



Department of Public Works

**Ghassan Korban**  
Commissioner of Public Works

**Preston D. Cole**  
Director of Operations

January 8, 2013

To: Mayor Tom Barrett  
Members of the Common Council

From: Commissioner Ghassan Korban

Re: 2012 Special Event Permit Report

Attached is a report from the Department of Public Works – Special Event Permit Office. The data includes a complete listing of all permits issued in 2012 and is broken down by type of event, aldermanic district, equipment delivered or installed, permit fees assessed, and permit fees which remain uncollected.

DPW is honored to aid in city-wide community building by providing free barricades for all residential block parties and will continue to do so in 2013. A minimal charge is imposed on all other permits requiring the delivery of equipment by DPW staff as outlined in the City Code of Ordinances. These fees are imposed to help defray the cost of repairing or replacing equipment which is lost or damaged throughout the year.

If you have any questions or concerns regarding this report, please contact Germaine Speth, Special Event Permit Office, at 286-3915.

Very truly yours,

Ghassan Korban  
Commissioner of Public Works

Attachment