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# Joah W. Tucker

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## SUMMARY

- ✦ Excellent communications skills, well disciplined, accountable and competitive
- ✦ Dedicated professional with a strong work ethic and the ability to build client relationships
- ✦ Ability to remain focused due to high stress tolerance and capacity to cope with adversity
- ✦ Natural leader with the ability to work within a team atmosphere
- ✦ For the past decade I've owned and managed a portfolio of over 40 properties

## EDUCATION

Bachelor of Science Major: *Business Marketing* – Minor: *Real Estate*  
University of Wisconsin-Milwaukee – Milwaukee, WI

Acre Program C/O 2014-2015

Landlord Training Certificate

## PROFESSIONAL EXPERIENCE AND APPROACH

### Management & Supervision

- ✦ Manage and oversee operations, maintenance, administration, and improvement of residential properties
- ✦ Direct and coordinate the activities of staff and contract personnel and evaluate their performance
- ✦ Investigate complaints, disturbances and violations and resolve problems following management rules and regulations
- ✦ Inspect grounds, facilities, and equipment routinely to determine necessity of repairs or maintenance
- ✦ Plan, schedule, and coordinate general maintenance, major repairs, and remodeling or construction projects for all properties
- ✦ Determine and certify the eligibility of prospective tenants, following government regulations
- ✦ Negotiate the sale, lease, or development of property and complete or review appropriate documents and forms

### Administrative

- ✦ Prepare detailed budgets and financial reports for properties
- ✦ Review rents to ensure that they are in line with rental market
- ✦ Solicit and analyze bids from contractors for repairs, renovations, and maintenance
- ✦ Meet with prospective tenants to show properties, explain terms of occupancy, and provide information about local areas
- ✦ Direct collection of monthly, rental fees, and deposits and payment of mortgage, taxes, and incurred operating expenses
- ✦ Market vacant space to prospective tenants through leasing agents, advertising, or other methods
- ✦ Negotiate management and service contracts, determine priorities, and discuss the financial and operational status of properties

- ✦ Maintain records of sales, rental or usage activity, special permits issued, maintenance and operating costs, or property availability

#### **EMPLOYMENT HISTORY**

<b>2021-Present</b>	<b>Owner</b>	<b>A and J Management</b>
<b>2009-Present</b>	<b>Owner</b>	<b>Great Grass LLC</b>
2007 – Present	Owner	BB Real Estate Investments, LLC
2006 – 2011	Professional Basketball Player	U.S.A and Abroad