatosa, WI)
Contract Term:	01/01/2017 through 12/31/2018
Requisition # and Date Received:	0000015144, Received 01/20/2017
Original Contract Amount:	N/A
Expenditures to Date:	N/A
Current Contract Amount:	\$80,000.00

Purpose of Contract:

The purpose of this contract is for the Election Commission to enter into a Vendor Service Contract for Data Entry Services for Voter Registration and Absentee Ballots with Heartland Information Research, Inc. (HIR) for the 2017-2018 election years. The contract term will be from 01/01/2017 through 12/31/2018 and the estimated contract total will be \$80,000.00.

Background:

HIR has provided these services to the Election Commission since 2006 and is intimately familiar with the Statewide Voter Registration System (SVRS) and has provided training to users for the Government Accountability Board prior to the system going live in 2006. These services include data entry, data quality management, reporting and training for voter record management, absentee process and in-person voting, Election Day and late registration. HIR's extensive SVRS experience combined with hands-on election knowledge is unique and provides significant advantages including on-going SVRS training to maintain up-to-date knowledge of the system, hands-on experience with the City of Milwaukee election processes and experience managing high performance teams under intense deadlines. Lastly, during previous election cycles, HIR has assisted with identifying and implementing process improvement efforts that have significantly reduced election support costs.

City Purchasing Director

Date