



**IMPORTANT NOTICE: A \$25 FILING FEE MUST ACCOMPANY THIS APPEAL, WITHIN THE DEADLINE REFERENCED BY THE BILL.**

Checks should be made payable to: City of Milwaukee and a copy of the bill should be included with your appeal

**IMPORTANT NOTICE FOR CUSTOMERS PAYING BY CHECK**

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account, or to process the payment as a check transaction.

**IF THE CHARGES HAVE ALREADY APPEARED ON YOUR TAX BILL, THIS APPEAL CANNOT BE FILED.**

**TO:** Administrative Review Board of Appeals  
City Hall, Rm. 205  
200 E. Wells St.  
Milwaukee, WI 53202  
(414) 286-2231

**DATE:** December 18<sup>th</sup> 2024

**RE:** 2569 North Buffum Street  
(Address of property in question)

Under ch. 68, Wis. Stats., s. 320-11 of the Milwaukee Code of Ordinances, this is a written petition for appeal and hearing.

I am appealing the administrative procedure followed by DNS, Vacant Building Program  
(Name of City Department)

Amount of the charges \$ 508<sup>00</sup>

Charge relative to: Record ID # VAC-24-00356

I feel the City's procedure was improper due to the following reasons and I have attached any supporting evidence, including city employee's names/dates which I spoke to regarding this issue and copies of any city orders received:

The Buffum street property was purchased as a vacant property June 17<sup>th</sup> and is currently being remodeled. Building permits for the new furnace and front entrance have been obtained. Electricity, gas and water service all are active. All of the windows and doors have been replaced. There is someone working everyday at the property and we are currently installing the new kitchen cabinets. The property is no longer vacant and hasn't been since our purchase.

Keith Seib  
Signature

Keith Seib  
Name (please print)

712 North Milwaukee St  
Mailing address and zip code 53202

414-273-2323  
Daytime phone number

keith@planetbead.com

E-Mail Address(es)

Vacant Building Program  
4001 S. 6th Street  
Milwaukee, WI 53221-1704

November 19, 2024

KEITH SEIB  
712 N MILWAUKEE ST  
MILWAUKEE, WI 53202

Record ID: VAC-24-00356

Re: 2569 N BUFFUM ST

The buildings at the above address were found to be vacant and subject to the Vacant Building Registration Program: SINGLE PRIMARY STRUCTURE. Because the building(s) remained vacant for a period of 6 months you are required to pay a vacant building inspection renewal fee of \$254.00 per building.

You are being charged \$508.00 additional because you had code violations at the time of the semi-annual vacant building registration renewal.

The total fee is \$508.00. This fee includes a 1.6% training and technology surcharge.

Please pay online at [milwaukee.gov/lmspay](http://milwaukee.gov/lmspay)

Checks should be made payable to City of Milwaukee and sent to:

Department of Neighborhood Services  
Attn: Cashier  
841 N. Broadway, Rm 105  
Milwaukee, WI 53202

Any outstanding fees not paid by August 31, 2025 will automatically be assessed to your 2025 tax bill. For questions regarding this fee, call 414-286-2268. More information on this program is available at <http://www.city.milwaukee.gov/dns/vbr>

If you wish to appeal these charges you must file that appeal within 30 days of the date of this letter. It must be filed with: The Administrative Review Board of Appeals, Office of the City Clerk, Room 205 City Hall, 200 E. Wells Street, Milwaukee, Wisconsin 53202. 414-286-2231. Please contact them to obtain the proper application form. There is a \$25.00 fee required when filing the appeal.

Please be advised that if you have filed for bankruptcy, this letter is for informational purposes and is not intended to be construed as an attempt to collect a debt during the pendency of your bankruptcy as other conditions may apply.

Detach

bottom portion and return along with check

(Please write taxkey on check)

11/19/2024

Vacant Building Inspection Payment Stub

Taxkey: 3211558000

*Press #2*

*Adam - in charge of Vacant Bldg Program*  
*Appeal form sent & enclosing*

## Receipt of ARBA Fee

Date:	12/19/24
Received Of:	Keith Seib
Property at:	2569 N. Buffum St.
Received By:	LME
Check # (If Applicable):	3005
Amount:	\$25.00

CITY OF MILWAUKEE  
2024 DEC 19 P 12:17  
CITY CLERK'S OFFICE