



July 21, 2020

**Milwaukee Police Department**  
Police Administration Building  
749 West State Street  
Milwaukee, Wisconsin 53233  
<http://www.milwaukee.gov/police>

**Alfonso Morales**  
Chief of Police

(414) 933-4444

The Board of  
Fire and Police Commission  
200 East Wells Street, Room 706  
Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and promote, subject to your approval, the following Accountant II (Pay Range 2DN):

**MINERVA ESPINOZA**

to the position of Accounting and Grant Specialist (Pay Range 2HX) in this Department, effective Sunday, August 9, 2020.

To qualify for promotion to the Accounting and Grant Specialist position, Ms. Espinoza was required to successfully underfill the Accounting and Grant Specialist position at the Accounting Assistant I level for a period of one year. Ms. Espinoza was also required to successfully underfill the Accounting and Grant Specialist position at the Accountant II level.

On July 28, 2019, Ms. Espinoza successfully underfilled the Accounting and Grant Specialist position at the Accountant I level and was promoted to an Accountant II. Ms. Espinoza has successfully underfilled the Accounting and Grant Specialist position at the Accountant II level and she is recommended for promotion by her commanding officer.

Ms. Espinoza was appointed to the Department as an Accounting Assistant I on February 17, 2014, and she is currently assigned to Budget and Finance. Her education, training, and experience qualify her for this position. She is currently performing all of the functions that are required for the position of Accounting and Grant Specialist.

In accordance with City Service Commission practices, she meets the requirements for this position. I therefore, nominate and promote, subject to your approval, Ms. Espinoza to the position of Accounting and Grant Specialist.

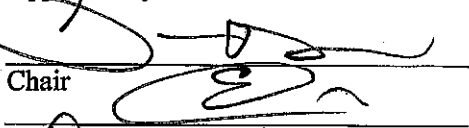
Respectfully Submitted,

**ALFONSO MORALES**  
CHIEF OF POLICE

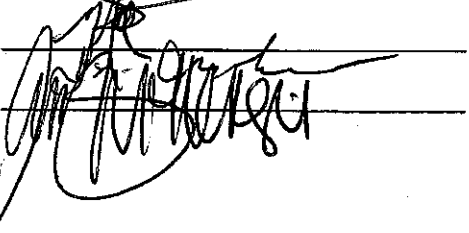
AM:cwh  
C: Payroll Supervisor Santiago

Approved by the BOARD OF FIRE & POLICE COMMISSIONERS:

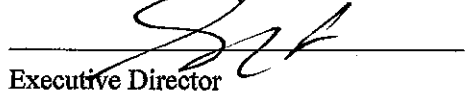
Chair

  
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Ann Wilson

  
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Date 8/6/2020

  
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Executive Director