

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: January 12, 2012

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: January 12, 2012

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill	Code
				Authorized	Filled excl.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.			
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>											
<u>ASSESSOR</u>											
12000-01	Senior Property Appraiser (2 positions)	588	1/24/11 12/25/10	29	24	2	0	3		Int/Ext	x-2
<u>CITY ATTORNEY</u>											
12002	Investigator/Adjuster	560	12/17/11	2	1	1	0	0		Ext	x-2b
<u>CITY TREASURER</u>											
110452	Accounting Assistant I* *to be filled as a 0.5 FTE position	435	10/15/11	2	1	1	0	0		Int/Ext	x-2b
<u>FIRE DEPARTMENT</u>											
12003	Battalion Chief, Fire	863	12/24/11	20	19	1	0	0		Int	x-1
12004	Fire Captain	857	2/5/2012	56	55	1	0	0		Int	x-1
12005-06	Fire Lieutenant (2 positions)	856	12/17/11 2/5/12	167	165	2	0	0		Int	x-1
12007-08	Heavy Equipment Operator (2 positions)	853	12/16/11 12/22/11	177	175	2	0	0		Int	x-1
12009	Fire Equipment Mechanic	734	12/28/11	9	8	1	0	0		Int/Ext	x-1
<u>HEALTH DEPARTMENT</u>											
12041	Accounting Assistant II	6H	1/1/12	5	3	1	0	1		Ext	x-3
12042	Office Assistant II	6E	12/13/11	11	7	1	0	3		Ext	x-3
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>											
12010	Building Codes Enforcement Supervisor	7	1/1/2012	6	4	1	1	0		Int	x-3
12011	Plumbing Inspector II	788	1/1/2012	17	13	1	2	1		Ext	x-2b
12012	Code Enforcement Inspector II	541	1/1/2012	55	48	1	3	3		Ext	x-2b
12013	Office Assistant III	425	11/18/11	15	13	1	0	1		Int	x-3
<u>POLICE DEPARTMENT</u>											
110483	Crime Analyst	598	NA	4	1	1		0		Ext	x-1
<u>DPW-INFRASTRUCTURE SERVICES</u>											
12014	Engineering Technician VI	628	10/1/11	2	1	1	0	0	50% Capital	Int/Ext	x-3
12015-16	Engineering Technician II (2 positions)	602	4/23/11 5/15/11	11	5	2	0	4	85% Capital	Int/Ext	x-2b
12017	Electrical Services Welder	694	12/31/10	2	1	1	0	0	60% Capital/Reimb.	Int/Ext	x-5
12018	Inventory Assistant IV	350	12/1/11	8	5	1	0	2	15% Capital, 70% Reimb.	Int	x-2b
12019	Ironworker Supervisor	992	12/11/11	1	0	1	0	0	11% Capital/Reimb.	Int	x-2b
12020	Ironworker	990	1/31/2012	5	4	1	0	0	11% Capital/Reimb.	Ext	x-2b
12021	Bricklayer	989	12/31/10	1	0	1	0	0	50% Capital/Reimb.	Ext	x-5
12022	Bridge Operator Leadworker	704	12/30/11	5	4	1	0	0		Int	x-2a
12023-26	Bridge Operator (4 positions)	704	12/3/11 12/9/11 12/25/11 11/28/11	23	18	4	0	1		Ext	x-2a
<u>DPW-OPERATIONS DIVISION</u>											
12028	Communications Assistant IV	455	12/23/11	3	2	1	0	0		Int/Ext	x-2a
12029	Equipment Mechanic III	248	11/26/11	3	2	1	0	0		Int/Ext	x-2a
12031-32	Sanitation Supervisor (2 positions)	4	5/29/11 12/25/11	22	20	2	0	0		Int/Ext	x-2a
12033	Garage Attendant	220	12/23/11	4	1	1	0	2		Int/Ext	x-1

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<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>											
<u>HEALTH DEPARTMENT</u>											
12040	Public Health Nurse	2DN	1/22/12	58	57	1	0	0	Maternal & Child Health	Ext	x-6
<u>DPW-PARKING FUND</u>											
12039	Lead Parking Enforcement Officer	498	5/1/11	4	3	1	0	0	Parking Fund	Int	x-6
<u>DPW-WATER WORKS</u>											
12034	Water Treatment Plant Operator	252	12/25/11	14	8	1	1	4	Water Works	Int/Ext	x-6
12035	Water Distribution Chief Repair Worker	282		14	12	1	1	0	Water Works	Int	x-6
12036	Water Distribution Utility Investigator	254	12/31/11	8	7	1	0	0	Water Works	Int/Ext	x-6
12038	Meter Reader-Commercial	360	12/24/11	3	2	1	0	0	Water Works	Int	x-6

BMA 30 SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

Finance and Personnel Meeting: January 12, 2012

Department Account Name	Amount of Transfer		Reason
	From	To	
<u>DEPT. OF EMPLOYEE RELATIONS</u> 2011 Health Maint. Organization 2011 Health Care Admin. Expense	\$350,000	\$350,000	This transfer is needed due to increased employee participation in 2011 Health Risk Assessments.
<u>FIRE DEPARTMENT</u> 2011 Operating Expenditures 2011 Equipment	\$290,000	\$290,000	The Fire Department needs to replace a number of light vehicles due to age, mileage, and repair costs. Changes in the most recent Local 215 labor contract eliminated the Uniform Pay Allowance. The funding amount available for reprioritization is approximately \$310,000.
<u>DPW-PARKING FUND</u> 2011 Operating 2011 Equipment	\$22,328	\$22,328	Four jeeps included in 2011 budgeted at \$120,000, but actual cost is \$142,328.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous Matters