

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Single Source Contract
Contract # E0000019913**

Background:

User Department:	Milwaukee Police Department
Purchasing Agent:	Shaunise Pierce
Contract Description:	Vendor Service Contract for Police Psychologist Services
Vendor Name and Location:	First Responders Psychological Services, LLC (Dousman, WI)
Contract Term:	One (1) year from 01/01/2024 through 12/31/2024, with four (4) options to extend annually upon mutual agreement
Requisition # and Date Received:	#0000020907 & 12/26/2024
Original Contract Amount:	\$567,200.00
Expenditures to Date:	\$91,680.00
Current Contract Amount:	\$567,200.00

History of Contract Amendments:

Date	Item	Term	Cost
11/14/2023	Vendor Service Contract for Police Psychologist Services Approved by F&P Committee on: 11/14/2023	01/01/2024 through 12/31/2024	\$567,200.00
Pending	Amendment #1: Extend the contract term for one (1) year, from 01/01/2025 through 12/31/2025, exercising the first (1st) of four (4) options to extend. Increase the contract total by \$220,580.00 from \$567,200.00 to \$787,780.00.	01/01/2025 through 12/31/2025	\$220,580.00
Total (including the pending amendment)			\$787,780.00

Purpose of Amendment:

The purpose of this amendment is to continue psychological services for the Milwaukee Police Department (MPD) with First Responders Psychological Services, LLC (FRPS) by extending the contract term for one (1) year, from 01/01/2025 through 12/31/2025, exercising the first (1st) of four (4) options to extend annually upon mutual agreement and by increasing the contract total by \$220,580.00 from \$567,200.00 to \$787,780.00.

The budget proposal provided with the original contract estimated year 2025 costs to be \$696,100.00. It is estimated that a total of 6,961 hours will be used for direct treatment services and indirect services, to include clinician prep time, post treatment documentation, meetings, etc. These hours are billed at a rate of \$100 per hour.

The expenditures of \$91,680.00 does not accurately reflect all invoices paid against this contract to date. 2024 expenses totaled \$575,850.00, however payments did not correctly link to the contract due to a system issue that has been resolved. There is a remaining balance on the contract of \$475,520.00 and only an additional \$220,580.00 is needed to cover the 2025 contract term. Operating funds are used for this amendment.

Background:

Dr. Heather Kersten and her team at FRPS provide mental health services specifically for first responders and their families. She has been under contract with MPD since 2016. These services are critical to the mental wellbeing of MPD members.

City Purchasing Director

Date

F&P Approval Presentation Date: 02/05/2025

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Single Source Contract
Contract #E0000020546**

Background:

User Department:	Department of Administration – Information Technology Management Division
Purchasing Agent:	Michael Siler
Contract Description:	Vendor Service Contract for a Ticket Management Subscription
Vendor Name and Location:	KorTerra, Inc. (Chanhassen, MN)
Contract Term:	Three (3) years from the date of award with the option to extend annually for a period of one (1) year
Requisition # and Date Received:	0000020546 & 06/11/2024
Original Contract Amount:	\$60,720.00
Expenditures to Date:	n/a
Current Contract Amount:	\$60,720.00

Purpose of Contract/Amendment:

Department of Administration – Information Technology Management Division (ITMD) wishes to enter into a Single Source Vendor Service Contract for a Ticket Management System with KorTerra, Inc. (KorTerra) with a contract total of \$60,720.00 and for a duration of three (3) years from the date of award with the option to extend annually for a period of one (1) year.

Background:

The Department of Public Works (DPW) would like to replace the current home-grown system that manages the tickets submitted to the digger's hotline with KorTerra DPW and ITMD attended presentations by three (3) prospective contractors and received three (3) quotes of \$60,720, \$48,750.00, and \$37,500.00. Currently, DPW utilizes a "home-built" system that leaves much to be desired in terms of functionality and cost. While KorTerra is more expensive than the other systems quoted, many local municipalities utilize KorTerra since it is directly compatible with ArcGIS, the 811-call system, and its interface between ticket administrators and field locators is more intuitive and easier to use. Moreover, DPW calculates the implementation of KorTerra will lower costs compared to the current system in use.

City Purchasing Director

Date

F&P Approval Presentation Date: 02/05/2025